

# HOWARD VILLAGE BOARD

July 28, 2004 at 6:30 P.M.

Village Hall Board Room

- CALL TO ORDER** B. Strazishar, Village President, called the meeting to order at 6:30 P.M. and announced the closed session language.
- ROLL CALL** R. Bredael-Excused, G. Nauman, R. Sachs, G. Speaker, T. Hansen-Excused, K. Crouch, L. Weix, S. Schomaker-Excused and B. Strazishar  
Also: D. Duffy, H. Thomas, C. Haltom, M. Pigeon, D. Wiese, G. Farr, J. Dagneau and B. Bartelt  
  
The Pledge of Allegiance was recited.
- APPROVE AGENDA** A motion was made by G. Nauman and seconded by G. Speaker to approve the agenda for tonight's meeting.  
Motion carried unanimously.
- PUBLIC APPEARANCES** Public Appearances & Future Agenda Items  
John Tiedt-1090 Melody Drive would like a future agenda item to discuss Barlament Park and the future planning of the park.
- FUTURE AGENDA** Trustee Crouch would like a future agenda item to amend Ordinance 2.02 and 2.04 that deal with our agenda.
- COMMUNICATIONS** A motion was made by R. Sachs and seconded by G. Speaker to accept and place on file the following communications: CBCWA Agenda/Minutes/Correspondence, 7/12/04 Board of Review minutes, 7/27/04 Board of Appeals Agenda, 5/19/04 Howard Youth Sports Association Minutes, 7/21/04 Howard Youth Sports Association Agenda, 7/19/04 Plan Commission Minutes, Fire Chiefs' Semi-annual Report and Advance Economic Development 2004-2005 Plan of Action.  
Motion carried unanimously.
- CONSENT AGENDA** G. Speaker clarified that the temporary class B beer license does not include liquor for Mr. Nickolai.  
  
A motion was made by K. Crouch and seconded by L. Weix to approve the consent agenda without item d to clarify the class of beer license. Approved as part of the consent agenda includes: Municipal Invoices in the amount of \$667,371.25 utilizing check numbers #730520-730645; 7/12/04 Village Board Minutes; Temporary Class B Beer License for Howard Recreation Department (Howard Community Event); CSM for Gina & Gary DeCaster on Glendale Avenue (VH-4); Site Plan for Kitchen Fresh Foods; Authorize Attorney Jeff Jaekels of

**CONSENT AGENDA  
CONTINUED**

the Wanenzek, Umentum & Jaekels, S.C. Law Firm to act as special counsel for the Village of Howard in US Bank National Association vs. IDC of Green Bay, LLP, Village of Howard, et al, Brown County Case No. 04 CV 1180; Omnova Solutions tax refund of \$73,629; Agreement for engineering services with Ayres Associates; Amendment for design services with Mead & Hunt for Old Shawano Avenue and N. Riverview Drive bridges; Reject bid for the replacement of the Old Shawano Avenue Bridge; Change Order for Knaus Construction (\$8,693.90); Change Order for McKeefry & Sons (\$4,774.93); Change Order for Ronet Construction (\$7,611.20); Change Order for Peters Concrete (\$297.50); Change Order for Peters Concrete (\$9,396.78); Change Order for Northeast Asphalt, Inc (\$12,240.10); and Rezone parcel VH-230-4-2 located at 3602 Shawano Avenue from Rural Estate Residential (R-5) to Single Family Duplex by Subdivision (R-2).

A roll call vote was taken.  
Motion carried unanimously.

**PUBLIC HEARING TO  
AMEND PARK  
IMPACT FEE  
ORDINANCE**

The Village Board conducted a public hearing for the purpose of receiving public comment on the adoption of an amendment of the Park Impact Fee Ordinance. No one appeared and the public hearing was closed.

A motion was made by G. Nauman and seconded by R. Sachs to approve a Class B Beer license for William Nickolai of Nickolai Sporting Goods for use at his archery facility.

A roll call vote was taken.  
Motion carried unanimously.

**REPORTS OF  
VILLAGE OFFICIALS**

Reports of Village Officials

Deputy Jim Dagneau discussed the approximately 35 letters that were mailed to owners within the industrial park to maintain their property regarding weed cutting. He requested that the ordinance be reviewed and reworked to allow for rural areas and farm crops.

C. Haltom discussed the PSC rate study.

M. Pigeon discussed the vandalism that has occurred this past weekend in the parks and she also informed the Board of the surplus sale that will be held on Tuesday, August 3<sup>rd</sup> at Village Green Golf Course Maintenance Building.

A motion was made by G. Speaker and seconded by G. Nauman to suspend the rules to hear from a resident that lives near Barlament Park who is concerned about vandalism in and near that park.

**REPORTS OF  
VILLAGE OFFICIALS  
CONTINUED**

Motion carried unanimously.

A motion was made by G. Nauman and seconded by G. Speaker to return to the regular order of business. Motion carried unanimously.

B. Bartelt informed the Board that the resurfacing projects will be completed within the next week.

H. Thomas reviewed his Administrators report and also gave a synopsis of the water authority open house held last week Thursday.

B. Strazishar reported that last Monday the CBCWA unanimously approved the Manitowoc contract and they are moving forward with the signatures. He also reported on the outdoor movie event that was a huge success with approximately 1,500 people attending the event. The HSPBA will probably look at doing this event again. He thanked everyone who was involved in organizing and executing the event.

**AMEND PDD – 430  
CARDINAL UNIT C  
VH-459-7**

The Board discussed the shipping, packaging, mailbox rental, copying and digital service retail store requested to be located at 430 Cardinal Lane Unit C. K. Crouch informed the Board that the Plan Commission did not have a problem with the business itself, but had some concerns about the signs.

A motion was made by G. Speaker to table this item and send it back to the Plan Commission to see if the ordinance should be rewritten. After further consideration, G. Speaker withdrew his motion to table.

A motion was made by K. Crouch and seconded by B. Strazishar to approve the final PDD for a shipping, packaging, mailbox rental, copying and digital service retail store to be located at 430 Cardinal Lane Unit C, VH-459-7 with the understanding that the owner/applicant must follow all village ordinances regarding signage.

A roll call vote was taken.  
Motion carried unanimously.

**HOWARD MEMORIAL  
RESTROOM  
RESTORATION  
PROJECT**

A motion was made by G. Nauman and seconded by G. Speaker to advertise the contract for renovation of restrooms at Howard Memorial Park, accept bids for the project and then bring it back to the Village Board for approval.

A roll call vote was taken.  
Motion carried unanimously.

**LANDSCAPE BID  
FOR SPRING GREEN  
SOCCER FIELDS**

A motion was made by R. Sachs and seconded by K. Crouch to award the contract for landscaping the Spring Green soccer fields to the low bidder, Hydroseeding of Wisconsin in the amount of \$16,392.80 plus \$100 per acre to spray the weeds if necessary.

A roll call vote was taken.  
Five for. One against (G. Speaker).  
Motion carried.

**ORDINANCE 2004-23  
PARK IMPACT FEE**

A motion was made by R. Sachs and seconded by G. Nauman to approve Ordinance 2004-23 recreating Section 3.08(5)(a) of the Howard Municipal Code relating to the Park Impact Fee amount.

A roll call vote was taken.  
Motion carried unanimously.

**RESOLUTION 2004-  
28 TO VACATE  
CULDESAC ON  
KRAUSE ROAD**

A motion was made by R. Sachs and seconded by G. Speaker to authorize a resolution calling for a public hearing to vacate the cul-de-sac of Krause Road.

A roll call vote was taken.  
Motion carried unanimously.

**RESOLUTION 2004-  
29 TO VACATE A  
PORTION OF  
WOODLAND AVENUE**

A motion was made by G. Speaker and seconded by R. Sachs to approve a Resolution calling for a public hearing to vacate a portion of Woodland Avenue.

A roll call vote was taken.  
Motion carried unanimously.

**CRACK SEALING BID**

A motion was made by G. Speaker and seconded by L. Weix to approve the 2004 crack sealing contract to Crack Filling Service Corp. with the price not to exceed \$8,700.

A roll call vote was taken.  
Motion carried unanimously.

**TABLED  
RESOLUTION 2004-  
23 RELOCATION  
ORDER FOR  
EXTENSION OF  
RICHBOROUGH and  
LEEDS CASTLE**

A motion was made by R. Sachs and seconded by K. Crouch to suspend the rules to hear from Jerry resident of 3604 Shawano Avenue.

H. Thomas read portions of the Jay and Kathy Notz correspondence.

A motion was made by K. Crouch and seconded by L. Weix to return to the regular order of business.  
Motion carried unanimously.

**TABLED  
RESOLUTION 2004-  
23 RELOCATION  
ORDER FOR  
EXTENSION OF  
RICHBOROUGH and  
LEEDS CASTLE  
CONTINUED**

A motion was made by R. Sachs and seconded by G. Nauman to approve the tabled Resolution 2004-23 the relocation order for the extension of Richborough Road and Leeds Castle Drive.

A roll call vote was taken.  
Five for. One against (K. Crouch).  
Motion carried.

**2004 CALENDAR**

A motion was made by G. Speaker and seconded by L. Weix to approve the 2004 calendar with one amendment, the August 16<sup>th</sup> Plan Commission meeting be moved to the 17<sup>th</sup> with the meeting being held upstairs.

A roll call vote was taken.  
Motion carried unanimously.

**CONVENE INTO  
CLOSED SESSION**

A motion was made by G. Speaker and seconded by L. Weix to convene into closed session.

A roll call vote was taken.  
Motion carried unanimously.

**RETURN TO  
REGULAR ORDER**

A motion was made by G. Nauman and seconded by K. Crouch to return to the regular order of business.  
Motion carried unanimously.

**ADJOURNMENT**

A motion was made by L. Weix and seconded by G. Speaker to adjourn at 9:46 p.m.  
Motion carried unanimously.

MICHELLE OLMAN  
Deputy Clerk