

**Minutes of the Village Board Meeting
February 11, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(e) & s. 19.85(1)(c)

Roll Call

B. McIntyre, D. Steffen, C. Hughes, R. Ziemer, K. Crouch, J. Widiger, G. Speaker, R. Bredael & C. Felmer

Also (staff): J. Smith, D. Duffy, M. Hoff, J. O'Connor, D. Wiese, C. Haltom, R. Bartelt, J. Dagneau, M. Pigeon, and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

C. Hughes moved to approve the agenda. G. Speaker seconded the motion. **The motion carried unanimously.**

Reconsider

Resolution 2008-3

K. Crouch moved to reconsider Resolution 2008-3, "Resolution Releasing Resale Rights in Favor of the Village of Howard for Tax Parcel VH-1517, North Kimps Court in the Brookfield Industrial Park and Site Plan Approval for Eric Van DeYacht to Construct a Mini-Warehouse Facility on Same Property". C. Hughes seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried unanimously.**

Reconsider

Bieda

Preliminary PDD

R. Ziemer moved to reconsider the Bieda PDD request. D. Steffen seconded the motion. The Board discussed the motion. **The motion failed on a 3 to 6 vote.**

Resolution 2008-5

R. Bredael moved to approve Resolution 2008-5, "Recognizing Roger Nielsen for His Contributions to the Village of Howard." J. Widiger seconded the motion. **The motion carried unanimously.** President Felmer presented the resolution to Kathy Nielsen.

Public Appearances

C. Felmer opened the public hearing.

Norbert Gross of 2662 Woodfield Court addressed the Board regarding the possibility of making Woodfield Court a through street. He stated that he was opposed to making Woodfield Court a through street.

Plan Commission member, Kevan Kay of 2447 Clearbrook Circle addressed the Board regarding the proposed Stonewater Crossing condominium project. He stated he was concerned about the lack of communication between the Village Board and the Plan Commission.

**Future Agenda
Items**

None

Communications

None

Consent Agenda

R. Ziemer moved to approve. D. Steffen seconded the motion. J. Widiger requested to remove item 9a(i). G. Speaker requested that item 9d(i) be removed for discussion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- b. Approve Operator's Licenses
 - i. Kathy Bork, 2100 Memorial Drive (Apt #102), Green Bay
 - ii. Jennifer DeHart, 2870 Shade Tree Court, Green Bay
 - iii. Carolyn DuChateau, 1838 Oak Road, Green Bay
 - iv. Nancy Gilson, 1106 Pilgrim Way (Apt H), Green Bay

- c. Municipal Invoices
 - i. January 25, 2008 to February 7, 2008 utilizing checks #204339-204419 totaling \$358,098.57

The following Consent Agenda items (#9's) were then discussed:

#9a(i)

**1/28/08 Village
Board Minutes**

J. Widiger requested that the minutes be amended so that C. Hughes is not making motions after she was excused from the meeting. A. Helms noted that it was a typo in the minutes and would correct the minutes. K. Crouch moved to approve the minutes as amended. J. Widiger seconded the motion. **The motion carried unanimously.**

#9b(i)

Down To Earth Class

"C" Wine License

G. Speaker moved to approve the Class "C" wine license for Down to Earth. C. Hughes seconded the motion. **The motion carried unanimously.**

Reports of Village Officials

Administrator Report

J. Smith reported on service excellence standards for contracted employees. J. Smith stated that staff is working on language and amendments for service excellence standards for contracted employees.

Administrative Services Report

C. Haltom presented the year-end financial report for the Village of Howard enterprise funds.

Animal Control Officer Report

M. Hoff presented the year-end animal control officer report stating the number of calls received, licenses issued, number of animals taken to the humane society.

Fire Chief Report

J. O'Connor presented a report regarding the Howard-Suamico Fire Department Functional Consolidation Task Force. J. O'Connor stated that the task force has established four goals: shared administration, creation of a joint training coordinator, major equipment coordination, and coordination of emergency scene operations.

Community Development Report

D. Wiese reported on the neighborhood meeting that was held regarding noise barriers along US 41 near Velp Avenue.

Director of Public Works Report

R. Bartelt reported on the road salt supply. He stated that Howard has used 850 tons of salt so far this winter. He stated that Howard has 1,150 tons of salt remaining and has a 250 ton reserve at the docks.

OLD BUSINESS

#11a Resolution 2008-3

K. Crouch moved to rescind resolution2008-3, "Resolution Releasing Resale Rights in Favor of the Village of Howard for Tax Parcel VH-1517, North Kimps Court in the Brookfield Industrial Park and Site Plan Approval for Eric Van DeYacht to Construct a Mini-Warehouse Facility on Same Property." D. Steffen seconded the motion. **The motion carried unanimously.**

NEW BUSINESS

#12a

Ordinance 2008-5

K. Crouch reported on ordinance 2008-5, "An ordinance prohibiting parking on Lacona Court" and stated that two neighborhood meetings were held to discuss parking options on Lacona Court. The residents of Lacona Court that attended the meeting were in favor of prohibiting parking on Lacona Court.

K. Crouch moved to approve ordinance 2008-5, "An ordinance prohibiting parking on Lacona Court." J. Widiger seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#12b

Truck Hydraulics

R. Bartelt reported on bids for installing hydraulics on the new tandem axle truck. D. Steffen moved to award the bid for truck hydraulics to the lowest responsible bidder, Olson Body and Trailer in the amount of \$61,957. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#12c

Timber Removal on Parcel VH-129-1

M. Pigeon reported on the bids for removing the timber from parcel VH-129-1 on N Kimps Court. There were no bids received and it will become part of the engineering project for the parcel. No action was taken.

#12d

Meadowbrook Park Shelter Change Order

R. Bredael moved to approve change order #1 for the Meadowbrook Park Shelter project, a \$3,562 deduction from the original contract. G. Speaker seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

G. Speaker moved to convene to closed session. C. Hughes seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session at 8:00 p.m.**

RETURN TO OPEN SESSION

J. Widiger moved to return to open session. R. Bredael seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

R. Bredael moved to adjourn. C. Felmer seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:30 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator