

HOWARD VILLAGE BOARD

August 22, 2005 at 6:30 P.M.

Village Hall Board Room

- CALL TO ORDER** C. Felmer, Village President, called the meeting to order at 6:30 p.m. and announced that at the close of the meeting the Village Board will convene into closed session pursuant to Section 19.85(1)(e), Wis. Stats., for deliberating and/or negotiating Brown County Sheriff's Department police services agreements and labor agreements where competitive and bargaining reasons require a closed session and pursuant to Section 19.85(1)(g), Wis. Stats., to confer with legal counsel with the Village Board who is rendering advice concerning strategy to be adopted by the Board with respect to litigation in which the Village is likely to become involved, to-wit: Police Service Agreement.
- The Pledge of Allegiance was recited.
- ROLL CALL** R. Bredael, J. Widiger, R. Sachs, G. Speaker, T. Hansen, K. Crouch, L. Weix, B. McIntyre, and C. Felmer
Also: D. Duffy, H. Thomas, M. Pigeon, J. O'Connor, C. Clark, and D. Wiese
- APPROVE AGENDA** A motion by B. McIntyre and seconded by R. Sachs to approve the amended agenda for tonight's meeting.
Motion carried unanimously.
- FUTURE AGENDA ITEMS** Future Agenda Items
K. Crouch would like to review the speed limits and metro count on Riverview between Cardinal and Velp as it may warrant a change in speed.
- PUBLIC APPEARANCES** Public Appearances
John Defenderfer-1621 Cardinal appeared with concerns with some cottonwood trees, but will wait until it comes up on the agenda.
- COMMUNICATIONS** A motion was made by T. Hansen and seconded by R. Sachs to approve the following communications: CBCWA Agenda/Minutes/Correspondence, Howard Fire Department Officers 8/4/2005 Meeting Minutes, Registration Form for the 107th Annual Conference of the League of Municipalities, Tree Board 8/10/2005 Minutes, Plan Commission 8/15/2005 Minutes, and Department of Transportation Meeting Notice.
- R. Bredael requested that the communication from Dave Hansen he distributed regarding Jake Brakes be added to the Communications.

A motion was made by R. Sachs and seconded by K. Crouch to amend the original motion to include the Hansen correspondence as a communication.
Motion carried unanimously.

A vote was taken on the original motion.
Motion carried unanimously.

CONSENT AGENDA

Consent Agenda

A motion was made by G. Speaker and seconded by B. McIntyre to approve the consent agenda, including: Municipal Invoices in the amount of \$205,806.40 utilizing check numbers 733613-733720; Village Board 8/8/2005 Minutes, Class B Beer & Liquor License for Wallaby's Bar & Grill, and Ordinance 2005-18 amending the Floodplain and Shoreland Wetland Zoning Map by removing a portion of the plat of Woodfield Village from the regulatory floodplain district, VH-1289 and VH-1290.
Motion carried unanimously.

VILLAGE PRESIDENT

Reports of Village Officials

C. Felmer requested that the Trustees turn in their Village Attorney reviews as soon as possible.

ADMINISTRATOR

H. Thomas discussed the details of his written administrator's report that is part of the record for this meeting.

H. Thomas reviewed the donation purchases report from the Chief Deputy and discussion was held regarding purchasing another radar board at a cost of approximately \$16,000.

TRUSTEE

A park shelter power point presentation was conducted, followed by a five minute recess until 7:10 p.m.

PURCHASE POLICY

K. Crouch discussed his report regarding the purchase policy and stated that he prefers the bid opening, instead of gathering quotes. B. McIntyre distributed a copy of his re-write of the current policy that was referred to as page 18 of the 2005 Budget. The re-write is included as part of the record for this meeting. Discussion was also held regarding current legislation to change state statutes from \$15,000 for construction projects required to bid the project up to \$30,000.

A motion was made by K. Crouch and seconded by R. Bredael to accept his purchasing policy that was included as part of the packet and to incorporate items a-d with the exception that the last two words, "selection process" be revised to read "bid opening".

A roll call vote was taken.
Eight for. One against (T. Hansen).
Motion carried.

A motion was made by B. McIntyre and seconded by T. Hansen amend the purchase policy by increasing the \$10,000 amount listed to \$15,000.

A roll call vote was taken on the motion.
Motion carried unanimously.

**COUNTER OFFER
BELMONT VH-170-5**

A motion was made by R. Sachs and seconded by G. Speaker to reject the counter offer for the Belmont Road Property located at parcel VH-170-5.

A roll call vote was taken.
Motion carried unanimously.

**COUNTER OFFER
PETERS ON BAY
SHORE DRIVE**

A motion was made by T. Hansen and seconded by R. Bredael to reject the offer on the Peters Property on Bay Shore Drive and work with Georgia Pacific, staff, and the DNR to establish another property location for the grant.

A roll call vote was taken on the motion.
Motion carried unanimously.

**ARCHITECT
CONTRACT FOR
MEADOWBROOK
SHELTER BUILDING**

A motion was made by R. Sachs and seconded by T. Hansen to approve the contract with Daniel J. Metzler for the Meadowbrook shelter building with the changes suggested by the Village Attorney be incorporated per his letter that is included as part of the record for this meeting.

**COTTON WOOD
TREE REMOVAL
CARDINAL LANE
VH-146-4**

A motion was made by B. McIntyre and seconded by J. Widiger to suspend the rules to hear from John Defenderfer-1621 Cardinal Lane who distributed and reviewed a copy of his site plan.
Motion carried unanimously.

C. Clark reviewed his staff report and the Tree Board's recommendation. He discussed the quote that he received from A-Z Tree Service for the removal of 7 trees at \$8,900 with no cleanup or the removal and cleanup for \$17,800.

John Defenderfer stated that he is going to pay to remove two trees in the front of his home and would like to offer to pay for the first 10% of the quote C. Clark received for removal of 7 trees.

L. Weix informed the Board that the lot is a buildable lot and was donated to the Village by Russ Roland.

A motion was made by B. McIntyre and seconded by K. Crouch to return to regular order of business.
Motion carried unanimously.

**COTTON WOOD
TREE REMOVAL
CARDINAL LANE
VH-146-4
CONTINUED**

A motion was made by R. Bredael and seconded by T. Hansen to suspend the rules to hear from John Defenderfer who would like to pay for the removal of trees marked #2, 7 and 8 at his expense.
Motion carried unanimously.

A motion was made by R. Bredael and seconded by K. Crouch to return to the regular order of business.
Motion carried unanimously.

A motion was made by R. Sachs and seconded by L. Weix to return the cotton wood tree removal on parcel VH-146-4 back to the Village Tree Board, to work with staff and the Defenderfer's to determine what kind of lot this is, whether it is in a conservancy or is buildable and to have the Tree Board make a recommendation back to the Village Board.

A roll call vote was taken on the motion.
Motion carried unanimously.

**BURNING
ORDINANCE
AMENDMENT**

A motion was made by G. Speaker and seconded by R. Sachs to approve the burning ordinance as recommended by Chief O'Connor.

A roll call vote was taken.

**2006 BUDGET
POLICY &
CALENDAR**

A motion was made by T. Hansen and seconded by L. Weix to accept the 2006 Budget Policy with the new purchasing policy to be incorporated into it.

The Board requested that a written report on the highlights be done from those that are attending seminars and what it cost for the seminar.

A roll call vote was taken on the motion.
Motion carried unanimously.

A motion was made by T. Hansen and seconded by G. Speaker to approve the proposed budget calendar.

A roll call vote was taken.
Motion carried unanimously.

**RESOLUTION
2005-34 SVRS**

A motion was made by K. Crouch and seconded by B. McIntyre to approve Resolution 2005-34 as written regarding the State Wide Voter Registration System (SVRS).

A roll call vote was taken.
Motion carried unanimously.

**ITT TECHNICAL
INSTITUTE SITE
PLAN**

A motion was made by R. Sachs and seconded by J. Widiger to approve the ITT Technical Institute site plan with staff considerations

A roll call vote was taken.
Motion carried unanimously.

CLOSED SESSION

A motion was made by R. Sachs and seconded by L. Weix to convene into closed session.

A roll call vote was taken.
Motion carried unanimously.

**RECONVENE INTO
OPEN SESSION**

A motion was made by G. Speaker and seconded by R. Bredael to reconvene into open session.

A roll call vote was taken.
Motion carried unanimously.

**BC POLICE
SERVICES
CONTRACT**

A motion was made by K. Crouch and seconded by L. Weix to file a Notice of Claim with Brown County pursuant to Section 893.80, Wis. Stats., concerning the Village of Howard Police Services Contract with Brown County.

A roll call vote was taken.
Motion carried unanimously.

**2005-2007
TEAMSTERS
CONTRACT
AGREEMENTS**

A motion was made by T. Hansen and seconded by R. Sachs to approve the 2005-2007 Bargaining Unit Agreement with Teamsters regarding the Village of Howard Department of Public Works and Park Department Employees based on the last mediation session.

A roll call vote was taken.
Motion carried unanimously.

A motion was made by L. Weix and seconded by J. Widiger to approve the 2005-2007 Bargaining Unit Agreement with Teamsters regarding the Village of Howard Office Employees.

A roll call vote was taken.
Motion carried unanimously.

ADJOURNMENT

A motion was made by L. Weix and seconded by B. McIntyre to adjourn at 10:11 p.m.
Motion carried unanimously.

MICHELLE OLMAN
Deputy Clerk