

**Minutes of the Village Board Meeting
February 8, 2010 at 6:30 p.m.
Village Hall Board Room**

Call to Order Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call Burt R. McIntyre, Village President; Jim Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; & Dan Deppeler, Trustee Wards 15 & 16.

Excused: Ron Bredael, Trustee Wards 1 & 2

Also (staff): J. Smith, R. Bartelt, D. Wiese, C. Haltom, G. Farr, E. Janke, J. Pollitt & A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda C. Hughes requested to amend the agenda by placing item 7d after the consent agenda. G. Speaker moved to approve the agenda as amended. J. Lemorande seconded the motion. **The motion carried unanimously.**

Public Appearances B. McIntyre opened the public appearances.

There were no comments from the public.

B. McIntyre closed the public appearances.

Future Agenda Items None

Consent Agenda J. Widiger moved to approve the consent agenda. C. Hughes seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

Village Board Minutes from January 25, 2010

CDA Minutes from February 3, 2010

Tree Board Minutes from January 25, 2010

Municipal Invoices from January 21 to February 4, 2010 in the amount of \$200,778.41 utilizing checks #210367-210462

Operator's Licenses

- (i) Tammy Baker, Howard
- (ii) Tracy Bonfigt, Green Bay
- (iii) Mary Covi, Howard
- (iv) Amy Gitter, Appleton
- (v) Debra Lewis, Howard
- (vi) Domenic Marcantonio, Howard
- (vii) Ronald Perz, Howard

Ordinance 2010-5, "An Ordinance Repealing and Recreating Sections 36-326(3) of the *Howard Municipal Code of Ordinances* Relating to the User Charge System for the Sanitary Sewer Utility"

Village President Appointment

- (i) Dave Wiese, Brown County Planning Commission Board of Directors (three-year term)

NEW BUSINESS

#7d

Moore Operator License

C. Hughes stated she spoke with the applicant and stated that the applicant had received a license in the past.

C. Hughes moved to approve the operator license for Robin Moore. D. Steffen seconded the motion. **The motion carried unanimously.**

REPORTS OF VILLAGE OFFICIALS

#6a

Administrator Report

L.E. O'Connor Selection Process

J. Smith reported that the Village received six applications for the L.E. O'Connor Fellowship. Two applicants will be interviewed for the position on Tuesday, February 9, 2010.

Economic Development Update

J. Smith reported on several meetings with economic development firms in Milwaukee during the week of February 1st. J. Smith also stated that the Village is in the process of launching a new economic development web page.

State Representative Meeting

J. Smith stated that he will be meeting with State Assemblyman Karl Van Roy regarding a variety of proposed legislation which may have an impact on the Village of Howard.

#6b Community Development Services Report

CDA Update

D. Wiese reported on the proceedings of the February 3, 2010 Community Development Authority meeting. D. Wiese stated that the CDA approved a site plan for Sanimax to construct a 75-foot tower at the February 3rd meeting. The CDA reviewed the site plan because Sanimax is located in the Village's redevelopment area.

January Building Permit Report

D. Wiese presented the January 2010 building permit activity report. In the month of January, 11 building permits were issued for new homes.

Request to Waive Rental Fees

D. Wiese reported on a request from the Howard Hurricanes to waive the \$20 rental fee for using a Village facility on the weekend. The Village charges a rental fee for non-profit organizations using Village facilities only on weekends. The Howard Hurricanes meet approximately once a month on a Sunday at Village Hall. Staff will bring back a revised policy to allow for non-profit organizations to use a conference room free of charge.

Brown County Planning Commission Update

D. Wiese reported on the proceedings of the February 3, 2010 Brown County Planning Commission Board of Directors meeting.

#6c Engineering Report

GBMSD Sewer Main Relocation

Representatives from the Green Bay Metropolitan Sewerage District addressed the Village Board regarding a proposed sanitary sewer main relocation project in the Village of Howard. The project will take place in conjunction with the US 41 reconstruction project.

Glendale Avenue Reconstruction

G. Farr reported on the Glendale Avenue reconstruction project from Evergreen Road to Spring Green Road. The reconstruction project is scheduled to begin on April 19th and is scheduled to be completed on November 1st.

Velp Avenue Reconstruction

G. Farr reported on the Velp Avenue reconstruction project. G. Farr stated that the Village will bid out a project to bury overhead utility lines in the near future.

#6d

**L.E. O'Connor
Fellow Report**

Sheriff's Department Statistics Update

J. Pollitt presented the 2009 Sheriff's Department statistics report. A majority of the incidents in 2009 were traffic related.

Winter Rec Fest

J. Pollitt reported on the Winter Rec Fest event held on January 29th and 30th. Approximately 30 people participated in the event on each night.

NEW BUSINESS

#7a

**AMS Stormwater
Pond Contract**

G. Farr reported on the bids the Village received to construct the AMS stormwater ponds. The Village received 16 bids and the lowest responsible bidder was RC Excavating at \$134,107.90.

G. Speaker moved to award the contract for the AMS stormwater pond to RC Excavating in the amount of \$134,107.90. J. Widiger seconded the motion. **The motion carried unanimously.**

#7b

**Resolution
2010-2**

G. Farr reported on Resolution 2010-2, "Amended Relocation Order for the Reconstruction of Portions of Glendale Avenue and Spring Green Road." The amended relocation order includes three utility interests.

J. Widiger moved to approve Resolution 2010-2. J. Lemorande seconded the motion. **The motion carried unanimously.**

#7c

**Resolution
2010-3**

E. Janke reported on Resolution 2010-3, "A Bi-Lateral Mutual Aid and Collaboration Agreement Between the Village of Howard and the Village of Hobart." The agreement would allow the Hobart and Howard fire departments to assist each other on fire calls as well as purchase equipment together to recognize economies of scale.

C. Hughes moved to approve Resolution 2010-3. D. Steffen seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

CLOSED SESSION

G. Speaker moved to convene to closed session. C. Hughes seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 7:39 p.m.**

OPEN SESSION

D. Steffen moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously and the Board returned to open session at 9:04 p.m.**

ADJOURNMENT

J. Widiger moved to adjourn. D. Deppeler seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:05 p.m.**

Respectfully Submitted,

Adam Helms

Adam Helms
Assistant Village Administrator