

**Minutes of the Village Board Meeting  
July 13, 2009 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order** Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Roll Call** Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; J. Widiger, Trustee Wards 3 & 4; G. Speaker, Trustee 5 & 6; J. Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; & Dan Deppeler, Trustee Wards 15 & 16.

Excused: Cathy Hughes, Trustee Wards 7 & 8.

Also (staff): J. Smith, D. Wiese, R. Bartelt, C. Haltom, S. King, J. Korotev, J. Pollitt, and A. Helms.

**The Board recited the Pledge of Allegiance.**

**Approve Agenda** G. Speaker moved to approve the agenda. J. Lemorande seconded the motion. **The motion carried unanimously.**

**Public Appearances** B. McIntyre opened the public hearing.

There were no comments from the public.

B. McIntyre closed the public hearing.

**Future Agenda Items** J. Widiger requested that the Village Board discuss “welcome” signage on primary corridors entering the Village of Howard.

R. Bredael requested an action item regarding a Village-wide curfew.

**Communications**

**#4a** R. Bredael moved to receive the thank you letter to the Howard Fire Department from American Legion Post 518 and place it on file. J. Widiger seconded the motion. **The motion carried unanimously.**

**#4b** Chris and Rachel Goffard of Tender Hearts Assisted Living, LLC addressed the Board regarding their new assisted living facility on Cardinal Lane. They described the services their living facility provides.

G. Speaker moved to approve the communications submitted by Tender Hearts, LLC and place them on file. R. Bredael seconded the motion. **The motion carried unanimously.**

**Resolution**

J. Widiger moved to approve Resolution 2009-30, "Recognizing the Bay Port Pirate Varsity Men's Baseball Team for Winning the WIAA Division I Baseball Championship." R. Bredael seconded the motion. **The motion carried unanimously.**

B. McIntyre presented a framed resolution to Bay Port Varsity Baseball Coach Mike Simoens.

**Consent Agenda**

J. Widiger moved to approve the consent agenda. J. Lemorande seconded the motion. R. Bredael requested to remove item 6f (operator licenses). **The motion carried unanimously.**

**The Following Items were Approved as Part of the Consent Agenda:**

Village Board Minutes from June 22 & July 2, 2009

CDA Minutes from June 25, 2009

Small Biz Partnership Minutes from June 29, 2009

SORAB Minutes from July 1, 2009

Municipal Invoices from June 19 to July 9, 2009 utilizing checks #208740-208853 in the amount of \$1,160,795.70.

**#6f**

**Operator Licenses** Asked if it staff could issue operator licenses without Village Board approval. J. Smith stated that State Statutes require the Village Board to approve the operator licenses. G. Speaker moved to approve the following operator licenses:

- (i) Mary Athey, Green Bay
- (ii) Diane Burke, Green Bay
- (iii) Karen Burke, Green Bay
- (iv) Tracy Burkel, Green Bay
- (v) Gregory Cartier, Green Bay
- (vi) Dana Daggs, De Pere
- (vii) Marilyn Gentry, Green Bay
- (viii) Brenda Gezella, Green Bay
- (ix) Jennifer Gilchrist, Green Bay
- (x) Nancy Gilson, Green Bay

- (xi) Dawn Glanner, Green Bay
- (xii) Cindy Grectens, Green Bay
- (xiii) Marido Gulbrand, Howard
- (xiv) Laura Kuehl, Green Bay
- (xv) John Lawler, Green Bay
- (xvi) Roxanne Lawler, Green Bay
- (xvii) Angela Mohr, Green Bay
- (xviii) Susan Mullins, De Pere
- (xix) Matt Odea, Howard
- (xx) Jennifer Peterson, Green Bay
- (xxi) Ahsley Penschek, Green Bay
- (xxii) Rowland Richardson, Green Bay
- (xxiii) Ellen Rocheleau, Howard
- (xxiv) Wanda Schmitt, Pulaski
- (xxv) Lisa Schulze, Howard
- (xxvi) Debra Shipla, Howard
- (xxvii) Nathan Sigl, De Pere
- (xxviii) Alicia Sinkler, Howard
- (xxix) Joyce Smet, Green bay
- (xxx) Lucille Socha, Oneida
- (xxxi) Kelly Staszak, Green Bay
- (xxxii) James Storm, Green Bay
- (xxxiii) Andrew Strenski, Howard
- (xxxiv) Sarah Taylor, Howard
- (xxxv) Katherine Theys, Green Bay
- (xxxvi) Stephanie Unger, Lake Geneva
- (xxxvii) Connie Vanderlogt, Howard
- (xxxviii) Mary Ellen Van De Yacht, Suamico
- (xxxix) Vicki Van Hemelryk, Howard
- (xl) Jason vieau, Green Bay
- (xli) Amanda Wenninger, Sobieski
- (xlii) Perry Zahn, Green Bay

J. Widiger seconded the motion. **The motion carried unanimously.**

## **REPORTS**

### **#7a** **Administrator** **Report**

#### **Samuels Recycling Noise Study**

J. Smith reported on the findings of the Samuels Recycling noise level study conducted by the Brown County Health Department. The Health Department found that noise levels were within the legal limit on site. The Health Department has not yet conducted a noise study at nearby residential properties.

Business Concerns – US 41 Reconstruction Project

J. Smith reported that he met with several business owners along N. Taylor Street regarding traffic flow in the area after US 41 is reconstructed. The business owners are not opposed to roundabouts, but are concerned that there is not straight-line access to their business from STH 29 or US 41.

**#7b**

**Public Works  
Services Report**

Akzo Nobel Sports Complex Parking

R. Bartelt reported on additional parking that will be constructed along Pinecrest Road at Akzo Nobel Sports Complex. The parking lot expansion will add 120 parking stalls at Akzo Nobel.

US 41 Reconstruction Project

R. Bartelt reported on the US 41 reconstruction project. R. Bartelt stated that the Wisconsin Department of Transportation will be fully funding a bridge abutment to allow Old Shawano to extend under US 41 from Packerland to Taylor Street in the future.

**#7c**

**Performance &  
Information  
Services Report**

FY 2008 Parks & Recreation Performance Measurement

A. Helms reported on the FY 2008 ICMA Center for Performance Measurement for the Village of Howard's Parks and Recreation services.

Strategic Plan Update

A. Helms presented the quarterly strategic plan update.

**#7d**

**Community  
Development  
Services Report**

Building Permit Activity Report

D. Wiese presented the June 2009 Building Permit Activity Report.

Brown County Planning Meeting

D. Wiese reported on the proceedings of the June 2009 Brown County Planning Board of Directors meeting.

Non Conforming Lots Ordinance

D. Wiese reported on a proposed ordinance regarding non-conforming lots resulting from road construction. The ordinance is

currently being reviewed by the Village Attorney and will be reviewed by the Plan Commission at a future meeting.

**#7e**  
**Administrative  
Services Report**

Financial Report

C. Haltom presented the June 2009 financial report.

**#7f**  
**Leisure Services  
Report**

S. King reported on the upcoming Howard Community Fest. Howard Community Fest will be held at Akzo Nobel Sports Complex, Village Green Golf Course, Meadowbrook Park, and Village Lanes July 17-19.

**#7g**  
**L.E. O' Connor  
Fellow Report**

J. Pollitt reported on the monthly Brown County Sheriff's incident statistics.

**OLD BUSINESS**

**#8a**  
**Ordinance  
2009-14**

J. Smith reported on **Ordinance 2009-14**, "Amending Section 2.01(2) of the Village of Howard Municipal Code Relating to Special Meetings." The ordinance would implement a \$250 fee for a special meeting requested by a non-resident.

J. Lemorande moved to approve Ordinance 2009-14. G. Speaker seconded the motion. A roll call vote was taken. **The motion carried on a 6 to 2 vote with K. Crouch and D Deppeler dissenting.**

**NEW BUSINESS**

**#9a**  
**Ordinance  
2009-17**

C. Haltom reported on Ordinance 2009-17, "Amending section 12.10 of the Howard Municipal Code relating to salvage yard licenses." The proposed ordinance would require an annual fee of \$100 and inspection prior to the issuance of a salvage yard license.

J. Widiger moved to approve Ordinance 2009-17. R. Bredael seconded the motion. **The motion carried unanimously.**

**#9b**  
**Ordinance**  
**2009-18**

J. Korotev reported on Ordinance 2009-18, "Amending sections 10.03(8) and 10.07 of the Howard Municipal Code Relating to Grass and Weed Control."

J. Widiger moved to approve Ordinance 2009-18. R. Bredael seconded the motion. **The motion carried unanimously.**

**#9c**  
**Ordinance**  
**2009-19**

J. Smith reported on Ordinance 2009-19, "Establishing the Salary of the Village of Howard Municipal Judge." No action was taken.

**#9d**  
**Recodification**  
**Timeline**

J. Smith reported on a proposed timeline for the review and adoption of the recodified version of the Howard Municipal Code of Ordinances.

K. Crouch moved to approve the timeline for review and adoption of the recodified municipal code of ordinances. J. Widiger seconded the motion. **The motion carried unanimously.**

**#9e**  
**Resolution**  
**2009-31**

A. Helms reported on Resolution 2009-31, "Bond schedule to be used in the Municipal Court of the Village of Howard for Non-Traffic Violations."

R. Bredael moved to approve Resolution 2009-31. G. Speaker seconded the motion. **The motion carried unanimously.**

**#9f**  
**Fees & Permits**

C. Haltom reported on potentially amending various fees for permits and licenses in the Village of Howard.

K. Crouch moved to direct staff to review the fees for permits and licenses and survey the Village Board for their input and come back with a revised fee schedule at a later date. J. Widiger seconded the motion. **The motion carried unanimously.**

**CLOSED SESSION**

R. Bredael moved to convene to closed session pursuant to Wis. Stats., 19.85(1)(e). G. Speaker seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:19 p.m.**

**OPEN SESSION**

D. Steffen moved to return to open session. R. Bredael seconded the motion. **The motion carried unanimously and the Board returned to open session at 9:00 p.m.**

**ADJOURNMENT**

J. Widiger moved to adjourn. R. Bredael seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:02 p.m.**

Respectfully Submitted,

*Adam Helms*

Adam Helms  
Assistant Village Administrator