

Village Board Meeting
Village Hall Board Room
January 22, 2007 at 6:30 p.m.

Call To Order The meeting was called to order by Village President, C. Felmer at 6:30 p.m.

Roll Call R. Bredael, J. Widiger, C. Hughes, G. Speaker, R. Ziemer, K. Crouch, L. Weix, B. McIntyre, C. Felmer

Also: J. Smith, J. O'Connor, D. Duffy, D. Wiese, C. Haltom, M. Pigeon, M. Denor, M. Hoff, R. Bartelt, G. Farr, G. Shepardson

The Board recited the Pledge of Allegiance.

Approve Agenda A motion was made by B. McIntyre and seconded by K. Crouch to approve the agenda. An amendment motion was made by R. Ziermer to move public appearances (item #6) before the Vote of Confidence/No Confidence (item #5). Amended motion failed for lack of second.
Vote was taken on the original motion.
Motion Carried Unanimously.

**Vote of Confidence
or No Confidence**

Joshua Smith A motion was made by J. Widiger and seconded by C. Hughes for a vote of confidence for Joshua Smith.
A roll call vote was taken.
Seven for - 2 abstains (R. Ziemer & C. Felmer)
Motion Carried 7-0-2.

Carlene Felmer A motion was made by J. Widiger and seconded by C. Hughes for a no confidence vote for C. Felmer, Village President.
A roll call vote was taken
Seven for – One no (R. Ziemer) – One abstain (C. Felmer)
Motion Carried 7-1-1.

Future Agenda J. Widiger stated he is having incidents where donuts are being done in the yards within his wards. G. Shepardson stated he will work with J. Widiger on this issue.

Public Appearances Dennis Johnson, 3197 Sunray Lane, Mrs. DeCoster, 2934 Glendale Avenue, Kevin Kay, 2447 Clearbrook Circle, Jackie Morgan, 2843 Hillcrest Court, Mel Karcz, 4964 Millwood Court, Harold Taylor, 2843 Brookview Drive, and Luann Weix, 1596 Meadow Wood, appeared before the board to discuss the vote of confidence or no confidence items. Bob Strazishar, 2949 Lineville Road, appeared in

support of Strategic Planning, and he also discussed the vote of confidence or no confidence item.

Communications

A motion was made by G. Speaker and seconded by J. Widiger to approve the communications which included Central Brown County Water Authority (CBCWA) information and Howard-Suamico Historical Society Information (verbal report).
Motion Carried Unanimously.

Consent Agenda

A motion by was made by R. Ziemer and seconded by G. Speaker to approve the consent agenda.

K. Crouch pulled item #2 under the Plan Commission report from the consent agenda.

C. Hughes pulled the invoices and the Village Board minutes from 1/8/2007 from the consent agenda.

A vote was taken on motion to approve Consent Agenda, less two items. Motion carried unanimously. The following items were approved as part of the consent agenda:

- Plan Commission minutes 1/15/2007,
- 24 square foot reader board to be added to the existing A&W pole sign at 2002 Velp Avenue, VH-385 with the stipulation that all the other temporary signs are removed from the property,
- PDD amendment from Brent Fruechte of BF Industries, LLC representing Marlin Howard II, LLC to allow for a dry cleaning business to be operated at 2565 Riverview Drive Unit A, VH-459 with the conditions a temporary sign less than 50 square feet be allowed for 1 month after the opening and all other signs be similar to the Lineville dry cleaner location,
- Rezoning parcel VH-363-1 from R-5 Rural Estate Residential to R-1 Residential Single Family under the condition that Lot 2 of the proposed CSM is to be used as a warehouse now and in the future (**Ordinance No. 2007-5**),
- Rezoning request from David Burbach representing Barburhoff LLC to rezone Hidden Creek Trails Subdivision Phase I, parcels VH-3071 through VH-3127, from R-2 Single Family Duplex by Subdivision to R-1 Single Family (**Ordinance 2007-6**),
- Conditional use permit from Pete Roland of Bay Lakes Commercial to allow Family Services to have counseling offices in Lancaster Business Park at VH-470-2 with the condition the landscaping design go before the Village Board as part of the required site plan review,

- Conditional use permit for Bayside Power Sports for an outdoor display of merchandise in the proposed areas at 1613 W. Deerfield Avenue, VH-119 with conditions,
- Parking layout for Meadowbrook Elementary School,
- Parking layout of Howard Elementary School

Municipal Invoices

C. Hughes questioned the invoice for Crosby Heavy Duty invoice. A motion was made by G. Speaker and seconded by C. Hughes to approve the municipal invoices in the amount of \$500,106.15, utilizing check numbers 201311-201415. Motion Carried Unanimously.

Village Board Minutes 1/8/07

C. Hughes stated that in the minutes from 1/8/2007, under Strategic Planning, #2 should read “from” not “for”. A motion was made by K. Crouch and seconded by L. Weix to approve the 1/8/2007 Village Board minutes with the correction. Motion Carried Unanimously.

PDD – 487 Riverview Lane, VH-747-H-234

K. Crouch had a question on the sign. A motion was made by K. Crouch and seconded by C. Hughes to allow the proposed monument sign to be placed at 487 Riverwood Lane, VH-747-H-234 not exceed 6’ in height.

A motion was made by K. Crouch and seconded by C. Hughes to amend his original motion on the height to be no higher than 6’10”. Motion Carried Unanimously as amended.

Reports of Village Officials

Village President Report

CBCWA C. Felmer updated the Board on the CBCWA.

Village Trustee Report

Law Enforcement K. Crouch gave a presentation on his ride-a-long with Officer G.
Update Shepardson.

Executive Director of Administrative Services

Elections C. Haltom updated that Board on the 2007 Spring Election regarding swearing in poll workers, new polling location, need to purchase new signs and need for Board to approve Tabulators.

Financial Report C. Haltom reviewed his financial report. He stated that auditors will be in the office within the next couple of weeks to perform year end work.

Executive Director of Public Works:

Sidewalk

B. Bartelt stated that there will be a meeting tomorrow regarding proposed sidewalks for this upcoming year. This is an informal meeting held at the Public Works Building.

Old Business

Strategic Planning

J. Smith stated that he received two proposals from facilitators and both came in over the \$1,000 allowance. He stated that Dan Thompson will be in attendance.

A motion was made K. Crouch and seconded by C. Felmer to approve Foth & VanDyke as the facilitator for the Strategic Planning Session 1/27/07 for \$1,750.

Roll Call Vote. 8 for, 1 against (G. Speaker)

Motion Carried 8-1.

A motion was made by K. Crouch and seconded by C. Hughes to approve the following items for the agenda for the Strategic Planning/Board relations session:

1. Village President and Trustee's ability to place and/or remove items on a Village Board agenda.
2. A discussion of a Village President and Trustee's role/authority/responsibility as outlined by the Wisconsin Statutes & Howard Municipal Code.
3. Village President and Trustee's use of Village letterhead without carbon copies or reports.
4. Village President and Trustee's use of Village office space (restrictions).
5. Village President's authority to issue proclamations without Village Board approval.
6. S.O.P. on Staff and elected Officials meeting with Developers. (More than one elected official)
7. Village President or other Trustee courtesy report to a Trustee when working on a complaint in Trustee's Ward.
8. Re-codification of the Village Code.
9. Creating a comprehensive policy manual.

A motion was made by C. Felmer and seconded by R. Ziemer to amend the motion to add that Trustee news notes to be approved by the Village Board before they are sent out, and Trustee websites being approved by the Village Board.

Discussion occurred on the amended motion.

A motion was made by C. Felmer and seconded by R. Ziemer to suspend the rules to hear from the audience. Motion Carried Unanimously.

Dennis Johnson, 3197 Sunray Lane, questioned use of facilitator at a cost of \$1,750.

A motion was made by B. McIntyre and seconded by J. Widiger to return to regular order of business. Motion Carried Unanimously.

C. Felmer withdrew her motion to amend, and R. Ziemer withdrew his second on the amendment.

L. Weix made a motion to amend the agenda by adding item 2a. open records laws and walking quorum of elected officials. K. Crouch accepted Weix's motion as a friendly amendment.

Roll call vote was taken on original motion as amended.
Motion Carried Unanimously.

A motion was made by K. Crouch and seconded by J. Widiger to reconsider Strategic Planning Session. Motion Carried Unanimously

A motion was made by J. Widiger and seconded by K. Crouch to approve the agenda for the Strategic Planning Session, as previously approved, and add the Village Center to the bottom of the agenda, if time allows. The meeting will be held at the Village Hall from 12:00p.m. – 5:00p.m. Additional individuals who will be in attendance will be Dan Thompson, the facilitator from Foth & VanDyke, D. Duffy, & Dave Wiese - only if they talk about the Village Center.
Motion Carried Unanimously.

Attorney Evaluation A motion was made by G. Speaker and seconded by K. Crouch to approve the evaluation form and to add a “strengths and weaknesses” section both for the Village Board and Staff portion of the evaluation form. Motion Carried Unanimously.

**Village Committee
Appointment Process**

A motion was made by K. Crouch and seconded by B. McIntyre to have the Village President submit name, address, phone number, and any voluntary information (if the nominee wants to write a letter or Village President wants to write a letter as to why they want to be a candidate) to the board at least 5 calendar days (starting on Thursday) before the board meeting; that Village President give notice to the Village Trustee's of any vacancies to committees as soon as possible upon learning of vacancies.
Motion Carried Unanimously.

New Business:

**Purchase Track
Backhoe**

B. Bartelt stated that he had budgeted \$175,000 for a backhoe. The quote was for \$129,000.

A motion was made by R. Bredael and seconded by R. Ziemer to approve the used backhoe, new trailer and new rotary cutter for \$129,000 from Fabco Catco.

Roll Call Vote.

Motion Carried Unanimously.

**Shawano Ave.
Special Assessment
Project**

G. Farr gave a presentation on Shawano Ave. reconstruction and special assessments project.

A motion was made by B. McIntyre and seconded by G. Speaker to approve **Resolution 2007-3**, Declaring Intent to Exercise Special Assessment Powers on Shawano Avenue, et al.

Roll Call Vote.

Motion Carried Unanimously.

**Impound
Agreement
with Bay Area
Humane Society**

M. Hoff discussed her staff report.

A motion was made by G. Speaker and seconded by R. Bredael to approve **Resolution 2007-4**, Impound Agreement between the Village of Howard and the Bay Area Humane Society & Animal Shelter.

Motion Carried Unanimously.

**Pick Up
Agreement**

A motion was made by R. Bredael and seconded by R. Ziemer to approve **Resolution 2007-5**, Pickup Agreement between the Village of Howard and the Bay Area Humane Society & Animal Shelter.

Motion Carried Unanimously

**Golf Tee Signs
Agreement**

A motion was made by R. Ziemer and seconded by C. Hughes to approve a 3-year contract with Polzin Engraving for golf course tee signs at the Village Green Golf Course.

Motion Carried Unanimously.

Web Page Host

J. Smith reported difficulties with updating information on the current web page and recommended switching to Smart Interactive Media as new web host and designer.

A motion was made by B. McIntyre and seconded by C. Hughes to approve Smart Interactive Media as the new website designer.

Roll Call Vote.

Motion Carried Unanimously.

**Conditinal Use
Fiber and Pallet
Recycling**

A motion was made by J. Widiger and seconded by G. Speaker to deny the conditional use approval and the issuance of junk dealer license to Fiber and Pallet Recycling Corporation due to the fact the applicant has vacated the location and is looking for another location to operate.

Motion Carried Unanimously.

Adjourn

A motion was made by L. Weix and seconded by R. Ziemer to adjourn at 10:10 p.m.

Motion Carried Unanimously.

Laurie Wittig
Clerk/Typist