

**Minutes of the Village Board Meeting  
January 28, 2008 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(e) & s. 19.85(1)(c)

**Roll Call**

B. McIntyre, D. Steffen, C. Hughes, R. Ziemer, K. Crouch, J. Widiger, & C. Felmer

Excused: J. Smith, G. Speaker & R. Bredael

Also (staff): R. Bartelt, J. Dagneau, M. Pigeon, and A. Helms

**The Board recited the Pledge of Allegiance.**

**Approve Agenda**

R. Ziemer moved to approve the agenda. B. McIntyre seconded.  
**The motion carried unanimously.**

**Principal Meyers'**

**Resolution**

B. McIntyre moved to approve resolution **2008-4**, "Recognizing Bay View Middle School Principal, Steven Meyers for Receiving Wisconsin Association of Student Councils Administrator of the Year Award." D. Steffen seconded the motion. **The motion carried unanimously.**

**Public Appearances**

Ruth Reimers of 2682 Woodfield Court addressed the Board regarding opening up a cul-de-sac on Woodfield Court.

**Pannache Massage**

**Establishment**

**Public Hearing**

C. Felmer opened the public hearing. There were no comments from the public. C. Felmer closed the public hearing.

**Action on Pannache**

**Massage**

**Establishment**

**Application**

D. Duffy reported on the massage establishment license application.

K. Crouch moved to approve license. B. McIntyre seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**Future Agenda  
Items**

C. Hughes requested that a request for a liquor license from Down to Earth be placed on the February 11, 2008 Village Board agenda.

J. Widiger requested that the Board discuss extending Woodfield Court at the February 11, 2008 Village Board meeting.

**Consent Agenda**

D. Steffen moved to approve the consent agenda. R. Ziemer seconded the motion. K. Crouch requested that items 10c(iii) & (iv) be removed for discussion. J. Widiger requested that item 10g(iv) be removed for discussion. B. McIntyre requested that item 10g(vi) be removed for discussion.

**The Following Items were Approved as Part of the Consent Agenda:**

- a. Approve Village Board Minutes
  - i. January 14, 2008 Village Board Minutes
- b. Accept Plan Commission Minutes
  - i. January 21, 2008 Plan Commission Minutes
- c. Approve Operator's Licenses
  - i. Timothy Gajeski, 6149 Kawula Ln, Sobeiski, WI
  - ii. David Kassna, 1252 Ridge Dale Ct, Green Bay
  - iv. Brandy Linthicom, 1204 St Agnes Dr., Green Bay
  - v. Christine Lanham, 1045 Mosaine Way #12, Green Bay
  - vi. Ecocate Fixico, 2753 Woodroff Ct, Green Bay
  - vii. Kathleen Wilson, 2742 Woodale Ave, Green Bay
  - viii. Amber Timm, 1010 Riverview Dr, Green Bay
  - ix. Jeff Pogrnt, 168 Dekard Ln, Little Suamico, WI
  - x. Christopher Golle, 4400 N. Providence #11, Appleton, WI
  - xi. Russ Gabriel, 1106 Wentworth St, Green Bay
  - xii. Justin Berken, 3304 Layden Dr. #1, DePere, WI
- d. Municipal Invoices
  - i. January 11, 2008 to January 24, 2008 in the amount of \$1,207,250.25 utilizing check #'s 204260 – 204332.
- e. Board of Appeals Appointment (Alternate)
  - i. John Gilmet
- f. Howard-Suamico Fire Department Task Force Appointment
  - i. Patrick Laughlin

- g. Plan Commission Items
- i. Approve **Ordinance 2008-3**, “Amending Section 17.21(22)(f)23 of the Village of Howard Code of Ordinances Relating to the Number of Parking Stalls Required for Retail Buildings”
  - ii. Approve a Conditional Use Permit for Jennifer Dais to Allow the Construction of Three Horse Shelters at 770 Frederick Court
  - iii. Approve **Ordinance 2008-4**, “An Ordinance Rezoning a Portion of Parcel VH-231 Located at 3301 Glendale Avenue, Village of Howard, Brown County, Wisconsin from Exclusive Agricultural (A-1) to Single-Family Residential (R-1)”
  - v. Approve a Revised Site Plan for Two Proposed Mini-Warehouse Buildings and Outside Storage for Jay Dressen at 2200 Cornell Road

**The following Consent Agenda items (#10's) were then discussed:**

**#10c(iii) & (iv)**

**Fischer & Hamil**

**Operator Licenses**

K. Crouch moved to approve operator licenses for Matthew Fischer and Joshua Hamil. J. Widiger seconded the motion. **The motion carried unanimously.**

**#10g(iv)**

**Lexington Homes**

**Preliminary PDD**

J. Widiger moved to suspend the rules. C. Hughes seconded the motion. **The motion carried unanimously.**

Jeff Marlow of Lexington Homes addressed the Board regarding the proposed preliminary planned development district.

Tony Plansky of 2547 Northern Harrier Pass addressed the Board regarding the proposed preliminary planned development district. He stated that the residents of the White Hawk condominiums were concerned about the effect of the condominiums on the value of the White Hawk condos, traffic, the impact on the school district, and outdoor storage. He also requested that a berm be constructed between the two developments.

C. Hughes moved to return to regular order of business. R. Ziemer seconded the motion. **The motion carried unanimously.**

J. Widiger moved to approve with the following recommendations:

- A stormwater management plan needs to be completed and reviewed by the Village of Howard Engineering Department.

- Sidewalk or an off street trail needs to be provided to connect the buildings to the public sidewalk system.
- Lighting must be recessed or 90 degree cutoff. Wallpacks shining outward are not allowed.
- Curb and gutter may also be considered in portions of the private road or through all of it.
- The development only shows one type of building. Variations should be made so all the buildings aren't exactly the same.

B. McIntyre seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried 4 to 3 with K. Crouch, D. Steffen, and C. Felmer dissenting.**

**#10g(vi)  
Roy Rezoning  
Request**

D. Steffen moved to approve the denial of the Roy rezoning request. B. McIntyre seconded the motion. **The motion carried unanimously.**

**Reports of Village Officials**

**Administrator  
Report**

C. Hughes moved to table the administrator's report. D. Steffen seconded the motion.

**Administrative  
Services Report**

C. Haltom reported on quarterly stormwater billing. C. Haltom stated that some residents preferred to stay on quarterly stormwater billing due to the fact that they had minimal stormwater bills.

C. Haltom presented the 2007 fiscal year end general fund report.

**Community  
Development  
Report**

D. Wiese reported on public hearing notification requirements. D. Wiese stated that the Plan Commission will review this issue at a further meeting.

**Director of Parks,  
Rec, & Snr. Services**

M. Pigeon reported on the Senior Valentines Day dinner and dance.

**Attorney Report**

D. Duffy reported on the revolving loans to the Rustic Rail and to Zepnick Solutions.

## Old Business

#12a

### **Sportsman's Club**

#### **Site Improvements**

R. Bartelt reported on doing site improvements at the former Sportsman's Club site. **No action was taken.**

#12b

### **Kitchen Fresh**

#### **Foods Site Plan**

D. Wiese reported on a proposed site plan for a 17,230 square foot addition to the existing Kitchen Fresh Foods building at 1375 Gruber Road.

C. Hughes moved to approve the submitted site plan. R. Ziemer seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#12c

### **Regional Sex**

#### **Offender Task Force**

#### **Press Release**

C. Felmer moved to suspend the rules. R. Ziemer seconded the motion. **The motion carried unanimously.**

Jim Goliembesky of 1381 Charles Street, DePere addressed the Board regarding the draft press release from the regional sex offender task force.

J. Widiger moved to return to regular order of business. C. Hughes seconded the motion. **The motion carried unanimously.**

C. Felmer moved to approve the press release from the regional sex offender task force. R. Ziemer seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion failed on a 2 to 6 vote with C. Hughes, K. Crouch, D. Steffen, B. McIntyre, and J. Widiger dissenting.**

## NEW BUSINESS

#13a

### **Park Security**

#### **Cameras**

J. Dagneau reported on possibly placing cameras in Village Parks. J. Dagneau stated that he is in the process of obtaining quotes for the cost of placing cameras in parks.

C. Hughes moved to table. J. Widiger seconded the motion. **The motion carried unanimously.**

**#13b**

**Golf Course  
Dredging Project**

R. Bartelt reported on the golf course dredging project. R. Bartelt stated that McKeefry and Sons, Inc. was the low bidder.

K. Crouch moved to award the bid to McKeefry and Sons, Inc. in the amount of \$207,182.25. R. Ziemer seconded the motion. **The motion carried unanimously.**

J. Smith entered the meeting at 8:37 p.m.

**#13c**

**Flexible Benefits  
Contract**

D. Steffen moved to approve Benefit Advantage as the Village's new flexible benefits company. K. Crouch seconded the motion. The motion carried unanimously.

**#13d**

**WisDOT Letter**

J. Smith reported on a draft letter addressed to WisDOT regarding the design of STH 29. Village staff feels that the proposed design for STH 29 is not being constructed to accommodate future growth.

K. Crouch moved to approve the letter. C. Hughes seconded the motion. The motion carried unanimously.

**CLOSED SESSION**

C. Hughes moved to convene to closed session. R. Ziemer seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session at 8:49 p.m. C. Hughes was excused from the meeting.**

**RETURN TO OPEN SESSION**

J. Widiger moved to return to open session. C. Hughes seconded the motion. **The motion carried unanimously.**

**ADJOURNMENT**

C. Hughes moved to adjourn. R. Ziemer seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:42 p.m.**

Respectfully Submitted,

Adam Helms  
Assistant to Administrator