

Village Board Meeting
Village Hall Board Room
February 12, 2007 at 6:30 p.m.

Call to Order The meeting was called to order by Village President, C. Felmer at 6:30 p.m.

Closed Session C. Felmer announced the close session (Per s. 19.85(1)(e)&(g)).

The Board recited the Pledge of Allegiance.

Roll Call R. Bredael, J. Widiger, C. Hughes, G. Speaker, R. Ziemer, K. Crouch, L. Weix, B. McIntyre, C. Felmer

Also: J. Smith, C. Haltom, B. Bartelt, G. Shepardson, J. O'Connor
D. Wiese, J. Dagneau, D. Duffy, G. Farr, J. Piontek

Approve Agenda A motion was made by G. Speaker and seconded by J. Widiger to approve the agenda.
Motion Carried Unanimously.

Future Agenda Review the guardrail along Dousman Street/sidewalks.

Public Appearances: Jackie Morgen appeared in support of village president.

Communications A motion was made by K. Crouch and seconded by R. Ziemer to approve the communications
Motion Carried Unanimously.

Consent Agenda A motion was made by R. Ziemer and seconded by B. McIntyre to approve the consent agenda excluding the minutes from 1/27/2007.
Motion Carried Unanimously. The following items were approved as part of the consent agenda:

Municipal invoices in the amount of \$687,077.86, utilizing check numbers 201444-201588.

Village Board Minutes 1/15/2007 and 1/22/2007.

Reports of Village Officials

Village President Report

CBCWA C. Felmer updated the Board on the Central Brown County Water Authority (CBCWA).

Village Trustee Report

School Report K. Crouch stated that he did not receive information from the School District so he is unable to do his report.

Executive Director of Administrative Services

Financial Report C. Haltom did a presentation on the financial report for year ended December 31, 2006, General Fund, Golf Course and Utilities.

Village Administrator/Clerk Report

Web Site/Newsletter J. Smith did a presentation on the web page and the newsletter.

Executive Director(s) of Public Works (and Community Development)

Velp Avenue R. Bartelt gave report over to D. Wiese who did a presentation on the Velp Avenue Reconstruction.

J. Widiger and B. McIntyre will serve on the Velp Avenue Reconstruction Ad-Hoc Committee.

Old Business

Attorney Evaluation J. Smith discussed process for the evaluation of the Village Attorney.

A motion was made by K. Crouch and seconded by C. Hughes to have the Village Administrator act as the clearinghouse and C. Felmer, G. Speaker and J. Smith for an evaluation committee to review gathered data and report to village board.
Motion Carried Unanimously.

Appointment Process

A motion was made by C. Hughes and seconded by G. Speaker to approve **Ordinance 2007-11** Creating Section 1.011 General Government of the Municipal Code of the Village of Howard Relating to the Appointment of Village Officials and Appointments for Village Committees, Commissions, and Boards.
Motion Carried Unanimously.

New Business

Hunting Map

D. Wiese did a presentation on changing the hunting map for Village of Howard. Change will be brought back to a future meeting.

Recodification of Village Ordinances

A motion was made by G. Speaker and seconded by C. Hughes to approve authorizing Village Administrator/Clerk to submit the request for proposal(RFP) for recodification of Village Ordinances to various recodification firms.
Motion Carried Unanimously.

Meeting Agendas

A motion was made by K. Crouch and seconded by J. Widiger to approve **Ordinance 2007-7** Amending Sections 1.02(3)(C)(2b), Responsibilities to the Village Board of the Municipal Code of Howard regarding coordinating the Village Board meeting agenda.

A motion was made by C. Felmer and seconded by R. Ziemer to amend the motion to read “Village Administrator and Village President shall prepare the Village Board agenda.”

G. Speaker asked to call the question. A vote was taken on the call to question. 7 for – 2 against (K. Crouch & C. Felmer)
Motion Carried. 7 to 2

A roll call vote was taken on amended motion.
2 for – 7 against (Bredael, Widiger, Hughes, Speaker, Crouch, Weix, McIntyre)
Motion Fails. 2 to 7

A roll call vote was taken on the original motion
7 for - 2 against (R. Ziemer & C. Felmer)
Motion Carried. 7 to 2

HVAC Agreement

J. Smith discussed the potential need for an HVAC agreement for the Village Hall. A proposal will be brought back to future meeting.

Board members Powers

A motion was made by K. Crouch and seconded by R. Ziemer to approve **Ordinance 2007-8** Creating Section 1.03(10) of Chapter 1, General Government, of the Municipal Code of Howard Relating to Village Board Membership, Powers and Duties, Office Space and Economic Development.

A motion was made by C. Felmer and seconded by R. Ziemer to amend the motion to read “at large” for Village Trustee.

Discussion was held. C. Felmer and R. Ziemer withdrew their motion.

A roll call vote was taken on the original motion.
8 for - 1 against (C. Felmer)
Motion Carried 8 to 1.

Electric Vehicles

G. Shepardson did a presentation on neighborhood electric vehicles.

A motion was made by L. Weix and seconded by C. Hughes to suspend the rules to hear from the audience.
Motion Carried Unanimously.

Tracy Crawford discussed the electric vehicles.

A motion was made by B. McIntyre and seconded by L. Weix to return to regular order of business. Motion Carried Unanimously.

A motion was made by J. Widiger and seconded by C. Hughes to approve Ordinance 2007-9 Creating Section 7.19 of Chapter 7, Traffic Code, of the Howard Municipal Code Relating to Neighborhood Electric Vehicles and have each owner fill out the enclosed Operators Application Permit (safety check inspection will be eliminated from the form) and that the permit must be carried in the vehicle.

A motion was made by B. McIntyre and seconded by J. Widiger amend the original motion to eliminate the need to fill out an Operators Application Permit.

J. Widiger and C. Hughes withdrew their original motion.

J. Widiger and B. McIntyre withdrew the amended motion.

A motion was made by J. Widiger and seconded by L. Weix to approve **Ordinance 2007-9** Creating Section 7.19 of Chapter 7, Traffic Code, of the Howard Municipal Code Relating to Neighborhood Electric Vehicles and that no permit is required and that all traffic rules must be obeyed.

Roll Call Vote.

8 for - 1 against (G. Speaker)

Motion Carried 8 to 1.

Election Officials A motion was made by B. McIntyre and seconded by L. Weix to approve **Ordinance 2007-10** Amending Section 1.09(2) of the Village of Howard Municipal Code Relating to Number of Election Officials.

Motion Carried Unanimously.

Weise – Conference A motion was made by C. Hughes and seconded by G. Speaker to approve sending Director of Community Development David Wiese to the Upper Midwest Basic Economic Development Course in Duluth, Minnesota (July 16-20, 2007).

Motion Carried Unanimously.

Village Logo A motion was made by J. Widiger and seconded by B. McIntyre to send the Village logo issue back to staff for recommendations to be brought back at a later date.

Motion Carried Unanimously.

- WI DNR – Cable** L. Weix removed himself from discussion or action on this item.
- A motion was made by J. Widiger and seconded by R. Bredael to approve **Resolution 2007-6** Requesting Time Warner Cable Provide Cable Television Service to the Howard Wisconsin Department of Natural Resources (WisDNR) Office.
Motion Carried Unanimously.
- Tabulators** A motion was made by C. Hughes and seconded by R. Ziemer to approve **Resolution 2007-7** Approving Appointment of Tabulators for the February 20, 2007 Primary Election.
Motion Carried Unanimously.
- Capital Project Funds** A motion was made by B. McIntyre and seconded by L. Weix to approve **Resolution 2007-8**, Amending of Budgeted Funds for 2007 for capital projects funds.
Motion Carried Unanimously.
- School District to use Golf Course for Men’s Golf** A motion was made by C. Hughes and seconded by R. Ziemer to allow the Bay Port Men’s 2007 golf team to hold all practices and matches at the Village Green Golf Course at a cost of \$1,000.
Motion Carried Unanimously.
- Change Order Peter’s Concrete** A motion was made by G. Speaker and seconded by B. McIntyre to approve change order #7 to Peter’s Concrete regarding the Glendale Avenue reconstruction by decreasing the contract amount by \$2,571.21.
Motion Carried Unanimously.
- Change Order Willem’s Landscape** A motion was made by R. Bredael and seconded by G. Speaker to approve change order #2 to Willem’s Landscape regarding the Detention Pond Shoreline Plantings by increasing the contract amount by \$350.00.
Motion Carried Unanimously.
- Change Order Carl Bowers** A motion was made by G. Speaker and seconded by L. Weix to approve change order #3 to Carl Bowers and Sons regarding the Woodfield Mixed Use Development Utility Construction by increasing the contract amount by \$955.00.
Motion Carried Unanimously.
- Data Phones** A motion was made by R. Ziemer and seconded by B. McIntyre to approve the purchasing of data phones for the Village President and other Village Staff.
Roll Call Vote
6 for - 3 against (K. Crouch, C. Hughes, G. Speaker)
Motion Carried 6 to 3.

**Computer
Hardware**

A motion was made by K. Crouch and seconded by L. Weix to approve Heartland Business Systems as vendor for performing upgrade to the computer file servers at both Public Works and Village Hall and purchase 100 hours of block support.
Motion Carried Unanimously.

**CSM – VH-363-1
Lorraine Nick**

A motion was made by R. Ziemer and seconded by C. Hughes to approve the CSM for Lorraine Nick for property located at 1180 E. Deerfield Drive, VH-363-1.
Motion Carried Unanimously.

Closed Session

A motion was made by C. Hughes and seconded R. Ziemer to convene into closed session at 9:45pm.
Motion Carried Unanimously.

L. Wittig left the meeting at this time, 9:45 p.m. (Remainder of minutes compiled by J. Smith.)

**Reconvene Into
Open Session**

A motion was made by C. Hughes and second by R. Ziemer to return to open session at 10:27pm.

Adjournment

A motion was made by L. Weix and second by R. Ziemer to adjourn at 10:28pm.

Laurie Wittig
Clerk/Typist