

**Minutes of the Village Board Meeting
August 10, 2009 at 6:30 p.m.
Village Hall Board Room**

Call to Order Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Roll Call Burt R. McIntyre, Village President; J. Widiger, Trustee Wards 3 & 4; G. Speaker, Trustee 5 & 6; Cathy Hughes, Trustee Wards 7 & 8; J. Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; & Dan Deppeler, Trustee Wards 15 & 16.

Excused: Ron Bredael, Trustee Wards 1 & 2.

Also (staff): J. Smith, R. Bartelt, S. King, and J. Pollitt.

The Board recited the Pledge of Allegiance.

Approve Agenda G. Speaker moved to approve the agenda. J. Lemorande seconded the motion. **The motion carried unanimously.**

Public Appearances B. McIntyre opened the public hearing.

There were no comments from the public.

B. McIntyre closed the public hearing.

Future Agenda Items J. Widiger requested that the Village Board discuss wild turkeys which are causing a nuisance.

C. Hughes stated that she and D. Deppeler are revising the liquor license application and will have a new form ready for the next meeting.

Consent Agenda G. Speaker moved to approve the consent agenda. C. Hughes seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

Village Board Minutes from July 27, 2009

Administrative Review Appeals Board Minutes from August 3, 2009

Small Biz Partnership Minutes from July 30, 2009

Municipal Invoices from July 24 to August 6, 2009 utilizing checks #209008-209092 in the amount of \$196,586.61.

Approve Operator's Licenses

Operator licenses, per s. 125.17 of the *Wisconsin Statutes*, if approved, are valid for a period of two years expiring on June 30.

- (i) Ashley Anderson, Pulaski
- (ii) Scott Beyer, Howard
- (iii) Jill Nooyen, Seymour

REPORTS

**#6a
Administrator
Report**

Mid-Year Budget Update

J. Smith reported on the 2009 mid-year budget update, per the fiscal year 2010 budget calendar. He stated the last public hearing will be moved from December 14th to November 23rd. He stated that income from interest, state shared revenue, sale of recyclable materials, and building permits are down. Costs of tipping fees and salt have increased.

Report Regarding Room Tax Commission

J. Smith reported that the village contributes between \$230,000 and \$250,000 per year in hotel room taxes to the Greater Green Bay Room Tax Commission. Brad Toll of the Green Bay Visitor and Convention Bureau and Bruce Wolf of Comfort Suites in Howard also reported on activities of the Green Bay Visitor and Convention Bureau.

Report Regarding Storage Location of Recycling & Garbage Carts

J. Smith reported that an ordinance will be brought to the board regarding the storage location of recycling and garbage carts.

**#6b
Performance &
Information
Services Report**

FY 2008 Human Resources Performance Measurement Data

J. Smith reported on the FY 2008 ICMA Center for Performance Measurement for the Village of Howard's Human Resources.

Report Regarding Regional Transit Authority

J. Smith reported on a proposed resolution from various Brown County municipalities requesting the State Legislature to permit the creation of a regional transit authority in Northeast Wisconsin.

#6c

**Community
Development
Services Report**

Building Permit Activity Report

J. Smith presented the July 2009 Building Permit Activity Report.

#6d

**Leisure Services
Report**

Report Regarding the 2009 Community Fest Event

S. King reported that the event was focused on family-oriented activities and overall the event went well.

Report Regarding Fall Recreation Programming

S. King reported that the Fall Recreation Guide is being mailed to households this week. She stated fewer programs are being offered this fall than in the past.

NEW BUSINESS

#7a

**Resolution
2009-30**

R. Bartelt reported on Resolution 2009-30, "Authorizing the Levying of Special Assessments on the Plats of Glen Kent estates 1st Addition, Glen Kent Estates Southwest Addition, Shawano Avenue, Krause Road, the extension of Richborough Road and the Extension of Leeds Castle Drive Contingent Upon Receipt of the Waiver of Hearings and Notices"

J. Widiger moved to approve Resolution 2009-30. G. Speaker seconded the motion. **The motion carried unanimously.**

#7b

**Resolution
2009-28**

J. Pollitt reported on Resolution 2009-28, "Authorizing the Village of Howard to Join the International Council for Local Environmental Initiatives"

D. Steffen moved to approve Resolution 2009-28. G. Speaker seconded the motion. **The motion carried unanimously.**

#7c

Memorandum

Of Understanding J. Smith reported on a Memorandum of Understanding between the Villages of Howard, Suamico and Bellevue for Animal Control Services. Humane Officer, Monica Hoff is currently contracting with the Villages of Howard, Suamico and Bellevue for Animal Control services. However, the Village of Howard is currently paying for licensing expenses and administrative supplies. This memo outlines that Bellevue and Suamico will contribute equally with Howard for said expenses as part of their contracts with Monica Hoff, until a longer term contract can be executed.

C. Hughes moved to approve the Memorandum of Understanding. J. Widiger seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

G. Speaker moved to convene to closed session pursuant to Wis. Stats., 19.85(1)(e). C. Hughes seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 7:58 p.m.**

OPEN SESSION

K. Crouch moved to return to open session. G. Speaker seconded the motion. **The motion carried unanimously and the Board returned to open session at 8:17 p.m.**

ADJOURNMENT

J. Lemorande moved to adjourn. D. Deppeler seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:18 p.m.**

Respectfully Submitted,

Nicole Hylok

Nicole Hylok
Account Clerk