

**Minutes of the Village Board Meeting  
November 12, 2007 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(e), Wis. Stats.

**Roll Call**

B. McIntyre, D. Steffen, G. Speaker, C. Hughes, R. Ziemer, K. Crouch, J. Widiger, R. Bredael & C. Felmer

Also (staff): J. Smith, G. Farr, C. Haltom, D. Wiese, M. Pigeon, J. O'Connor, M. Hoff and A. Helms

**The Board recited the Pledge of Allegiance.**

**Approve Agenda**

J. Widiger moved to approve the agenda. C. Hughes seconded the motion. **The motion carried unanimously.**

**Resolution 2007-21**

C. Hughes moved to approve resolution 2007-21, "Recognizing Marianne Pigeon for Receiving the WPRA Professional Award of Merit. J. Widiger seconded the motion. **The motion carried unanimously.**

**Public Appearances**

Larry Weix of 1596 Meadowood Ct. addressed the Board regarding a neighborhood park on Prairie Garden Trail.

**Future Agenda**

**Items**

None

**Communications**

G. Speaker moved to approve the communications. R. Ziemer seconded. **The motion carried unanimously.**

**Consent Agenda**

R. Ziemer moved to approve the consent agenda. K. Crouch seconded the motion. B. McIntyre requested that items 9b(i,iv,v and viii). **The motion carried unanimously.**

**The following items were approved as part of the consent agenda:**

- a. Approve Village Board Minutes
  - i. October 22, 2007
  - ii. October 24, 2007
  - iii. October 31, 2007

- b. Approve Operator's Licenses
  - ii. Marcus A. Goodletson, 551 Alrose St
  - iii. Lisa M. Ellickson, 810 Abrams St. Apt. 12
  - iv. Kerry A. LaCount, 2918 Woodward Street
  - v. Alicia M. Hauner, 1130 Rockwell Road
  
- c. Request for Temporary Class "B" Liquor License

None
  
- d. Municipal Invoices
  - i. October 19, 2007 to November 8, 2007 utilizing checks #203673 - #203786 in the amount of \$383,591.16

**Consent Agenda Items**  
**Pulled for Discussion**

**#9b (i, iv, v and viii)**

**Cara Ann LaBlanc**

**Operator's License** The Board discussed operator license applications for Cara LaBlanc, Melissa Christensen, Susan Mullins, and Alicia Hauner. B. McIntyre moved to approve the operator's licenses. R. Ziemer seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**Reports of Village Officials**

**President Report** C. Felmer reported on the Central Brown County Water Authority's dedication of the pipeline. She stated that all parties involved in the Central Brown County Water Authority water pipeline project are invited to the dedication ceremony.

**Administrator  
Report**

J. Smith gave a report regarding the Village Board meeting scheduled for December 24, 2007.

J. Smith gave a report regarding the Meadowbrook Park Shelter construction project timeline and pre-construction meeting.

J. Smith reported on the status of the Village's recodification project.

**Administrative  
Services Report**

J. Smith reported on the feasibility of preparing monthly water utility billing statements. The Board will review this billing type at the November 26, 2007 Village Board meeting.

J. Smith presented the October 2007 financial report.

**Parks & Rec Report** M. Pigeon reported on the offers to purchase property for a previously proposed neighborhood park on Prairie Garden Trail. The Board directed staff not to present a counter-offer to purchase the property on Prairie Garden Trail, effectively letting the offer expire, and not purchase the property.

M. Pigeon reported on the open recreation supervisor position. She stated that the Village received 63 applications and interviews will begin later in the week.

**Community  
Development  
Report**

D. Wiese reported on destination direction signs in the Village of Howard.

**Trustee Report**

D. Steffen reported on the possibility of amending the Village's ordinance relating to appointing committee members to various committees in the Village of Howard. Trustee Steffen recommended allowing the Board to make recommendations for appointments to various committees.

**Old Business**

**#11a  
Meadowbrook  
Site Construction  
Bid**

G. Farr reported on the bids for the Meadowbrook Park site construction. G. Farr reported that Peters Concrete was the lowest bid at \$118,533.60. The previous low bid was approximately \$174,500. J. Widiger moved to approve the bid of Peters Concrete in the amount of \$118,533.60 for the Meadowbrook Park site construction. R. Bredael seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**New Business**

**#12a  
US Cellular Lease**

**Agreement**

G. Speaker moved to approve the lease agreement with US Cellular. D. Steffen seconded the motion. The motion carried unanimously.

**#12b  
Resolution 2007-22**

K. Crouch reported on resolution 2007-22. K. Crouch moved to approve resolution 2007-22, "Urging Time Warner Cable to Negotiate a Reasonable Agreement with the NFL Network and the Big Ten Network". D. Steffen seconded the motion. The Board

discussed the motion. A roll call vote was taken. **The motion carried on a 5 to 4 vote with J. Widiger, R. Ziemer, B. McIntyre and C. Felmer dissenting.**

**#12c**

**Ordinance 2007-35** J. Widiger moved to approve ordinance 2007-35 to amend the Village's quota of "Class B" Combination Liquor License to 30. R. Ziemer seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 6 to 3 vote with C. Hughes, G. Speaker and K. Crouch dissenting.**

**#12d**

**Ordinance 2007-38** M. Hoff reported on the dog license and kennel rates. R. Bredael moved to maintain the current rates for dog and cat licenses and kennel licenses. G. Speaker seconded the motion. **The motion carried on a 6 to 3 vote with G. Speaker, D. Steffen and J. Widiger dissenting.**

**#12e**

**PDS DVLP  
Site Plan**

D. Wiese reported on the proposed site plan. C. Hughes moved to approve the site plan with the following conditions:

1. The building materials used in construction of the building addition exterior shall match those of the existing building on the property .
2. Appropriate landscaping to be provided within one year after the issuance of the building permit.
3. All business, servicing, processing, sales and storage shall be conducted within completely enclosed buildings.
4. Lighting for the building addition must be 90 degree cut off or recessed.

J. Widiger seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried unanimously.**

**#12f**

**MRB Development  
Agreement**

This item was withdrawn by Village Staff. **No action was taken.**

**#12g**

**SIM Survey  
Applications**

J. Widiger moved to approve an online survey application for the Village of Howard's web page. D. Steffen seconded the motion. **The motion carried unanimously.**

**#12h**  
**Change Order**

K. Crouch moved to approve the Woodfield Village Mixed Use Development Utility Construction Project Change Order #4 – (\$3,497.50) Deduction. R. Ziemer seconded the motion. **The motion carried unanimously.**

**#12i**  
**Change Order**

R. Ziemer moved to approve the Detention Pond Shoreline Plantings Project Construction Change Order #3 – (\$19,490.50) Deduction. B. McIntyre seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**#12j**  
**Change Order**

J. Widiger moved to approve the Detention Pond Shoreline Plantings Project Construction Change Order #3 – (\$19,490.50) Deduction. R. Bredael seconded the motion. **The motion carried unanimously.**

**#12k**  
**MRB Commercial**  
**CSM**

R. Bredael moved to approve a certified survey map for MRB Commercial located on Cardinal Lane. D. Steffen seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**#12l**  
**Van DeYacht Site**  
**Plan**

D. Wiese reported on the proposed site plan at parcel VH-134-1-3. D. Steffen moved to approve with the following recommendations:

R. Ziemer seconded the motion. R. Bredael moved to suspend the rules. R. Ziemer seconded. **The motion carried unanimously.**

Tom Van DeHey 1601 Sandy Acres Drive addressed the Board regarding the proposed site plan from Troy Van DeYacht. C. Hughes moved to return to regular order of business. R. Bredael seconded the motion. **The motion carried unanimously.**

D. Steffen withdrew his motion. R. Ziemer withdrew his second. C. Hughes moved to table the item. J. Widiger seconded the motion. **The motion carried unanimously.**

**#12m**  
**Resolution 2007-23**

G. Speaker moved to approve resolution **2007-23**, “Approving the Second Amendment to Central Brown County Water Authority Water Purchase and Sale Contract.” R. Ziemer seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried unanimously.**

**CLOSED SESSION**

C. Hughes moved to convene to closed session. R. Bredael seconded. **The motion carried unanimously and the Board convened to closed session at 8:43 p.m.**

**RETURN TO OPEN SESSION**

J. Widiger moved to return to open session. C. Hughes seconded the motion. **The motion carried unanimously.**

**ADJOURNMENT**

K. Crouch moved to adjourn. J. Widiger seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:20 p.m.**

Respectfully Submitted,

Adam Helms  
Assistant to Administrator