

**Minutes of the Village Board Meeting  
January 26, 2009 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order** Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Closed Session** B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(c).

**Roll Call** Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; James Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; Dan Deppeler, Trustee Wards 15 & 16

Also (staff): J. Smith, D. Wiese, R. Bartelt, C. Haltom, E. Janke, M. Pigeon, S. King and A. Helms

**The Board recited the Pledge of Allegiance.**

**Approve Agenda** C. Hughes moved to approve the agenda. J. Widiger seconded the motion. **The motion carried unanimously.**

**Public Appearances** B. McIntyre opened the public hearing.

There were no comments from the public.

B. McIntyre closed the public hearing.

**Future Agenda Items** D. Steffen requested staff create an informational brochure on recycling to be distributed with new recycling bins.

**Communications** None

**Consent Agenda** G. Speaker moved to approve the consent agenda. J. Lemorande seconded the motion. **The motion carried unanimously.**

**The Following Items were Approved as Part of the Consent Agenda:**

- a. Approve Village Board Minutes
  - i. January 12, 2009 Village Board Minutes

- b. Accept Go Green, Save Green Minutes
  - i. January 13, 2009 Go Green, Save Green Minutes
- c. Accept Small Biz Partnership Minutes
  - i. January 15, 2009 Small Biz Partnership Minutes
- d. Accept Plan Commission Minutes
  - i. January 19, 2009 Plan Commission Minutes
- e. Municipal Invoices
  - i. January 8, 2009 to January 22, 2009
- f. Approve Operator's Licenses
  - i. Charity Ellsworth, Howard
  - ii. Aaron Karpeck, Green Bay
  - iii. Chad Larsen, Howard
- g. Change Order
  - i. Approve Change Order #5 for the Glendale Avenue reconstruction Project Involving a \$2,522.20 Deduction
  - ii. Approve Change Order #4 for the Glendale Utility Construction Project Involving a \$4,223.92 Increase
- h. Village President Appointment
  - i. Dick Boyer, Standing Member of the Sex Offender Residence Appeals Board

**#9f(i)**

**Fire Chief Report**

E. Janke reported on a fire which occurred at the River's Bend Supper Club. Chief Janke stated there was mutual aid from other area fire departments at the scene of the fire. Green Bay, Ashwaubenon, Bellevue, and Allouez fire departments all responded to the fire call.

**#9a(i)**

**Administrator Report**

Reclassification of US 41 to Interstate 55

J. Smith reported on the potential reclassification of US 41 to Interstate 55. J. Smith stated the Municipal Issues group is currently in the process of creating a joint resolution urging the Federal Government to reclassify US 41 to Interstate 55.

Web Page Update

J. Smith stated the Village is currently in the process of updating its web page. The page is currently under construction and should be complete by early Spring.

### Popular Annual Financial Report

J. Smith reported on the fiscal year 2008 Popular Annual Financial Report (PAFR). The PAFR is summary of the Comprehensive Annual Financial Report (CAFR), which is a technical presentation of the Village's revenues and expenditures. The report will be completed after the an audit of Village financials is completed.

### #9b(i)

#### **Director of Public Works Report**

#### Single Stream Recycling

R. Bartelt reported the Village will be offering single-stream recycling in August of 2009. R. Bartelt stated the Village needs to make a decision on whether to charge residents for the recycling carts or to give them to the citizens, which would cost approximately \$350,000. All newly constructed homes will receive carts for single-stream recycling.

#### Glendale Ave Reconstruction Meeting

R. Bartelt reported on the Glendale Avenue reconstruction project public information meeting. The project will affect nine property owners. The project will commence in the summer of 2010.

### #9c(i)

#### **Director of Administrative Services Report**

C. Haltom presented the 2008 fiscal year end report.

### #9d(i)

#### **Community Development Report**

#### Building Activity Report

D. Wiese presented the 2008 year-end building activity report. There were 43 new homes constructed in 2008.

#### State/Municipal Agreement for US 41 Reconstruction

D. Wiese reported on a proposed State/Municipal agreement for the construction of two new local roads as part of the US 41/STH 29 reconstruction project. The State will cover up to 75% of the cost for the project.

#### Small Biz Partnership Loan

D. Wiese reported that the Small Biz Partnership will be reviewing guidelines for the Small Biz Loan program at its next meeting.

**#9e(i)**

**Director of Parks &  
Recreation Report**

M. Pigeon presented the 2008 year-end vandalism at Village parks report.

**OLD BUSINESS**

**#10a**

**Ordinance 2009-2** R. Bartelt reported on ordinance No. 2009-2, "An Ordinance Amending Section 8.05(1) of the Howard Municipal Code of Ordinances Relating to Snow & Ice Removal. J. Widiger moved to approve ordinance 2009-2. D. Steffen seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 7 to 2 vote with R. Bredael and G. Speaker dissenting.**

**NEW BUSINESS**

**#11a**

**Packerland  
Convenience  
Liquor License**

C. Haltom reported on a liquor license application from Packerland Convenience Center, LLC. K. Crouch moved to approve the issuance of a liquor and cigarette license to Packerland Convenience Center, LLC. D. Steffen seconded the motion. **The motion carried unanimously.**

**#11b**

**Murphy CUP**

D. Wiese reported on a request for a conditional use permit from Clifford Murphy to construct a 240 square foot cover-all shelter at 3026 Glendale Avenue.

K. Crouch moved to deny the conditional use permit. R. Bredael seconded the motion. A roll call vote was taken. **The motion carried on a 5 to 4 vote with B. McIntyre, J. Lemorande, D. Steffen and D. Deppeler dissenting.**

**#11c**

**Strategic Action  
Plan**

J. Smith reported on the Village of Howard's Strategic Action Plan. The plan will be updated on a quarterly basis to keep the Village Board apprised of action steps being taken to accomplish the Village Board's strategic priorities.

G. Speaker moved to approve the Strategic Action Plan. R. Bredael seconded the motion. **The motion carried unanimously.**

**#11d**

**RecPro Recreation  
Software**

M. Pigeon reported on potentially purchasing RecPro recreation software, which would allow residents to register for recreation programs online. The electronic registration software would also provide regular updates to citizens as to whether the course is full, cancelled, or delayed.

J. Widiger moved to table the item for 30 days. D. Steffen seconded the motion. **The motion carried unanimously.**

**#11e**

**Can-Am Games  
Letter of Support**

E. Janke reported on a request for a letter of support from the Village Board to assist in Green Bay's attempt to host the Can-Am games. The Can-Am games are essentially Olympics for police personnel and firefighters.

J. Lemorande moved to approve a letter of support to bring the Can-Am Games to the greater Green Bay area. C. Hughes seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**CLOSED SESSION**

C. Hughes moved to convene to closed session. G. Speaker seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session at 8:23 p.m.**

**OPEN SESSION**

C. Hughes moved to return to open session. D. Steffen seconded the motion. **The motion carried unanimously and the Board returned to open session at 8:37 p.m.**

**ADJOURNMENT**

G. Speaker moved to adjourn. J. Lemorande seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:38 p.m.**

Respectfully Submitted,

*Adam Helms*

Adam Helms  
Assistant to the Administrator