

HOWARD VILLAGE BOARD
November 13, 2006 at 6:30 P.M.
Village Hall Board Room

- CALL TO ORDER** C. Felmer called the meeting to order at 6:30 p.m. and announced that at the close of the meeting, the Village Board will convene into closed session pursuant to Section 19.85(1)(e), Wisconsin Statutes for deliberating and/or negotiating the purchase of Village real estate, developer agreements and leasing Village property where competitive and bargaining reasons require a closed session.
- ROLL CALL** R. Bredael, J. Widiger, C. Hughes, G. Speaker, R. Ziemer, K. Crouch, L. Weix, B. McIntyre, and C. Felmer
Also: D. Duffy, J. Smith, D. Wiese, C. Haltom, M. Pigeon, B. Bartelt, G. Farr, and M. Denor
- The Pledge of Allegiance was recited.
- APPROVE AGENDA** A motion was made by R. Ziemer and seconded by C. Hughes to approve tonight's agenda.
Motion carried unanimously.
- FUTURE AGENDA ITEMS** Future Agenda Items
K. Crouch requested a discussion item regarding Paul Bookter's request to require the Howard Municipal Judge to have a law degree.
- Public Appearances - No one appeared during public appearances.
- RECONSIDER DEO2** A motion was made by K. Crouch and seconded by C. Hughes to reconsider the motion to create a DEO2 position based on not having enough information and requested that a representative from the Brown County Sheriff's Department be here during that meeting.
- COMMUNICATIONS** A motion was made by B. McIntyre and seconded by C. Hughes to approve the following communications: CBCWA Agenda, Minutes, and Correspondence; Howard Suamico Historical Society 11/2/2006 Agenda and 10/5/2006 Minutes; and 10/25/2006 Fire Chief Correspondence.
Motion carried unanimously.
- CONSENT AGENDA** A motion was made by L. Weix and seconded by R. Ziemer to approve the following Consent Agenda items: Municipal Invoices in the amount of \$283,641.80 utilizing check numbers #200803-200936; Village Board 10/23/2006 Minutes; Special Village Board 10/10/2006 Minutes; Special Village Board 10/18/2006 Minutes; and a Class B Beer and Liquor License for Doubles Bar LLC, Michael F. Schoen and

**CONSENT AGENDA
CONTINUED**

Michael S. Doyle d/b/a Doubles Bar located at 740 N Memorial Drive.

Motion carried unanimously.

A motion was made by C. Felmer and seconded by C. Hughes to hear from Terri Rosin from Wine Time & Gourmet. Motion carried unanimously.

A motion was made by C. Felmer and seconded by K. Crouch to return to the regular order of business. Motion carried unanimously.

A motion was made by B. McIntyre and seconded by R. Ziemer to approve the Village Board 10/9/2006 portion of the minutes with Trustee McIntyre's Written Comments attached as part of the record for that meeting that affirms what he said during that meeting; the Howard Historical Preservation Commission Appointment; and a change order for Utility Service Co., Inc. \$600.

Motion carried unanimously.

A motion was made by R. Bredael and seconded by J. Widiger to approve the mobile generator for lift station emergency power supply as recommended by staff. Motion carried unanimously.

A motion was made by K. Crouch and seconded by B. McIntyre to approve a Class B Beer and Liquor License for Wine Time & Spirits LLC, Terri L. Rosin d/b/a Wine Time & Gourmet located at 445 Cardinal Lane, Suite 104 contingent upon confirmation of the suite and supplementing the application with the completion of question #9 on the original application when she is able to prior to occupancy.

Motion carried unanimously.

Reports of Village Officials

VILLAGE PRESIDENT

C. Felmer reported on the General Election Day activities. She would like to see a future agenda item to evaluate the idea of forming a third polling location to run Howard elections more efficiently.

VILLAGE TRUSTEE

K. Crouch reported that the school referendum for bonding of a new elementary school passed at the General Election.

FINANCE DIRECTOR

C. Haltom inquired if there were any questions regarding his October 2006 finance report.

**VILLAGE
NEWSLETTER**

A motion was made by J. Widiger and seconded by K. Crouch to provide the residents with a semi-annual Village of Howard newsletter as presented by the Village Administrator.

A roll call vote was taken.
Six for. Three against (L. Weix, B. McIntyre, and C. Felmer).
Motion carried.

**RESOLUTION
2006-21 EMPLOYEE
APPEARANCE
POLICY**

A motion was made by K. Crouch and seconded by C. Hughes to approve Resolution 2006-21 establishing an Employee Appearance Policy in conjunction with the existing Personnel Policy for the Village of Howard as the Village Administrator has provided as Exhibit 1.

A roll call vote was taken.
Motion carried unanimously.

**RESOLUTION
2006-22
COMMENDING
DAVID WIESE**

A motion was made by J. Widiger and seconded by L. Weix to approve Resolution 2006-22 commending David Wiese for his performance as Interim Village Administrator.
Motion carried unanimously.

D. Wiese was then presented with the framed resolution and a plaque commending him.

**LIGHT POLES IN
VILLAGE CENTER**

Jesse Chepel from Holophane Lighting displayed a modular expansion for the light poles that would accommodate banners, lights, or flags. He also displayed a lit light pole so the Board could see how the light reflected downward.

Robert Laskowski from Wisconsin Public Service also appeared and informed the Board that the cost of the decorative pole would be approximately \$3,300 per fixture, however it did not include the cost of the modular expansion.

A motion was made by C. Hughes and seconded by G. Speaker to approve the light fixture to be used for all new commercial residential projects within the Village Center as recommended by staff and presented here tonight.

A roll call vote was taken.
Motion carried unanimously.

**SALE OF ITEMS OF
NON-PROFITS AT
VILLAGE HALL**

A motion was made by K. Crouch and seconded by C. Hughes to not allow the sale of items of non-profit organizations at the Village Hall counter.

A roll call vote was taken.
Eight for. One against (C. Felmer).
Motion carried.

A motion was made by C. Felmer and seconded by B. McIntyre to move item 9F regarding the acquisition amount of a portion of parcel VH-170-5 after the closed session.
Motion carried unanimously.

**2007 CITIZEN
SURVEY**

A motion was made by B. McIntyre and seconded by L. Weix to approve the 2007 Howard Citizen Survey Instrument as proposed by the Village Administrator.

A roll call vote was taken.
Motion carried unanimously.

WATER RATE STUDY

A motion was made by C. Felmer and seconded by B. McIntyre to approve a water rate study per the PSC requirements.
Motion carried unanimously.

**TAX REFUND
INTERCEPT
PROGRAM**

A motion was made by B. McIntyre and seconded by L. Weix to approve the Municipal Court's procedure for collecting past due fines and forfeitures through the Tax Refund Intercept Program.
Motion carried unanimously.

**CSM FOR GDC
PACKERLAND LLC
VH-726-1-6**

A motion was made by K. Crouch and seconded by Ziemer to approve the CSM for GDC Packerland LLC, VH-726-1-6 as presented by the applicant and recommended by staff.

A roll call vote was taken.
Motion carried unanimously.

**AUDIO & VIDEO
PROPOSAL**

Luke Heckel from Northern Sound Contracting and explained his audio and video proposal for the Boardroom. G. Speaker, J. Widiger, C. Felmer and the Village Administrator will work together to review the proposal as it did come in higher than anticipated.

A motion was made by K. Crouch and seconded by C. Hughes to table the Village Boardroom audio and video improvements.
Motion carried unanimously.

CLOSED SESSION

A motion was made by R. Bredael and seconded by L. Weix to convene into closed session at 8:25 p.m. after a five minute recess.

A roll call vote was taken.
Motion carried unanimously.

**RECONVENE INTO
OPEN SESSION**

A motion was made by C. Hughes and seconded by G. Speaker to reconvene into open session. Motion carried unanimously.

ADJOURNMENT

A motion was made by B. McIntyre and seconded by R. Bredael to adjourn at 9:35 p.m. Motion carried unanimously.

MICHELLE BARTOLETTI
Deputy Clerk