

**HOWARD VILLAGE BOARD**  
**December 18, 2006 at 6:30 P.M.**  
**Village Hall Board Room**

- CALL TO ORDER** C. Felmer called the meeting to order at 6:30 p.m.
- ROLL CALL** R. Bredael, J. Widiger, C. Hughes, G. Speaker, R. Ziemer, K. Crouch, L. Weix, B. McIntyre, and C. Felmer  
Also: J. Smith, D. Wiese, J. Dagneau, M. Pigeon, C. Haltom, and B. Bartelt
- The Pledge of Allegiance was recited.
- APPROVE AGENDA** A motion was made by L. Weix and seconded by B. McIntyre to approve the agenda for tonight's meeting with the following changes: move the two proclamations after public appearances and K. Crouch requested discussion only regarding the Municipal Judge position.  
Motion carried unanimously.
- FUTURE AGENDA ITEMS** Future Agenda Items  
B. McIntyre requested a strategic planning session and C. Felmer informed him that one will be scheduled soon.
- Public Appearances - No one appeared.
- PERRON AND VANEFFEN PROCLAMATIONS** C. Felmer presented Julie Perron and Linda VanEffen with proclamations recognizing and honoring them for the quick thinking and bravery. Mr. and Mrs. Frey appeared thanking the Howard Fire Department, Emergency Personnel, Julie Perron, and Linda VanEffen for helping them escape carbon dioxide poisoning and also thanked the Village President and Board for recognizing their hero's.
- COMMUNICATIONS** A motion was made by R. Ziemer and seconded by C. Hughes to approve the following communications: CBCWA Agenda, Minutes and Correspondence; Howard-Suamico Historical Society 12/7/2006 Agenda and 11/2/2006 Minutes; Communication to/from Wisconsin Department of Natural Resources; Police and Fire Commission 12/6/2006 Agenda; and the Howard-Suamico School 11/27/2006 Agenda.  
Motion carried unanimously.
- CONSENT AGENDA** A motion was made by C. Hughes and seconded by G. Speaker to approve the consent agenda with the removal of items b. iv. And b. ix. Approved as part of the consent agenda includes: Municipal Invoices in the amount of \$483,044.45 utilizing check numbers 201064-201183; Village Board 11/27/2006 minutes; 11/20/2006 and 12/11/2006 Plan Commission minutes; Change Order #1 for the Detention Pond Shoreline Plantings for the amount of (\$399.00);

**CONSENT AGENDA  
CONTINUED**

Change Order #1 for North Riverview Drive Sanitary Sewer and Watermain Construction for the amount of \$88,975.50; Change Order #2 for Woodfield Mixed Use Development Roadway Construction for the amount of \$4,815.51; and Change Order #4 for Rosey Meadow Utility Construction for the amount of \$4,934.15.  
Motion carried unanimously.

J. Dagneau informed the Board that he spoke with the Latino Business Association, Inc. Vice President and that they may not be interested in the Temporary License if they cannot have minors on the premise while servicing alcohol.

A motion was made by K. Crouch and seconded by B. McIntyre to table the Temporary Class "B" Retailer's License application from the Latino Business Association, Inc. to permit the sale of fermented malt beverages and/or wine at 1119 N. Military Avenue from February 10, 2007 (8:00 p.m.) to February 11, 2007 (2:00 a.m.).  
Motion carried unanimously.

B. Bartelt explained the agreement regarding the water main and flow/pressure control valve stations.

A motion was made by G. Speaker and seconded by R. Ziemer to approve Change Order #2 for water main and flow pressure control valve stations for the amount of (\$11,436.00).  
Motion carried unanimously.

**VILLAGE PRESIDENT**

Reports of Village Officials

C. Felmer gave a power point presentation regarding an overview of the Manitowoc Public Utilities (MPU) and pictures of the plant. She also distributed a copy of the national tap water quality database comparing Howard's current water breakdown and the MPU's.

C. Felmer acknowledged the Thank You Card from the Sachs family.

C. Felmer discussed the December 6<sup>th</sup> elected officials meeting where they reviewed the radio operability study and the ISO ratings that are coming up low.

C. Felmer informed the Board that the Police and Fire Commission appointment of Randy Revling does not require Board action and that he did accept the appointment.

**FINANCE DIRECTOR**

C. Haltom reviewed the November financial statement.

No report from the Howard-Suamico School District Liaison.

**TABLE STORM  
WATER UTILITY  
ORDINANCE  
AMENDMENTS**

A motion was made by J. Widiger and seconded by R. Bredael to table the storm water utility ordinance until staff and the Village Attorney can review the situation and create an ordinance to be brought back to the Board for action.

J. Smith stated that the ordinance will be based on the February 2005 ordinance changes and he will detail his staff report with ala cart options.

A vote was taken on the previous motion.  
Motion carried unanimously.

**TABLE DISCUSSION  
OF APPOINTMENTS  
TO COMMITTEES**

A motion was made by C. Hughes and seconded by G. Speaker to table the discussion regarding appointment to Village committees to give C. Hughes additional time to compile a report.  
Motion carried unanimously.

**RESOLUTION  
WI DNR PARK  
GRANT ON  
WOODALE**

A motion was made by C. Hughes and seconded by R. Bredael to approve a resolution to the Wisconsin Department of Natural Resource regarding the application of a park grant pertaining to the potential purchase of 8.75 acres off of Woodale Avenue.

A roll call vote was taken.  
Motion carried unanimously.

**DISCUSS MUNICIPAL  
JUDGE NEEDING A  
LAW DEGREE**

Discussion was held regarding the Municipal Judge needing a law degree to complete his statutory obligations. Judge Schreiber informed the Board of his training he received after winning the election and all of the resources that he has if he has questions. The Board agreed that a law degree is not necessary for the Municipal Judge to complete his statutory obligations.

**REORGANIZING  
VILLAGE STAFF**

A motion was made by R. Bredael and seconded by J. Widiger to approve the reorganization of Village Staff, including increasing the Village Planner (Director of Community Development) Dave Wiese's Salary and directing village staff to bring any necessary ordinance amendments to the Village Board to implement the reorganization as outlined.

K. Crouch inquired why the Municipal Court Clerk is not listed in the new organizational flow chart. It was decided to wait for pending State Legislation regarding Municipal Court Clerks to address her position in Village Ordinances.

A roll call vote was taken on the previous motion.  
Motion carried unanimously.

**TABLE QUIT CLAIM  
DEED FOR HOWARD  
SUAMICO SCHOOL  
DISTRICT FOR  
MEADOWBROOK  
ELEMENTARY  
SCHOOL ADDITION**

A motion was made by J. Widiger and seconded by L. Weix to approve a quit claim deed to provide the Howard-Suamico School District a small section of the Village Meadowbrook Park road to permit them to construct the Meadowbrook Elementary School addition without needing a variance.

D. Wiese displayed the property location. The Board had concerns with gaining access to the property if the driveway would have to be refinished or extended. J. Smith stated that it can be written to assure that the Village has permanent access to it.

J. Widiger withdrew his motion to approve a quit claim deed and L. Weix withdrew his second to that motion.

A motion was made by J. Widiger and seconded by L. Weix to table the quit claim deed and refer it back to staff.  
Motion carried unanimously.

**ORDINANCE  
REPEALING &  
RECREATING  
SECTION 9.01**

A motion was made by K. Crouch and seconded by L. Weix to approve an Ordinance Repealing and Recreating Section 9.01 Offenses against State Laws Subject to Forfeiture of the Municipal Code of the Village of Howard.  
Motion carried unanimously.

**ORDINANCE  
AMENDING SECTION  
7.17(3)**

A motion was made by G. Speaker and seconded by J. Widiger to approve an Ordinance amending section 7.17(3) of the Howard Municipal Code.  
Motion carried unanimously.

**ORDINANCE  
AMENDING  
SECTIONS 9.19(3)(a)  
AND (c)**

A motion was made by C. Hughes and seconded by L. Weix to approve an Ordinance amending sections 9.19(3)(a) and (c), Orderly Conduct of the Howard Municipal Code relating to Municipal Penalty Assessments and Court Costs.  
Motion carried unanimously.

**RESOLUTION  
APPROVING BOND  
SCHEDULE OF  
HOWARD MUNICIPAL  
COURT**

A motion was made by B. McIntyre and seconded by R. Bredael to approve a Resolution approving a bond schedule to be used in the Municipal Court of the Village of Howard.  
Motion carried unanimously.

**ADJOURNMENT**

A motion by L. Weix and seconded by C. Hughes to adjourn at 8:45 p.m.  
Motion carried unanimously.

MICHELLE BARTOLETTI  
Deputy Clerk