

**Minutes of the Village Board Meeting
February 9, 2009 at 6:30 p.m.
Village Hall Board Room**

Call to Order Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

Closed Session B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(c).

Roll Call Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; James Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; & David Steffen, Trustee Wards 13 & 14.

Excused: Dan Deppeler, Trustee Wards 15 & 16

Also (staff): J. Smith, D. Wiese, R. Bartelt, C. Haltom, E. Janke, M. Pigeon, M. Hoff and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda G. Speaker moved to approve the agenda. J. Lemorande seconded the motion. **The motion carried unanimously.**

Public Appearances B. McIntyre opened the public hearing.

Clifford Murphy of 3026 Glendale Avenue addressed the Board regarding the denial of his request for a conditional use permit to construct a cover-all shelter at his home.

B. McIntyre closed the public hearing.

Future Agenda Items None

Communications J. Widiger moved to receive the communications and place on file. C. Hughes seconded the motion. **The motion carried unanimously.**

Consent Agenda D. Steffen moved to approve the consent agenda. J. Widiger seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. January 26, 2009 Village Board Minutes
- b. Accept Board of Appeals Minutes
 - i. January 27, 2009 Board of Appeals Minutes
- c. Municipal Invoices
 - i. January 8, 2009 to January 22, 2009 in the amount of \$256,883.80 utilizing checks #207495 – 207586.
- d. Approve Operator's Licenses
 - i. Katy Hebel, Howard

#9a(i)

Trustee Report

Dog Park Report

Trustee Bredael reported on the February 11, 2009 dog park meeting. The group is attempting to identify potential dog park locations without spending additional tax dollars. The group identified a Village owned property behind the VFW building for a potential location for the dog park.

#9b(i)

**Administrator
Report**

US 41 Reconstruction Project

Brett Wallace of the Wisconsin Department of Transportation addressed the Board regarding the US 41 reconstruction project. Mr. Wallace gave a PowerPoint presentation regarding the project.

Sex Offender Residence Appeals Board Orientation Meeting

J. Smith reported Village staff is coordinating a date for an orientation meeting for the Sex Offender Residence Appeals Board with the Department of Corrections.

FY 2010 Budget Process

J. Smith reported on the proposed revised budget timeline and processes for the fiscal year 2010 budget.

HVAC Issues

J. Smith reported on problems with the heating and cooling unit in Village Hall. The current system is not properly maintaining a constant temperature throughout the facility. Staff will be creating a request for proposals for a comprehensive heating and cooling system.

#9c(i)

**Director of Parks
& Rec Report**

Winter Rec Fest

M. Pigeon reported on the 2009 Winter Rec Fest held at Meadowbrook and Pinewood Park. A total of approximately 250 people attended the event over the weekend.

#9d(i)

**Director of Public
Works Report**

Velp Avenue Reconstruction

B. Bartelt reported on the Velp Avenue reconstruction project. Public Works staff will be putting together contracts for bidding prior to the end of FY 2009.

#9e(i)

**Humane Officer
Report**

M. Hoff presented the fiscal year 2008 animal control report.

#9e(i)

**Director of Parks &
Recreation Report**

M. Pigeon presented the 2008 year-end vandalism at Village parks report.

NEW BUSINESS

#11a

Resolution 2009-1 J. Smith reported on Resolution No. 2009-1, "Resolution supporting Lester and Jeanne Rentmeester's effort to create a Duck Creek Historical Museum at 2183 Glendale Avenue."

R. Bredael moved to approve Resolution No. 2009-1. D. Steffen seconded the motion. **The motion carried unanimously.**

#11b

Resolution 2009-2 J. Smith reported on Resolution No. 2009-2, "Endorsing the Reclassification of United States Highway (US 41) to Interstate Highway 55 (I-55)." Interstate 55 would run from Howard, Wisconsin to New Orleans, Louisiana.

J. Widiger moved to approve Resolution No. 2009-2. D. Steffen seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11c

Resolution 2009-3 B. Bartelt reported on Resolution No. 2009-3, "Resolution establishing the wage scale for projects that require public bidding and are not covered under the requirements of Wisconsin Statute 66.0903."

G. Speaker moved to approve Resolution No. 2009-3. R. Bredael seconded the motion. **The motion carried unanimously.**

#11d

State/Municipal Agreement

J. Smith reported on a proposed State/Municipal agreement to extend Dousman Street to Ulmer Road as part of the US 41/STH 29 reconstruction project. The agreement would cost the Village \$962,500 and effectively add a fourth leg to the future roundabout at the STH 29 (Shawano Ave)/Dousman Street intersection. This cost does not cover the actual cost of the road, but provides for the infrastructure (bridge, etc.) to be constructed when equipment is mobilized during the reconstruction project. The Village will have to pay for the actual Dousman Street extension at a future date.

J. Lemorande moved to approve the State/Municipal Agreement for a Highway Improvement Project to extend Dousman Street to Ulmer Road as part of the US 41/STH 29 Reconstruction Project, in the amount of \$962,500." K. Crouch seconded the motion. **The motion carried unanimously.**

#11e

Sale of 1952 Chevy Fire Truck

E. Janke reported on the potential sale of a Village-owned 1952 Chevrolet fire truck. The Fire Department would like to sell the truck on ebay and use the proceeds to purchase equipment for the department.

D. Steffen moved to table the item until the second meeting in February. J. Widiger seconded the motion. **The motion carried unanimously.**

Nancy O'Kelley of 1750 Snow Basin Court addressed the Board regarding the Historical Society's interest in acquiring the fire truck.

#11f

Resolution 2009-4 J. Smith reported on Resolution No. 2009-4, "Amending Section 6(f) of the Village of Howard Personnel Policy relating to credit cards for Village personnel."

D. Steffen moved to approve Resolution 2009-4. C. Hughes seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

R. Bredael moved to convene to closed session. C. Hughes seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened into closed session at 8:17 p.m.**

OPEN SESSION

R. Bredael moved to return to open session. G. Speaker seconded the motion. **The motion carried unanimously and the Board returned to open session at 8:29 p.m.**

ADJOURNMENT

G. Speaker moved to adjourn. C. Hughes seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:30 p.m.**

Respectfully Submitted,

Adam Helms

Adam Helms
Assistant to the Administrator