

**Minutes of the Village Board Meeting
February 22, 2010 at 6:30 p.m.
Village Hall Board Room**

Call to Order Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; Jim Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; & Dan Deppeler, Trustee Wards 15 & 16.

Also (staff): J. Smith, D. Wiese, C. Haltom, G. Farr, J. Pollitt & A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda B. McIntyre requested to move item 7a after the communications. G. Speaker moved to approve the agenda as amended. C. Hughes seconded the motion. **The motion carried unanimously.**

Public Appearances B. McIntyre opened the public appearances.

There were no comments from the public.

B. McIntyre closed the public appearances.

Future Agenda Items J. Lemorande requested that staff partner with the DNR to convert the Peters property to a park or acquire the property through a grant.

D. Steffen requested a report from staff regarding the status of the Active Government contract. D. Steffen also requested a report regarding utility billings by building.

K. Crouch requested that staff prepare an RFP for Village investments.

Communications J. Widiger moved to receive the communications and place them on file. D. Steffen seconded the motion. **The motion carried unanimously.**

NEW BUSINESS

#7a

AKZO Nobel Site Plan

D. Wiese reported on a proposed site plan from HYSA to construct four batting cages and eight bullpens at AKZO Nobel Sports Complex. HYSA will pay for the bullpens and batting cages and Village staff will provide construction overview and site engineering. The equipment will be phased in as HYSA's budget allows.

J. Widiger moved to approve the proposed site plan for the AKZO Nobel Sports Complex and that the equipment be fully funded by HYSA. R. Bredael seconded the motion. **The motion carried unanimously.**

CONSENT AGENDA C. Hughes moved to approve the consent agenda. D. Steffen seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

Village Board Minutes from February 8, 2010

Small Biz Partnership Minutes from February 11, 2010

Plan Commission Minutes from February 15, 2010

Municipal Invoices from February 5 to February 18, 2010 in the amount of \$427,367.09 utilizing checks #210490-210573.

Operator's Licenses

- (i) James Dorman, Howard
- (ii) Jacob Longrie, Howard
- (iii) Michelle Lueneburg, Allouez
- (iv) Aimee VanDeurzen, Denmark
- (v) Kevin Viveiros, Green Bay

REPORTS OF VILLAGE OFFICIALS

#6a

Community Development Services Report

Plan Commission Update

D. Wiese reported on the proceedings of the February 15, 2010 Plan Commission meeting and briefly discussed the proposed R-3 and B-2 zoning regulations.

#6b

**Administrative
Services Report**

Sewer Rate Study RFP

C. Haltom reported on potentially creating a RFP for a sewer rate study. The study will determine the rates that the Village should be charging for sewer utility services.

Board of Review Update

C. Haltom reported that the Village will hold its Board of Review meeting on May 19th from 5:30 to 7:30 p.m. The open book session will be held on May 5th from 2:00 to 4:00 p.m.

#6c

**L.E. O'Connor
Fellow Report**

Omnova Awards Banquet

J. Pollitt reported on an awards banquet her and B. McIntyre attended at Omnova. Omnova received an award from General Electric for their reverse osmosis process.

NEW BUSINESS

#7b

**Comprehensive
Plan RFP**

J. Smith reported why the Village of Howard wants to create a new comprehensive plan. The last plan is nearly ten years old and the plan no longer reflects the growth patterns as laid out in the plan. The upcoming US 41 reconstruction project will also significantly affect the direction of growth in the Village of Howard. There are also several separate plans including the Village Center master plan that are not currently included in the Village's comprehensive plan.

R. Bredael moved to authorize staff to prepare an RFP for comprehensive planning services. D. Steffen seconded the motion. **The motion carried unanimously.**

#7c

Sanimax Site Plan

D. Wiese reported on a proposed site plan from Sanimax to construct a 77 foot-tall evaporator tower at their existing facility. The proposed tower will indirectly help address noxious odors from the plan by increasing the capacity of the facility. Representatives from Schuh Construction and Sanimax addressed the Village Board regarding the proposed site plan.

J. Widiger moved to approve the proposed site plan from Sanimax. C. Hughes seconded the motion. **The motion carried unanimously.**

#7d

Resolution 2010-4 D. Wiese reported on Resolution 2010-4, "Amending Village of Howard Facility Rental Fees." The proposed ordinance would make the Duck Creek Conference room available for rent. Category 1 users would not be charged a fee, Category 2 users would be charged \$30 and Category 3 users would be charged \$50.

G. Speaker moved to approve Resolution 2010-4. C. Hughes seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

J. Widiger moved to convene to closed session. R. Bredael seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session at 7:18 p.m.**

OPEN SESSION

R. Bredael moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously and the Board returned to open session at 8:11 p.m.**

ADJOURNMENT

R. Bredael moved to adjourn. J. Widiger seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:12 p.m.**

Respectfully Submitted,

Adam Helms

Adam Helms
Assistant Village Administrator