

**Minutes of the Village Board Meeting**  
**March 26, 2007 at 6:30 p.m.**  
Village Hall Board Room

**Call to Order**

The meeting was called to order by Village President, C. Felmer at 6:30 p.m.

**Roll Call**

C. Felmer, R. Bredael, J. Widiger-excused, C. Hughes, G. Speaker, R. Ziemer, K. Crouch, L. Weix, B. McIntyre

Also: J. O'Connor, B. Bartelt, D. Duffy, D. Wiese, J. Smith, C. Haltom

**Approve Agenda**

A motion was made by R. Ziemer and seconded by B. McIntyre to approve agenda.  
Motion Carried Unanimously.

**Future Agenda Items**

B. McIntyre stated that the road condition on Glendale Avenue from Pinecrest Road to Spring Green Road needs to be looked at. C. Hughes suggested that the road be looked at up to Greenfield Avenue.

**Public Appearances**

Mark Pirlot, 1563 Rockwell Road, appeared regarding vehicles traveling at a high rate of speed along Belle Plane Road and Rockwell Road.

Jim Berndt, 2756 Baylite Drive, appeared regarding a group home that has been established in his neighborhood.

**Communications**

A motion was made by B. McIntyre and seconded by R. Ziemer to approve the communications.  
Motion Carried Unanimously.

The following items were approved as part of the communications:

- A. Central Brown County Water Authority (CBCWA) Information:
  - i. March 21, 2007 agenda.
  - ii. March 7, 2007 minutes.
- B. Police & Fire Commission, Village of Howard
  - i. March 14, 2007 minutes.
- C. Plan Commission, Village of Howard
  - i. March 19, 2007

**Consent Agenda**

A motion was made by L. Weix and seconded by G. Speaker to approve the consent agenda.  
K. Crouch removed consent items C-i, C-ii and D-I for discussion.  
G. Speaker removed consent item D-iii for discussion.  
Motion Carried Unanimously (on remaining items of consent agenda)

The following items were approved as part of the consent agenda:

- A. Municipal Invoices in the amount of \$411,197.91, utilizing check numbers 201816-210869.
- B. Village Board:
  - i. March 12, 2007 minutes.
- D. Plan Commission:
  - ii. Review and Take Action to Repeal and Recreate Chapter 21 (Floodplain and Shoreland Zoning Ordinance) of the Howard Municipal Code per Department of Natural Resource Mandates.

The following consent agenda items were pulled and discussed before taking the following action:

**Heathen's Motorcycle Class "B" License (Consent Item C-i)**

A motion was made by K. Crouch and seconded C. Hughes to deny the temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wisconsin Statutes for Heathen's Motorcycle Club.

Roll call vote was taken.

Motion Carried Unanimously.

**Arthritis Foundation Class "B" License (Consent Item C-ii)**

A motion was made by K. Crouch and seconded by L. Weix to approve a temporary Class "B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wisconsin Statutes for the Arthritis Foundation to be held on October 6, 2007.

Motion Carried Unanimously.

**Schroeder's Flowers (Consent Item D-i)**

A motion was made by C. Hughes and seconded R. Ziemer to approve the Conditional Use Permit (CUP) application for Charles F. Schroeder of Schroeder's Flowers to permit the erection of two temporary greenhouse structures for the sale of garden plants and products with the following conditions:

1. Approval must be obtained from DOT.
2. The covenants, restrictions and easements are amended.
3. No additional lighting is added.
4. No additional signs are added. Only the name as shown on the cover of the greenhouse is allowed.
5. If electricity is needed, proper measures are in place to protect the public.
6. Allow Schroeder's Flowers 90 days of operation within the calendar year.

Motion Carried Unanimously.

**Ordinance 2007-15 Site Plan Review (Consent Item D-iii)**

A motion was made by K. Crouch and seconded by G. Speaker to approve **Ordinance 2007-15**, Ordinance amending the Zoning Code of the Village of Howard to require site plan review for all development plans in the B-1, B-2, B-3 and I-1 Zoning Districts prior to issuance of permits and commencement of construction.

Roll call vote was taken.

7 for - 1 against (C. Hughes)

Motion Carried on a 7 to 1 vote.

**Reports of Village Officials**

**Village President Report**

CBCWA

C. Felmer updated the Board on the CBCWA.

Sex Offender's

C. Felmer stated there is a county-wide meeting on Tuesday, March 27, 2007 at 4:00 p.m. at the Brown County Executive Conference Room to discuss the sex offender's ordinance.

Ordinance

**Trustee Reports**

H-S School District

K. Crouch did a report on the Howard-Suamico School District regarding future enrollment, salaries and remodeling project.

Video Taping

L. Weix reviewed a letter from a constituent (Jim Zawlocki)

Meetings

regarding his request to have Village Board meetings videotaped and broadcasted.

A motion was made by L. Weix and seconded by B. McIntyre to put the letter on record.

Motion Carried Unanimously.

**Village Administrator/Clerk Report**

Local Access Cable

J. Smith updated the Board on his research of Time-Warner cable broadcasting the village board meetings. The item will be discussed further in budget workshops.

Management Asst.

J. Smith updated the Board on the Management Assistant position.

**Old Business**

**Municipal Code**

A motion was made by B. McIntyre and seconded by C. Hughes to approve the recodification proposal from Municipal Code (Tallahassee, Florida).

Roll call vote was taken.

Motion Carried Unanimously.

**Shawano Ave.  
Reconstruction**

A motion was made by G. Speaker and R. Ziemer to suspend the rules to hear from the audience.

Motion Carried Unanimously.

Mike Hoppe, 793 Frederick Court, and Steve Dischler, 770 Frederick Court, appeared regarding the Shawano Avenue project.

A motion was made by B. McIntyre and seconded by K. Crouch to return to regular order of business.  
Motion Carried Unanimously.

The Board had discussion regarding the Shawano Avenue project.

**Impact Fee  
Needs Assessment**

J. Smith reviewed the Impact Fee Needs Assessment proposals.

A motion was made by K. Crouch and seconded by G. Speaker to approve Public Financial Management for \$9,750 to prepare a Public Facilities Needs Assessment.

Roll call vote was taken.

Motion Carried Unanimously.

**New Business**

**Security Transmitter** A motion was made by G. Speaker and seconded by L. Weix to approve the security transmitter purchase from Bacher Security Systems, LLC in the amount not to exceed \$889.00 for Municipal Court.

Motion Carried Unanimously.

**Community Banners** A motion was made by R. Bredael and seconded by L. Weix to suspend the rules to hear from the audience.  
Motion Carried Unanimously.

Jim Lemorande, 1155 Beechwood Drive, appeared in support of removing the community banners.

A motion was made by B. McIntyre and seconded by R. Bredael to return to regular order of business.

Motion Carried Unanimously.

Additional discussion occurred on the community banners with no action taken.

The Board took a 5 minute recess.

**CBCWA Report**

Dave Vaclavik updated the Board on the Brown County Water Authority project.

**TIF Districts  
#4 & #5**

A motion was made by K. Crouch and seconded by C. Hughes to approve a proposal from Ehlers & Associates to create Tax Increment Finance Districts #4 & #5.

Roll call vote was taken.

Motion Carried Unanimously.

**2008 Budget  
Timeline**

A motion was made by B. McIntyre and seconded by C. Felmer to approve the 2008 Operating & Capital Budget Timeline.  
Roll call vote was taken.  
Motion Carried Unanimously.

**2007 Resurfacing  
Contract**

A motion was made by K. Crouch and seconded by L. Weix to approve the 2007 Resurfacing Contract to MCC, Inc. in the amount of \$790,442.05.  
Roll call vote was taken.  
Motion Carried Unanimously.

**Shade Tree &  
Cardinal Lane  
Watermain  
Replacement**

A motion was made by B. McIntyre and seconded by R. Ziemer to approve amending FY 2007 Capital Budget by replacing the Cardinal Lane Watermain Project with the Shade Tree Watermain Project.  
Roll call vote was taken.  
Motion Carried Unanimously.

**Site Plan VH-470-2**

A motion was made by R. Ziemer and seconded by C. Hughes to approve the site plan for Pete Roland for an Office Building on VH-479-2 with the following staff recommendations:

1. Sizes of the plant materials are specified and approved by the Village Forester.
2. All lighting is recessed or 90 degree cutoff shoebox style. Wallpacks or other fixtures, which convey light off the site or produce glare are not allowed.
3. The garbage/recycling area is screened with the same materials of the building.
4. Any future signs need to be approved by the Village Board.

An amended motion was made by C. Felmer and seconded by K. Crouch to have staff work with the builder to get a high-quality, suitable gate for the garbage/recycling area.  
Motion Carried Unanimously.

A vote was taken on the original motion.  
Roll call vote was taken.  
Motion Carried Unanimously.

**Adjournment**

A motion was made by C. Hughes and seconded by L. Weix to adjourn at 9:12 p.m.  
Motion Carried Unanimously.

Laurie Wittig  
Clerk/Typist