

**Minutes of the Village Board Meeting
October 22, 2007 at 6:30 p.m.
Village Hall Board Room**

Call to Order

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(c), Wis. Stats., pursuant to s. 19.85(1)(e) and pursuant to s. 19.85(1)(g)

Roll Call

B. McIntyre, D. Steffen, G. Speaker, C. Hughes, R. Ziemer, K. Crouch, J. Widiger, R. Bredael & C. Felmer

Also (staff): J. Smith, G. Farr, C. Haltom, J. Korotev, M. Pigeon, J. O'Connor, and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

K. Crouch moved to amend the agenda to place item 11h be moved after item 10a. R. Ziemer moved to approve the agenda. G. Speaker seconded the motion. **The motion carried unanimously.**

Approve Agenda

K. Crouch moved to approve the agenda. R. Bredael seconded the motion. **The motion carried unanimously.**

**Reconsider PDD
Amendment for
PostNet**

R. Bredael moved to reconsider the PDD Amendment. R. Ziemer seconded the motion. The Board discussed the motion. **The motion carried on an 8 to 1 vote with G. Speaker dissenting.**

**Reconsider
Operator's License
For Greg B. Cartier**

R. Bredael moved to reconsider the operator's license. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried on an 8 to 1 vote with C. Hughes dissenting.**

Public Appearances None

**Future Agenda
Items**

C. Hughes requested that staff review speed limits on Brookfield, Woodale, Lakeview, East & West Deerfield.

Communications

G. Speaker moved to approve the communications. C. Hughes seconded. **The motion carried unanimously.**

Consent Agenda R. Ziemer moved to approve the consent agenda. R. Bredael seconded the motion. C. Hughes requested that item 8(iii)(c) and G. Speaker requested that item 8b be removed for discussion. **The motion carried unanimously.**

#8b

**Plan Commission
Minutes**

G. Speaker requested that additional detailed information be recorded in the Plan Commission minutes. G. Speaker moved to approve the Plan Commission minutes. C. Hughes seconded the motion. **The motion carried unanimously.**

#8(iii)(c)

**Cara Ann LaBlanc
Operator's License**

C. Hughes moved to deny an operator's license for Cara Ann LaBlanc. K. Crouch seconded the motion. The Board discussed the motion. C. Hughes withdrew her motion. K. Crouch removed his second. C. Hughes moved to table the item until the application is completed correctly. D. Steffen seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. October 1, 2007
 - ii. October 17, 2007
- c. Approve Operator's Licenses
 - i. Heather Marie Glab, 836 Christiana Street
 - ii. Cheryl LaPlante, 713 Hickory Street
 - iv. Angela Ann Mohr, 1617 Langdale Avenue
 - v. Wanda Jean Schmitt, 4604 Glenfield Drive
- d. Request for Temporary Class "B" Liquor License

None
- e. Municipal Invoices
 - i. October 1, 2007 to October 18, 2007 utilizing check # 203521 – 203657, in the amount of \$1,130,421.81.
- f. Plan Commission Items
 - i. Review and Take Action on a Rezoning Request from Julie Ann Sturzl-Beckstrom to Rezone the Property Located at 2450 Memorial Drive (VH-664) from R-2 (Single Family Duplex) to B-3 (South Cardinal Lane Business District)

- ii. Review and Take Action on a Rezoning Request from Melissa Wedin to Rezone the Property Located at 711 Westhill Drive (VH-502-1) from R-5 (Rural Estate) to R-1 (Single-Family Residential)
- iii. Review and Take Action on a Final Plat for Durkin Heights

Reports of Village Officials

Administrative Services Report

C. Haltom presented the September 2007 financial report.

Attorney Report

D. Duffy reported on the Wisconsin Statutes pertaining to open record requests.

Old Business

#10a

PostNet PDD Amendment

J. Smith reported on the request from PostNet to amend its PDD to allow the placement of temporary signs year-round. K. Crouch moved to suspend the rules. D. Steffen seconded the motion. **The motion carried unanimously.**

Dan Murphy of 2749 Dewey Decker Drive addressed the Board regarding the PDD amendment for PostNet and the display of temporary signs.

Terry Rozene of 445 Cardinal Lane, Suite 102 addressed the Board regarding the display of temporary signs in the Village of Howard.

Dave Kramer of 445 Cardinal Lane, Suite 105 addressed the Board regarding the display of temporary signs in the Village of Howard.

C. Hughes moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously.**

J. Widiger moved to deny the PDD amendment for Dan Murphy. D. Steffen seconded the motion. **The motion carried on an 8 to 1 vote with K. Crouch dissenting.**

#11h

Resolution 2007-20

J. Widiger moved to approve **resolution 2007-20**, "Suspending Enforcement of Sign Code, Specifically Temporary Signs, Until December 31, 2007, or Pending an Amendment of Same, Subject to Review and Recommendation from the Village Plan Commission." R. Ziemer seconded the motion. **The motion carried unanimously.**

#10b
Liquor License
Applications

D. Duffy reported on liquor license applications from Karen Duval and Frank Marshall. C. Haltom reported on the status of the existing liquor license application.

K. Crouch moved to grant the liquor license to F.R. Marshall Enterprises acting as Josephine's Pizzeria and Pastaria. B. McIntyre seconded the motion. **The motion carried on a 6 to 3 vote with J. Widiger, C. Hughes, and G. Speaker dissenting.**

D. Duffy stated that the Board is required to act on both applications for the liquor license. B. McIntyre moved to suspend the rules. J. Widiger seconded the motion. **The motion carried unanimously.**

Karen Duval of 1683 Ledgeview Drive addressed the Board regarding an application for a liquor license. Karen Duval stated that she was withdrawing her request for a liquor license.

B. McIntyre moved to regular order of business. C. Hughes seconded. **The motion carried unanimously.**

D. Steffen moved to accept Karen Duval's withdrawal for an application for a liquor license. G. Speaker seconded the motion. **The motion carried unanimously.**

#10c
Operator's
License for
Greg B. Cartier

R. Bredael moved to approve the issuance of an operator's license to Greg B. Cartier. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried on a 7 to 2 vote with C. Hughes and K. Crouch dissenting.**

NEW BUSINESS

#11a
Approve 2008 Golf
Course Fees

M. Pigeon reported on the proposed golf course fees for 2008. B. McIntyre moved to approve the golf course fees for 2008. R. Bredael seconded the motion. **The motion carried unanimously.**

#11b

**Howard Employee
Holiday Gathering**

J. Smith reported on various alternatives for a potential holiday party for village staff and elected officials. G. Speaker moved to approve the holiday gathering with the village paying the cost for trustees & guest and employees & guest. J. Widiger seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 6 to 3 vote with K. Crouch, D. Steffen, and C. Hughes dissenting.**

#11c

**Meadowbrook Park
Shelter General
Construction
Contract**

G. Speaker moved to award the general construction bid for the Meadowbrook Park Shelter to Milbach Construction in the amount of \$307,660 assuming tax savings with the Village conducting direct purchasing of various materials. R. Bredael seconded the motion. A roll call vote was taken. **The motion carried on an 8 to 1 vote with D. Steffen dissenting.**

#11d

**Meadowbrook Park
Site Construction
Contract**

G. Speaker moved to reject the bid from Ostrenga and rebid the project. R. Bredael seconded the motion. **The motion carried unanimously.**

#11c

**Partial Release of
Mortgage for HJLS,
LLC the Former
Max & Erma's
Property**

D. Duffy reported on the partial release of the mortgage executed HJLS, LLC to the Village of Howard for the former Max & Erma's property on Dousman Street. R. Bredael moved to approve the partial release of mortgage executed HJLS, LLC to the Village of Howard for the former Max & Erma's property on Dousman Street, part of parcel VH-2049 . R. Ziemer seconded the motion. **The motion carried unanimously.**

#11d

**Impact Fee
Public Hearing
Date**

G. Speaker moved to set the public hearing date for the impact fee needs assessment on December 10, 2007. C. Hughes seconded the motion. **The motion carried unanimously.**

#11e
Proposals for
Audit Services

C. Haltom reported on the proposals for audit services years 2007 through 2009 with options for 2010 and 2011. B. McIntyre moved to accept the proposal from Schenck for a three-year term in the amount of \$75,825 with the option to extend for an additional two years in the amount of for a total amount of \$130,000. J. Widiger seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on an 8 to 1 vote with C. Felmer dissenting.**

CLOSED SESSION

G. Speaker moved to convene to closed session. R. Bredael seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session.**

RETURN TO OPEN SESSION

C. Hughes moved to return to open session. R. Bredael seconded. **The motion carried unanimously.**

ADJOURNMENT

C. Hughes moved to adjourn. R. Bredael seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:47 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator