

**Minutes of the Village Board Meeting
February 25, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(e) & s. 19.85(1)(c)

Roll Call

B. McIntyre, D. Steffen, C. Hughes, R. Ziemer, K. Crouch, J. Widiger, G. Speaker, R. Bredael & C. Felmer

Also (staff): J. Smith, D. Duffy, M. Hoff, J. O'Connor, D. Wiese, C. Haltom, R. Bartelt, J. Dagneau, M. Pigeon, M. Denor and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

C. Felmer amended the agenda so that that item 9a be moved ahead of item 9a. G. Speaker moved to approve the agenda as amended. J. Widiger seconded the motion. **The motion carried unanimously.**

Public Appearances

C. Felmer opened the public hearing.

Dan Helwig of Design Unlimited addressed the Board regarding the Dietze site plan. He stated that he would be available for questions during the Dietze site plan discussion.

**Future Agenda
Items**

None

Communications

None

Consent Agenda

R. Ziemer moved to approve. D. Steffen seconded the motion. K. Crouch requested to remove items 8e(v, viii, and ix) for discussion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. February 11, 2008 Village Board Minutes
- b. Accept Plan Commission Minutes
 - i. February 18, 2008 Plan Commission Minutes
- c. Approve Operator's Licenses

None

- d. Municipal Invoices
 - i. February 8, 2008 to February 21, 2008 utilizing checks # 204441-204520 in the amount of \$195,191.20

- e. Plan Commission Items
 - i. Approve **Ordinance 2008-9**, “An Ordinance Rezoning Parcels VH-119-2-1 and VH-119-2-2 Located at 1705 West Deerfield Avenue from Rural Estate (R-5) to Industrial Park-Light Industry (I-3)”

 - ii. Approve a Request from Todd Thomas of Creative Sign Company Representing Howard Central Station for an Amendment to a Planned Development District to Allow a LED Message Center to be Added to the Existing Pylon Sign at 2002 Velp Avenue, VH-385

 - iii. Approve a Request a for an Amendment to a Planned Development District from David O’ Brien of Bayland Buildings, Inc. Representing Howard Central Station to Permit Various Alterations Affecting the Exterior Facades of the Convenience Store and Car Wash at 2002 Velp Avenue, VH-385

 - iv. Approve a Conditional Use Permit Request from Ed Deford Representing U.S. Cellular to Construct a Communications Equipment Shelter at the Base of the Kings Court Water Tower

 - vi. Approve **Ordinance 2008-6**, “An Ordinance Creating Section 17.21(15)(d) of the Howard Municipal Code Relating to the Paving of Residential Driveways”

 - vii. Approve **Ordinance 2008-7**, “An Ordinance Amending Section 17.21(2) of the Howard Municipal Code Relating to the Minimum Required Size of Required Off-Street Parking Spaces”

The following Consent Agenda items (#8’s) were then discussed:

#8e(v)

Schroeder’s Flowers

CUP Request

K. Crouch moved to approve the CUP request from Charles Schroeder. G. Speaker seconded the motion. The Board discussed the motion. **The motion failed on 4 to 5 vote with J. Widiger, R. Ziemer, D. Steffen, B. McIntyre, and C. Felmer dissenting.**

#8e(viii)

Ordinance 2008-5 K. Crouch moved to approve **2008-5**, “An Ordinance Amending Sections 17.18(10)(b), 17.20(9)(b), 17.20(7)(b), and 17.20(10)(d) of the Howard Municipal Code Relating to Public Hearing Mailing Requirements for Planned Development Districts, Ordinance Amendments, Variances, and Conditional Use Permits”. D. Steffen seconded the motion. **The motion carried unanimously.**

#8e(ix)

Ordinance 2008-8 K. Crouch moved to approve **Ordinance 2008-8**, “An Ordinance Repealing Sections 17.03(d) and 17.03(e) of the Howard Municipal Code (Zoning Ordinance) Relating to Fire Department Access to Mini-Warehouse Units.” C. Hughes seconded the motion. **The motion carried unanimously.**

Reports of Village Officials

DEO Report

J. Dagneau discussed traffic issues on Cardinal Lane as described by Kevan Kay at the February 11, 2008 Village Board meeting. C. Hughes moved to suspend the rules. J. Widiger seconded the motion. **The motion carried unanimously.**

Steve Dantoine of the Brown County Highway Engineering Department addressed the Board regarding the construction of a roundabout at the intersection of Woodale and Cardinal. He stated that Brown County has preliminary plans to construct a roundabout at the intersection in 2011.

C. Hughes moved to return to regular order of business. R. Bredael seconded the motion. **The motion carried unanimously.**

Administrator Report

J. Smith reported on a request from Van DeYacht Well Drilling to delay the process of hooking up to the water utility until utilities are run along the front of the property.

J. Smith reported on potentially purchasing two LED Street signs. The signs are back-lit by a LED component.

J. Smith reported on a letter from the Green Bay Diocese regarding requests for emergency homeless shelter locations. The Board directed J. Smith to obtain clarification from the Diocese and request that they attend a future Board meeting.

J. Smith reported on the placement of decorative light fixtures in several corridors throughout the Village. The Board directed staff to bring a full-scale example to a future Village Board meeting.

J. Smith reported on the Black Forest Restaurant. J. Smith stated that the restaurant is scheduled to open on March 3rd.

**Director of
Community
Development
Report**

D. Wiese reported on how Plan Commission reports referred to the Village Board are currently distributed to Board members. The Board directed D. Wiese to construct a summary page stating the action taken by the Plan Commission and distribute it to the Village Board for consideration with the Board packets.

Attorney Report

D. Duffy reported on condemnation acquisition contacts and communication.

Trustee Report

G. Speaker reported on the Seniors' Valentine's Day Dinner and Dance. G. Speaker commended the Village of Howard and Village of Suamico's recreation departments and in particular Howard Recreation Director, Sara King.

Trustee Report

J. Widiger requested that Village Staff and the Village Board consider various incentives to attract businesses to the Village of Howard.

OLD BUSINESS

N/A

NEW BUSINESS

#11a

**Woodfield Court
Discussion**

G. Speaker moved to suspend the rules. R. Ziemer seconded the motion. **The motion carried unanimously.**

Norb Gross of 2662 Woodfield Drive addressed the Board regarding constructing Woodfield Court as a through street. Mr. Gross presented a petition from residents opposing making Woodfield Court a through street. Mr. Gross stated that he was opposed to making Woodfield Court a through street.

Dan Murphy of 2749 Dewey Decker Drive addressed the Board regarding constructing Woodfield Court as a through street. He stated that he would like to see it stay as is.

Jerry Berg of 2813 Dewey Decker Drive addressed the Board regarding constructing Woodfield Court as a through street. He stated that he was opposed to constructing Woodfield Court as a through street.

Craig Schalschied 2537 Dewey Decker Drive addressed the Board regarding constructing Woodfield Court as a through street. He stated that he was opposed to constructing Woodfield Court as a through street citing traffic and safety concerns.

Roger Gillis of 2714 Woodfield Court addressed the Board regarding constructing Woodfield Court as a through street. He stated that he was opposed citing traffic and safety issues.

Gary Lutz of 2734 Shawano Avenue addressed the Board regarding constructing Woodfield Court as a through street. He stated that he was opposed to the constructing Woodfield Court as a through street citing traffic and safety issues.

Ruth Reimers 2682 Woodfield Court addressed the Board regarding constructing Woodfield Court as a through street. Mrs. Reimers submitted a petition signed by residents in favor of constructing Woodfield Court as a through street.

Tom Bergmann 2674 Woodfield Court addressed the Board regarding constructing Woodfield Court as a through street. He stated that he would like to keep Woodfield Court as is citing traffic, safety, and pedestrian issues.

David Tenner of 2759 Dewey Decker Drive addressed the Board regarding constructing Woodfield Court as a through street. He stated that he was opposed to constructing Woodfield Court as a through street citing pedestrian and safety concerns.

Roman Medgray 2523 Dewey Decker Drive addressed the Board regarding constructing Woodfield Court as a through street. He stated that he was opposed to constructing Woodfield Court as a through street citing safety concerns.

Larry Weix of 1596 Meadowood Court addressed the Board regarding constructing Woodfield Court as a through street. He drew comparisons to similar situations in the Village on Rockwell Court.

D. Steffen moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously.** J. Widiger originally requested that this item be discussed. He stated that he has no further interest in pursuing this issue at the current time. No formal action was taken on the issue.

#11b

Dietze Site Plan

D. Wiese reported on a proposed site plan from Randal G. Dietze to construct a 5,350 square foot dental office at 1705 West Deerfield Avenue.

Dan Helwig of Design Unlimited and also the architect for the project addressed the Board regarding the proposed site plan.

C. Hughes moved to approve with staff recommendations.

J. Widiger seconded the motion. D. Steffen moved to amend the motion to include the following conditions:

1. A stormwater management plan needs to be approved by the engineering department.
2. A Retracement CSM needs to be completed.
3. A driveway permit obtained.

B. McIntyre seconded the amendment. **The amendment carried unanimously.** The Board voted on the main motion. **The motion carried unanimously.**

#11c

Opsahl Liquor

License Application

Jim Opsahl addressed the Board regarding his application for a liquor license. He stated that it is his intention to renovate the current building for smaller conventions, athletic events, and concerts.

K. Crouch moved to table the item. B. McIntyre seconded the motion. **The motion carried unanimously.**

#11d

Animal Control

Grant Proposal

C. Hughes moved to approve the authorization of the Animal Control Officer's grant proposals. D. Steffen seconded the motion. **The motion carried unanimously.**

#11e

Resurfacing Project

Bid Award

D. Steffen moved to award the bid to Northeast Asphalt, Inc. in the amount of \$745,952.28. K. Crouch seconded the motion. **The motion carried unanimously.**

#11f

Resolution 2008-6

K. Crouch moved to approve **Resolution 2008-6**, "A Resolution Establishing the Wage Scale for Projects that Require Public Bidding and Under the Requirements of Wisconsin Statute 66.0903." D. Steffen seconded the motion. **The motion carried unanimously.**

#11g

Resolution 2008-7

B. McIntyre moved to approve **Resolution 2008-7**, “A Resolution Authorizing the Sale of Excess Village Equipment on Ebay or Other Similar Online Auction Sites” with the following language added to the resolution: “and at Village-owned poster boards.” J. Widiger seconded the motion. The Board discussed the motion.

R. Bredael moved to suspend the rules. J. Widiger seconded the motion. **The motion carried unanimously.**

John Kornowski addressed the Board regarding resolution 2008-7. He stated that he doesn't have a computer and would be in favor of the Village posting items for sale at Village Hall.

R. Bredael moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously.**

The Board voted on the original motion. **The motion carried on a 7 to 2 vote with R. Bredael and G. Speaker dissenting.**

#11h

**Appointing a
Member to the
Howard-Suamico
Fire Department
Task Force**

J. O'Connor reported on the Fire Department Task Force. He stated that Pat Laughlin cannot make the morning meetings of the Task Force and asked to be removed if the meeting time cannot be changed.

C. Felmer appointed C. Hughes to the Fire Department Task Force. D. Steffen moved to approve the appointment. G. Speaker seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

K. Crouch moved to convene to closed session. R. Ziemer seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session at 9:30 p.m.**

RETURN TO OPEN SESSION

R. Bredael moved to return to open session. J. Widiger seconded the motion. **The motion carried unanimously.**

NEW BUSINESS

#13a Union Contract Proposals

C. Hughes moved to approve the union represented public works contract. J. Widiger seconded the motion. **The motion carried unanimously.**

K. Crouch moved to approve the union represented office employees' contract. G. Speaker seconded the motion. **The motion carried unanimously.**

#13b Non-Represented Employees' Health Insurance Plan

J. Widiger moved to approve the non-represented employees' health insurance plan. R. Ziemer seconded the motion. **The motion carried unanimously.**

#13c Offer To Purchase Hoff Property

C. Hughes moved to table an offer to purchase the Hoff property. R. Ziemer seconded the motion. **The motion carried unanimously.**

#13d Village Administrator's Contract

K. Crouch moved to extend the administrator's contract until October 30, 2010. C. Hughes seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

C. Hughes moved to adjourn. C. Felmer seconded the motion. **The motion carried unanimously and the meeting was adjourned at 10:05 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator