

**Minutes of the Village Board Meeting
March 24, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order

C. Felmer called the meeting to order at 6:30 p.m.

Closed Session

C. Felmer stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(e).

Roll Call

B. McIntyre, D. Steffen, C. Hughes, R. Ziemer, K. Crouch, J. Widiger, G. Speaker, R. Bredael & C. Felmer

Also (staff): J. Smith, D. Duffy, J. O'Connor, D. Wiese, J. Dagneau, and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

R. Ziemer moved to approve the agenda. G. Speaker seconded the motion. **The motion carried unanimously.**

Public Appearances

C. Felmer opened the public hearing.

Marge DeCoster of 2934 Glendale Avenue addressed the Board regarding the roundabout design at the intersection of Glendale Avenue and Hillcrest Heights. M. DeCoster submitted a preliminary design of the roundabout intersection that was discussed at a previous neighborhood meeting. She stated that she understood the submitted design to be the final design. She further stated that the final draft of the roundabout design significantly deviated from the plan that the area residents had agreed to.

C. Felmer closed the public hearing

**Future Agenda
Items**

G. Speaker requested that a future agenda item be added to examine the safety of the Shawano Avenue and Krause Road intersection.

D. Steffen requested that a future action item be added to address the placement of change orders on the Village Board agenda.

K. Crouch requested that staff bring back recommendations for creating a small business development committee.

Communications

None

Consent Agenda R. Ziemer moved to approve. C. Hughes seconded the motion. J. Widiger requested that item 8e(i) be removed for discussion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. March 10, 2008 Village Board Minutes

- b. Accept Plan Commission Minutes
 - i. March 17, 2008 Plan Commission Minutes

- c. Approve Operator's Licenses
 - i. Linda Clemins, 2719 He-Nis-Ra Lane, Green Bay
 - ii. Ricky Heider, 214 Regan St, Apt #10, Green Bay
 - iii. Dell Lubenske, 11798 Black Bass Lane, Crivitz, WI

- d. Municipal Invoices
 - i. March 7, 2008 to March 20, 2008 utilizing checks # 204689-204690 in the amount of \$459,224.17.

- e. Plan Commission Items
 - ii. Approve a Site Plan from Brian Tesarik of Port City Structures to Construct a 5,610 Square Foot Addition to the Existing Building at 1200 S. Kimps Ct.
 - iii. Approve a Site Plan from Jay Dressen to Construct a Storage Facility at 1200 Cornell Road, Parcel VH-319-3
 - iv. Approve a Site Plan from Tycore Built, LLC to Create an Additional Office Suite at 2170 Velp Ave, Parcel VH-380-2
 - v. Approve a Site Plan from David O'Brien of Bayland Buildings to Construct a 1452 Square Foot Addition to the Existing Building at 1501 Brookfield Avenue, VH-129-1

Stonewater Crossing

Condominium J. Widiger addressed the Board regarding the proposed Stonewater Crossing condominium development. J. Widiger stated that J. Marlow requested to withdraw the item from the agenda. J. Widiger

moved to suspend the rules. R. Bredael seconded the motion. **The motion carried unanimously.**

J. Marlow of 1300 S. Kimps Ct. addressed the Board and requested that the Board table his condominium project so that he has adequate time to address issues stated by the Plan Commission.

Pat Lane of 2537 Northern Harrier Pass addressed the Board regarding the proposed Stonewater Crossing condominium development. She stated that she was frustrated with the length of time it has taken to resolve the condominium project proposal.

D. Steffen moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously.**

J. Widiger moved to table the item. R. Bredael seconded the motion. A roll call vote was taken. **The motion failed on a 4 to 5 vote with G. Speaker, R. Ziemer, D. Steffen, B. McIntyre, and C. Felmer dissenting.**

D. Steffen moved to deny the Final PDD. G. Speaker seconded the motion. A roll call vote was taken. **The motion carried on a 7 to 2 vote with J. Widiger and C. Hughes dissenting.**

Reports of Village Officials

President Report C. Felmer reported on the Chamber of Commerce's business expo. She stated that the event focused on intergovernmental cooperation and community branding for the Green Bay metro area.

Administrator Report J. Smith reported on the Greater Green Bay Branding Initiative. J. Smith stat that the Board should consider funding for the branding initiative during budget time.

J. Smith asked the Board to designate a Trustee to write a lead article for the spring newsletter. The Board designated G. Speaker to write the cover story for the newsletter.

Fire Chief Report J. O' Connor reported on fire department training at the Sportsman's Club. NWTC will hold a practice/training burn at the Sportsman's club on April 26th and 27th. J. O'Connor stated that only three of the buildings on the property will be burned due to asbestos in the some of the other buildings.

DPW Report

B. Bartelt reported on the neighborhood meeting for the Glendale Avenue/Hillcrest Heights roundabout. B. Bartelt addressed the issues that were brought up by residents at the meeting.

C. Hughes moved to suspend the rules. R. Bredael seconded the motion. **The motion carried unanimously.**

Paul DeCoster of 2934 Glendale Avenue addressed the Board regarding the proposed roundabout. P. DeCoster stated that 7 properties will be directly affected by the roundabout.

Marge DeCoser of 2934 Glendale Avenue addressed the Board regarding the proposed roundabout. She stated that she understood that the “draft” plan was to be considered the “final” plan.

D. Steffen moved to return to regular order of business. C. Hughes seconded the motion. **The motion carried unanimously.**

J. Smith reported on the Akzo Nobel ball-diamond lighting project. J. Smith stated that staff met with two area residents to discuss the project. J. Smith addressed various concerns that were brought forward by the residents. J. Smith recommended forming a neighborhood committee to further address some of the issues that were brought forward by the residents. B. McIntyre and J. Widiger volunteered to serve on the ad-hoc committee.

OLD BUSINESS

#10a

Woodale Sidewalks

R. Bartelt reported on the Woodale sidewalk project. He stated that staff sent an informal survey to affected residents to fill out and return. The survey results stated that six households wanted seven-foot terraces, three households wanted eleven-foot terraces, and one household was neutral on the issue.

D. Steffen moved to approve the sidewalk project with a seven-foot terrace. C. Hughes seconded the motion. The Board discussed the motion.

C. Felmer moved to suspend the rules. K. Crouch seconded. **The motion carried unanimously.**

Dennis Irvin of 2800 Woodale Avenue addressed the Board regarding the Woodale sidewalk project. He stated that he didn't think the seven-foot terrace would have an effect on the number of times he would have to shovel the sidewalk. He also stated that there are numerous other areas in the Village with seven-foot terraces.

Anne Miller of 2742 Woodale Avenue addressed the Board regarding the Woodale sidewalk project. She stated that she was in favor of the seven-foot terrace for the sidewalk project.

Rita Lodzinski of 2810 Woodale Avenue addressed the Board regarding the Woodale sidewalk project. She stated that she was in favor of seven-foot terraces for the sidewalks on Woodale Avenue.

B. McIntyre moved to return to regular order of business. R. Bredael seconded the motion. **The motion carried unanimously.**

A roll call vote was taken on the main motion. **The motion carried unanimously.**

#10b
Schroeder CUP

D. Steffen reported on why he requested a vote to reconsider a conditional use permit for a temporary greenhouse at Woodman's for Schroeder's Flowers.

R. Bredael moved to suspend the rules. G. Speaker seconded the motion. **The motion carried unanimously.**

John Iotte from Woodman's addressed the Board regarding the conditional use permit for Schroeder's Flowers. He stated that he is in favor of the conditional use permit because it brings additional business to Woodman's grocery store.

R. Bredael moved to return to regular order of business. G. Speaker seconded the motion. **The motion carried unanimously.**

K. Crouch moved to approve the CUP with the following conditions:

1. Approval from the DOT.
2. No additional lighting is added.
3. No additional signs are added. Only the name on the cover of the greenhouse.
4. If electricity is needed, proper measures are in place to protect the public.
5. The conditional use permit shall be granted for a period of 90 days with an additional week for setup and two weeks for take down.

R. Bredael seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

NEW BUSINESS

#11a

Resolution 2008-10 R. Bredael moved to approve **Resolution 2008-10**, “Amending the Village of Howard’s Employee Retirement Gift Policy”. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11b

CDA By-Laws

J. Smith reported on the draft By-Laws for the Community Development Authority. J. Smith recommended creating a committee of CDA members and Village Trustees to review the CDA By-Laws and bring back a final recommendation to the Village Board

C. Hughes moved to table the item. R. Bredael seconded the motion. **The motion carried unanimously.**

D. Steffen and J. Widiger volunteered to serve on the ad-hoc CDA committee.

#11c

Public Transit Pilot Program

J. Smith reported on the public transit pilot program. J. Smith stated that there is a grant available that would help fund the public transit program over the next three years. The total cost to the Village to fund the public transit program for three years would be \$63,250 if the Village received the grant.

Scottie Corrigan of the Brown County Transit Authority addressed the Board regarding the public transit pilot program. She answered various questions from the Board.

R. Bredael moved to deny the public transportation pilot program. C. Hughes seconded the motion. **The Board discussed the motion. Motion failed 3 to 6 with R. Ziemer, K. Crouch, D. Steffen, B. McIntyre, J. Widiger, and C. Felmer dissenting.**

C. Felmer moved to approve public transit pilot program contingent upon receiving the grant. D. Steffen seconded the motion. A roll call vote was taken. **The motion carried 6 to 3 with C. Hughes, R. Bredael, and G. Speaker dissenting.**

#11d

Meadowbrook

Park Change Order G. Speaker moved to approve a Meadowbrook Pavilion Project Change Order Owner Purchase #002: \$2795.00 addition and Change Order General Construction Contract #002 \$583.38 addition. J. Widiger seconded the motion. **The motion carried unanimously.**

#11e

Decorative Light

Fixtures

J. Smith reported on a decorative light fixture that will be utilized in select areas of the Village.

C. Hughes moved to approve both a cutoff and full-cutoff light fixture for use in appropriate areas of the Village. G. Speaker seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11f

Incentive for

Health Insurance

Opt Out

J. Smith reported on providing an incentive to Village employees wishing to opt out of the Village's insurance plan. If several employees opt out of the insurance coverage it would save the Village a substantial amount of money, even with the financial incentive.

K. Crouch moved to approve an incentive of 40% of the insurance premium to opt out of the insurance program. R. Ziemer seconded the motion. The Board discussed the motion.

D. Steffen moved to amend the motion to approve an incentive of \$400/month with an annual increase of \$20 not to exceed 40%. C. Hughes seconded the motion. The Board discussed the motion. D. Steffen withdrew his amendment. C. Hughes withdrew her second.

A roll call vote was taken on the main motion. **The motion carried unanimously.**

#11g

Union Contracts

K. Crouch moved to approve the office personnel and parks and DPW employee union contracts for 2008 - 2010. R. Ziemer seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

C. Hughes moved to convene to closed session. R. Ziemer seconded the motion. **The motion carried on an 8 to 1 vote with R. Bredael dissenting and the Board convened to closed session at 9:01 p.m.**

OPEN SESSION

D. Steffen moved to return to open session. C. Hughes seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

R. Bredael moved to adjourn. K. Crouch seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:31 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator