

**Minutes of the Village Board Meeting
December 8, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Closed Session B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(c).

Roll Call Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; James Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14; Dan Deppeler, Trustee Wards 15 & 16

Also (staff): J. Smith, D. Wiese, R. Bartelt, C. Haltom, M. Pigeon, J. O'Connor, D. Duffy and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda R. Bredael moved to approve the agenda. C. Hughes seconded the motion. **The motion carried unanimously.**

Public Appearances B. McIntyre opened the public hearing. There were no comments from the public. B. McIntyre closed the public hearing.

Future Agenda Items None

Communications None

Consent Agenda R. Bredael moved to approve the consent agenda. J. Widiger seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. November 24, 2008 Village Board Minutes
- b. Accept CDA Minutes
 - i. December 2, 2008 CDA Minutes

- c. Accept VMAC Minutes
 - i. December 3, 2008 Veterans Memorial Ad-Hoc Committee Minutes

- d. Municipal Invoices
 - i. October November 21, 2008 to December 4, 2008 in the amount of \$978,354.94 utilizing checks #207087-207177

- e. Approve Operator's Licenses
Emily Soletske, Allouez
Barbara Linzmeier, Maribel
Susan Rabideau, Howard
Mary June Knox, Howard
Michael Josephs, Howard
Judy Frisch, Howard

- f. Change Order
 - i. Glendale Avenue Reconstruction Roadway Construction Project Change Order #3 Involving a \$38,199.78 Deduction.

#9a(i)
Administrator's
Reports

Four, Ten-Hour Workdays

J. Smith reported on the possibility of having a four-day workweek at Village Hall. Each workday would be ten hours. This item would require future action by the Village Board if it desired to do so.

Greater Green Bay Convention & Visitor Bureau

J. Smith gave a PowerPoint presentation regarding the services of the Greater Green Bay Convention and Visitor Bureau.

HALO Meeting

J. Smith reported the Village of Howard will be hosting a HALO meeting on December 16th at the Black Forest Restaurant.

Large Management Team Strategic Planning Session

J. Smith stated the Village Staff will be holding a tactical action planning session for the Village's strategic plan on December 11, 2008 at the Comfort Suites from 8 a.m. to 4:30 p.m.

#9b(i)

DPW Report

Stormwater Ponds

R. Bartelt reported on various stormwater ponds throughout the Village. The ponds are created to reduce the amount of suspended solids that flow into surface water and hold water during large storms.

OLD BUSINESS

#10a

Ethics Handbook

J. Smith reported on the Village of Howard *Ethics Handbook*. C. Hughes moved to receive and file the *Ethics Handbook*. J. Widiger seconded the motion. **The motion carried unanimously.**

NEW BUSINESS

#11a

Ordinance

2008-28

C. Haltom reported on Ordinance No. 2008-28, "An Ordinance Appropriating the Necessary Funds for the Operation of the Governments and Administration of the Village of Howard for the Year of 2009 and Levying Taxes on Taxable Property in the Village of Howard" J. Widiger moved to approve **Ordinance No. 2008-28**. D. Steffen seconded the motion. **The motion carried unanimously.**

#11b

Sex Offender

Appeal Form

J. Smith reported on the Village of Howard Sex Offender Residence Board appeal form. D. Steffen moved to approve the Sex Offender Residence Board appeal form. G. Speaker seconded the motion. **The motion carried unanimously.**

#11b

SCUBA @ Duck

Creek Quarry

M. Pigeon reported on potentially using the Duck Creek Quarry for recreational purposes and SCUBA certification courses through the Village of Howard Recreation Department. The quarry would need to be mapped by certified divers prior to recreational use.

Barb Wavrunek of Green Bay SCUBA addressed the Board regarding potentially using the Duck Creek Quarry for SCUBA activities.

D. Steffen moved to approve using the quarry for SCUBA activities sponsored by the Recreation Department. D. Deppeler seconded the motion. **The motion carried on an 8 to 1 vote with J. Lemorande dissenting.**

#11c
Resolution
2008-42

J. Smith reported on Resolution No. 2008-42, "Termination of agreement to undertake development." R. Bredael moved to approve. C. Hughes seconded the motion. **The motion carried unanimously.**

#11d
Village Holiday
Party

J. Smith reported on eliminating any Village subsidy from the Village of Howard employee holiday party. Each Village employee and elected official and his/her guest will be charged \$8 each for dinner. Drinks not sponsored by the Village Executive Staff will be charged separately. R. Bredael moved to approve the plan as outlined above. J. Lemorande seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11e
Indoor Burning
Of Solid Fuels

D. Wiese reported on current ordinances regarding the indoor burning of solid fuels. Village officials have been receiving complaints from various residents complaining of irritation from the indoor burning of solid fuels. D. Steffen moved to suspend the rules. R. Bredael seconded the motion. **The motion carried unanimously.**

Richard Johnson of 1329 Starview Lane addressed the Board regarding the indoor burning of solid fuels. Mr. Johnson stated that his neighbor to the west is using a wood-burning furnace to heat his home and his home constantly smells like smoke. Mr. Johnson submitted a report and several ordinances relating to wood burning furnaces.

J. Widiger moved to return to regular order of business. D. Steffen seconded the motion. **The motion carried unanimously.**

C. Hughes moved to receive and file the information presented by staff and Mr. & Mrs. Johnson. J. Lemorande seconded the motion. **The motion carried unanimously.**

#11f
Ordinance 2008-29 J. Smith reported on Ordinance No. 2008-29, "Amending Section 1.11(1) of the *Village of Howard Municipal Code* Relating to Receipt of Gifts and Gratuities Prohibited." R. Bredael moved to approve **Ordinance No. 2008-29**. D. Deppeler seconded the motion. **The motion carried on an 8 to 1 vote with C. Hughes dissenting.**

CLOSED SESSION

G. Speaker moved to convene to closed session. C. Hughes seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:10 p.m.**

RETURN TO OPEN SESSION

ADJOURNMENT

J. Lemorande moved to adjourn. D. Steffen seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:47 p.m.**

Respectfully Submitted,

Adam Helms

Adam Helms
Assistant to Administrator