

**Minutes of the Village Board Meeting  
November 9, 2009 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order** Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call** Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; Jim Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; & Dan Deppeler, Trustee Wards 15 & 16.

Also (staff): J. Smith, R. Bartelt, D. Wiese, G. Farr, C. Haltom, E. Janke, M. Hoff, J. Pollitt, & A. Helms

**The Board recited the Pledge of Allegiance.**

**Approve Agenda** R. Bredael moved to approve the agenda. D. Steffen seconded the motion. **The motion carried unanimously.**

**Public Appearances** B. McIntyre opened the public hearing.

Craig Settersten of 2723 Woodale Avenue addressed the Board regarding potentially changing the intersection of Woodale Avenue and Rockwell Road from a four-way stop intersection to a two-way stop intersection. He stated that making the intersection a two-way stop would increase speeding on Woodale Avenue and create an unsafe environment in a school zone.

Jeff Lewis of 1515 Pinecrest Road addressed the Board regarding the Glendale Avenue relocation order. As part of the project, the Village will be acquiring right-of-way from J. Lewis and moving the road closer to his property. He is concerned that relocating the road will disrupt his drain-tile system and believes that the road could be moved to the west to avoid encroaching on his property.

B. McIntyre closed the public hearing.

**Future Agenda Items** J. Lemorande requested that the Village consider creating a traffic safety committee.

**Consent Agenda** G. Speaker moved to approve the consent agenda. C. Hughes seconded the motion. J. Lemorande requested to remove item 5f. C. Hughes requested to remove item 5h(i). **The motion carried unanimously.**

**The Following Items were Approved as Part of the Consent Agenda:**

**Approve Village Board Minutes** from October 26, 2009

**Accept CDA Minutes** from November 4, 2009

**Accept Sex Offender Residency Appeals Board minutes** from November 4, 2009

**Accept Small Biz Partnership Minutes** from November 5, 2009.

**Approve Municipal Invoices** from October 23 to November 5, 2009 utilizing checks #209733-209821 in the amount of \$427,314.02.

**Approve Memorandum of Agreement with the City of Green Bay for Election Day Support**

**Approve Operator's Licenses**

Operator licenses, per s. 125.17 of the *Wisconsin Statutes* and s. 12.02(4)(h) of the *Howard Municipal Code*, if approved, are valid for a period of two years expiring on June 30.

- (ii) Tami Earley, Green Bay
- (iii) Brent Nowak, Howard
- (iv) Holly Shablak, Green Bay
- (v) John Sinkler, Green Bay
- (vi) Cody Woelfel, Green Bay

**#5f**

**Resolution  
2009-50**

D. Steffen moved to approve Resolution 2009-50, "Establishing a Four-Way Stop Intersection at the Intersection of Hillcrest Heights, Belle Plane Circle, Belle Plane Road, and the Entrance to the Akzo Nobel Sports Complex." D. Deppeler seconded the motion. **The motion carried on a 7 to 2 vote with J. Lemorande and R. Bredael dissenting.**

**#5h(i)**

**Bosetski Operator  
License**

C. Hughes moved to deny an operator license to Cari Bosetski. K. Crouch seconded the motion. The Board discussed the motion. **The motion failed on a 3 to 6 vote with J. Widiger, G. Speaker, B. McIntyre, J. Lemorande, D. Deppeler and D. Steffen dissenting.**

D. Steffen moved to approve an operator license for Cari Bosetski. D. Deppeler seconded the motion. **The motion carried on a 6 to 3 vote with R. Bredael, K. Crouch and C. Hughes dissenting.**

## **REPORTS OF VILLAGE OFFICIALS**

### **#6a**

#### **Administrator Report**

##### **US 41 Reconstruction**

J. Smith reported on the US 41 Reconstruction Project Stakeholder meeting. J. Smith stated that the Village will be borrowing a three-dimensional model of the highway reconstruction project from the DOT and will be on display for a week beginning November 23, 2009. J. Smith also stated that the I-43 ramp improvement has been removed and will likely have an effect on US 41 achieving interstate status in the Green Bay area.

### **#6b**

#### **Deputy Administrator Report**

##### **Fall Leaf Collection**

R. Bartelt reported on the status of leaf collection. He stated that the public works crews are currently on their third lap through the Village. R. Bartelt stated that the Village will be making one more full sweep through the Village and will extend leaf collection until the last sweep is complete.

### **#6c**

#### **Community Development Services Report**

##### **Parins Storm Sewer Connection**

D. Wiese reported on the Parins storm sewer connection. D. Wiese stated that the Parins do not have a sump pump on the property; therefore there is no need for the Parins to connect to the municipal storm sewer system.

##### **October Building Permit Activity**

D. Wiese presented the October building permit activity report and stated that 42 homes have been constructed this year. D. Wiese further stated that the values of the new homes have been lower than in past years.

**#6d**  
**Administrative  
Services Report**

C. Haltom presented the October 2009 financial report.

**#6e**  
**L.E. O'Connor  
Fellow Report**

Police Statistics

J. Pollitt presented the quarterly police statistics report.

**NEW BUSINESS**

**#7a**  
**Resolution  
2009-51**

D. Wiese reported on Resolution 2009-51, "Adopting the Safe Routes to School Plan." The plan encourages the construction of safe pedestrian routes for kids to get to and from school.

C. Hughes moved to approve Resolution 2009-51. G. Speaker seconded the motion. **The motion carried unanimously.**

**#7b**  
**Patenaude Storm  
Sewer Exemption**

D. Wiese reported on a request from Gerald Patenaude to exempt the property at 3436 Glendale Avenue from connecting to the municipal storm sewer system.

Gerald Patenaude of 3436 Glendale Avenue addressed the Board regarding his request to be exempted from connecting to the storm sewer system. G. Patenaude stated that his sump pump never runs because the house is built on a sandy hill.

J. Widiger moved to exempt 3436 Glendale Avenue from connecting to the municipal storm sewer system. R. Bredael seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**#7c**  
**Walgreens  
Liquor License**

C. Haltom reported on a request from Walgreens for Class A liquor license.

Andy Hartmann of Walgreens addressed the Board regarding his application for a Class A liquor license. A. Hartmann stated that Walgreens will only be selling beer and wine.

D. Steffen moved to approve a Class A beer and liquor license for Walgreens. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**#7d**  
**Resolution**  
**2009-52**

G. Farr reported on Resolution 2009-52, "Relocation Order for the Reconstruction of Portions of Glendale Avenue and Spring Green Road."

R. Bredael moved to suspend the rules. D. Steffen seconded the motion. **The motion carried unanimously.**

Marvin VanDenheuvel of 2937 Glendale Avenue addressed the Board regarding the proposed relocation order and questioned whether there is a need for sidewalks in the area. He stated that if there wasn't a sidewalk, Jeff Lewis' property would not be affected.

Gregg Klemmick 2487 of Scotch Pine Trail addressed the Board on behalf of his father relating to the Glendale Avenue relocation order. He stated that his father's house is not likely to be sold as a result of the assessments on the property and the Village's setback regulations.

Terry Manowski of 3622 Glendale Avenue addressed the Board regarding the proposed relocation order. He stated that he does not think that sidewalks are necessary in this area and that removing the sidewalks would result in no taking of property from Jeff Lewis.

Jeff Lewis of 1515 Pinecrest Road addressed the Board regarding the Glendale Avenue location order. J. Lewis stated that he believes there are other options for relocating Glendale Avenue other than taking property from him.

John Berger of 3669 Glendale Avenue addressed the Board regarding the Glendale Avenue relocation order. J. Berger stated that he is going to be assessed more for this project than what his property is worth.

D. Steffen moved to return to regular order of business. C. Hughes seconded the motion. **The motion carried unanimously.**

J. Lemorande moved to approve Resolution 2009-52 contingent upon environmental report and design study report approval. D. Steffen seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**#7e**  
**December 28<sup>th</sup>**  
**Village Board**  
**Meeting**

J. Smith reported on potentially canceling the December 28, 2009 Village Board meeting.

R. Bredael moved to cancel the December 28, 2009 Village Board meeting. K. Crouch seconded the motion. The Board discussed the motion. **The motion carried on a 6 to 3 vote with J. Widiger, C. Hughes and D. Steffen dissenting.**

**#7f**  
**Employee Holiday**  
**Banquet**

B. McIntyre moved to approve December 17, 2009 as the date for the employee Holiday and Recognition Banquet. J. Widiger seconded the motion. **The motion carried unanimously with K. Crouch and C. Hughes abstaining.**

**#7g**  
**Howard Blvd.**  
**Streetlights**

G. Farr reported on the bids for the Howard Boulevard streetlight installation project. West Electric, Inc. was the lowest responsible and responsive bid.

C. Hughes moved to award the Howard Boulevard streetlight installation project to West Electric, Inc. J. Widiger seconded the motion. **The motion carried unanimously.**

**#7h**  
**Ordinance**  
**2009-27**

M. Hoff reported on Ordinance 2009-27, "Amending Section 12.09(3)(f) of the Howard Municipal Code Relating to Licensing for Dogs & Cats." The proposed ordinance would raise the fee for unspayed or non-neutered pets to \$30.

R. Bredael moved to approve Ordinance 2009-27. J. Lemorande seconded the motion. **The motion carried unanimously.**

**#7i**  
**Ordinance**  
**2009-28**

R. Bartelt reported on Ordinance 2009-28, "Creating Section 7.03(5)(ee) relating to the Speed Limit on Glendale Avenue."

G. Speaker moved to approve Ordinance 2009-28. R. Bredael seconded the motion. **The motion carried unanimously.**

**#7j**

**Budget Changes**

J. Smith reported on proposed changes discussed during the Fiscal Year 2010 budget workshop. The following will be placed on the agenda for the November 23, 2009 Village Board meeting:

- General Fund Reserve Policy
- Impact Fee Ordinance Amendment
- Active Government Phase I
- RFP for local fundraising/advertising
- Increase Budget for Labor Attorney
- Fire Inspection Fee Ordinance

No action was taken.

**CLOSED SESSION**

R. Bredael moved to convene to closed session. D. Steffen seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:20 p.m.**

**OPEN SESSION**

D. Steffen moved to return to regular order of business. D. Deppeler seconded the motion. **The motion carried unanimously and the Board returned to open session at 8:35 p.m.**

**ADJOURNMENT**

J. Widiger moved to adjourn. D. Deppeler seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:36 p.m.**

Respectfully Submitted,

*Adam Helms*

Adam Helms  
Assistant Village Administrator