

**Minutes of the Village Board Meeting  
October 12, 2009 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order** Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call** Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; Jim Widiger, Trustee Wards 3 & 4; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; David Steffen, Trustee Wards 13 & 14; & Dan Deppeler, Trustee Wards 15 & 16.

Excused: Kelly Crouch, Trustee Wards 11 & 12 & Cathy Hughes, Trustee Wards 5 & 6;

Also (staff): J. Smith, G. Farr, D. Wiese, C. Haltom, E. Janke, J. Pollitt, M. Hoff & A. Helms

**The Board recited the Pledge of Allegiance.**

**Approve Agenda** G. Speaker moved to approve the agenda. J. Lemorande seconded the motion. **The motion carried unanimously.**

**Public Appearances** B. McIntyre opened the public hearing.

Nicole Hilker of 2650 Belle Plane Road addressed the Board and requested that the Village Board consider changing the trick or treat hours from 4 to 7 p.m. as opposed to the current hours of 5 to 7 p.m.

B. McIntyre closed the public hearing.

**Future Agenda Items** J. Widiger requested the Village Board discuss changing the trick or treat hours.

D. Steffen requested the Village Board discuss changing the intersection of Belle Plane and Hillcrest from a four way to a two-way stop intersection.

D. Steffen requested that staff investigate having a weekend spring household hazardous waste collection day with the Village of Suamico.

**Resolution**  
**2009-42**

J. Widiger moved to approve Resolution 2009-42, "Recognizing Leisure Services Director, Sara King for Receiving the WPRM Young Professional of the Year Award." G. Speaker seconded the motion. **The motion carried unanimously.**

**Consent Agenda**

D. Steffen moved to approve the consent agenda. J. Widiger seconded the motion. **The motion carried unanimously.**

**The Following Items were Approved as Part of the Consent Agenda:**

**Village Board Minutes** from September 28, 2009

**CDA Minutes** from October 8, 2009

**Municipal Invoices** from September 25 to October 8, 2009 utilizing checks #209515-209598 in the amount of \$481,717.39.

**Operator's Licenses**

Operator licenses, per s. 125.17 of the *Wisconsin Statutes* and s. 12.02(4)(h) of the *Howard Municipal Code*, if approved, are valid for a period of two years expiring on June 30.

- (i) Beth Kleiber, Denmark
- (ii) Mary Biaggio, Green Bay
- (iii) John Bouillion Sobieski
- (iv) Connie Deneys, Green Bay
- (v) Mark Farley, Howard
- (vi) David Golik, Sobieski
- (vii) Rober Golik, Sobieski
- (viii) Holly Hertwig, Gillett
- (ix) Edward Hunt, Green Bay
- (x) Mark LeBreck, Green Bay
- (xi) Katy Jo Ruiz, Green Bay
- (xii) Jeff Miller, Howard
- (xiii) Mary Dokey, Green Bay
- (xiv) Ashley Ecker, Suamico
- (xv) Scott Stachura, Pulaski
- (xvi) Autumn Borski, Pulaski
- (xvii) Elizabeth Plucinski, Green Bay
- (xviii) Tracy Thompson, Green Bay
- (xix) Linda Borowski, Green Bay

## **REPORTS OF VILLAGE OFFICIALS**

### **#7a Administrator Report**

#### **Stormwater Fees**

J. Smith reported on a request from the Howard Suamico School District to waive its stormwater fees. The school district's stormwater fees total approximately \$20,000 and represent 3% of the total stormwater revenue collected. This item will be placed on a future agenda for action.

#### **Alliance for Innovation Conference Concepts**

J. Smith reported on concepts from the Alliance for Innovation conference that have been implemented in the Village of Howard including a weekly video update, social media tools (Facebook and Twitter), and messages on the water bills. J. Smith further reported that staff is working with area companies on raising revenue by selling naming rights to various village-owned facilities.

#### **2010 Budget Meetings**

J. Smith reported that the Village Board's budget discussion meeting will take place on Saturday, November 7<sup>th</sup> at 7:00 a.m.

#### **Capital Projects Update**

J. Smith reported on proposed capital projects for fiscal years 2010 and 2011. D. Deppeler requested that staff add the construction of sidewalk easements from residential areas to Akzo Nobel Sports Complex for consideration during budget discussions.

#### **RTA Resolution**

J. Smith reported on a proposed resolution from the Green Bay Metro requesting the State Legislature give Brown County the option of creating a regional transit authority. The Village Board will vote on the proposed resolution at the October 26, 2009 meeting.

### **#7b Performance & Information Services Report**

#### **3<sup>rd</sup> Quarter Strategic Plan Update**

A. Helms presented the fiscal year 2009, third quarter strategic plan update.

**#7c**  
**Community  
Development  
Services Report**

Building Permit Activity

D. Wiese presented the September building permit activity report. In September 11 residential building permits were issued bringing the total to 32 this year.

**#7d**  
**Public Safety  
Services Report**

Sex Offender Ordinance

E. Janke reported on a proposed ordinance, which would impose a density requirement, restricting the number of registered sex offenders that may live in a given building. The proposed ordinance would permit one registered sex offender per building.

Open House

E. Janke reported on the Fire Department Open House held on Saturday, October 10<sup>th</sup>. E. Janke stated that there was an excellent turn out for the event.

**#7e**  
**L.E. O'Connor  
Report**

Carbon Footprint Report

J. Pollitt reported on the Village of Howard's carbon footprint. In 2008 Village of Howard government operations released 1,091 tons of carbon dioxide, down from 3,524 tons in 2006.

**NEW BUSINESS**

**#8a**  
**Temporary Sign  
Ordinance**

D. Wiese reported on the Village of Howard's existing temporary promotional sign ordinance.

D. Steffen moved to suspend the rules. R. Bredael seconded the motion. **The motion carried unanimously.**

Gary Anderson, owner of Genius Car Wash on Lineville addressed the Board regarding the existing temporary sign ordinance. G. Anderson stated he currently has two professionally designed flags on his property and a few directional signs on his property. He stated he has received non-compliance notices from the Village of Howard for the aforementioned signage.

J. Widiger moved to return to regular order of business. G. Speaker seconded the motion. **The motion carried unanimously.**

D. Steffen moved to refer the item to the Plan Commission for further consideration. J. Widiger seconded the motion. **The motion carried on a 5 to 2 vote with G. Speaker and J. Lemorande dissenting.**

**#8b**  
**Resolution**  
**2009-43**

G. Farr reported on Resolution 2009-43, "Relocation Order for the Reconstruction of Velp Avenue."

G. Speaker moved to approve resolution 2009-43. J. Lemorande seconded the motion. **The motion carried unanimously.**

**#8c**  
**Velp Ave.**  
**Agreement**

G. Farr reported on a proposed state/municipal agreement for the Velp Avenue highway improvement project. The total cost to reconstruct Velp Avenue is \$4,586,050. The cost to the Village for this project is \$186,495.

D. Steffen moved to approve the state/municipal agreement for the Velp Avenue highway improvement project. J. Widiger seconded the motion. **The motion carried unanimously.**

**#8d**  
**Resolution**  
**2009-44**

J. Smith reported on Resolution 2009-44, "Resolution Authorizing the Transfer of Funds to the Community Development Authority for Implementation of the Redevelopment Plan for Redevelopment Area No. 1 Dated January 23, 2009." The resolution would transfer up to \$6.5 million to the Howard Community Development Authority over the next three to four years.

R. Bredael moved to approve Resolution 2009-44. D. Steffen seconded the motion. **The motion carried unanimously.**

**#8e**  
**Redevelopment**  
**Plan**  
**Certification**

D. Wiese reported on the certification of the redevelopment plan for Redevelopment Area No. 1. The certification would restrict any new construction in Redevelopment Area No. 1.

J. Lemorande moved to accept the certification of Redevelopment Plan for redevelopment area number 1 and that no new construction may be allowed consistent with Wis. Stats. sec. 66.1333(6)(e) and Village Board Resolution NO. 2009-6. G. Speaker seconded the motion. **The motion carried unanimously.**

**#8f**  
**Green Building**  
**Permit**

B. McIntyre and J. Pollitt reported on a proposed building permit application that includes a voluntary box, which would allow a builder to list or describe any "green" building alternatives, materials or features.

J. Widiger moved to accept the revised building permit application. D. Steffen seconded the motion. **The motion carried unanimously.**

**#8g**  
**Resolution**  
**2009-45**

E. Janke reported on Resolution 2009-45, "Brown County Municipal Intergovernmental Functional Collaboration Agreement." The proposed resolution would allow Brown County municipalities to collaborate to provide fire, rescue and emergency medical services.

D. Steffen moved to approve Resolution 2009-45. J. Widiger seconded the motion. **The motion carried unanimously.**

**#8h**  
**Ordinance**  
**2009-26**

E. Janke reported on Ordinance 2009-26, "Creating Section 5.09(6) of the Howard Municipal Code of Ordinances Relating to Fees for Fire Inspections of Commercial Buildings." The proposed ordinance would implement a fee and create a fee schedule for fire inspections on commercial, industrial, condominium and apartment buildings.

J. Lemorande moved to deny ordinance 2009-26. D. Deppeler seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 5 to 2 vote with J. Widiger and B. McIntyre.**

**#8i**  
**Impound**  
**Agreement**

M. Hoff reported on a revised impound agreement between the Village of Howard and the Bay Area Human Society.

J. Widiger moved to approve the impound agreement. R. Bredael seconded the motion. **The motion carried unanimously.**

**CLOSED SESSION**

R. Bredael moved to convene to closed session. D. Steffen seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:31 p.m.**

**OPEN SESSION**

D. Steffen moved to return to regular order of business. D. Deppeler seconded the motion. **The motion carried unanimously.**

**ADJOURNMENT**

J. Lemorande moved to adjourn. J. Widiger seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:23 p.m.**

Respectfully Submitted,

*Adam Helms*

Adam Helms  
Assistant Village Administrator