

**Minutes of the Village Board Meeting  
April 23, 2007 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

C. Felmer called the meeting to order at 6:30 p.m.

**Dave Steffen**

C. Felmer introduced David Steffen, Village Trustee for Wards 13 & 14.

**Closed Session**

C. Felmer read the closed session pursuant to Wisconsin State Statutes 19.85(1)(e)

**Roll Call**

B. McIntyre, D. Steffen, K. Crouch, R. Ziemer, G. Speaker,  
C. Hughes, J. Widiger, R. Bredael, C. Felmer

Also(staff): J. Smith, B. Bartelt, C. Haltom, D. Wiese, J. O'Connor,  
N. Wendt, D. Duffy (attorney), and G. Shepardson (sheriff dept.)

**The Board recited the Pledge of Allegiance.**

**Approve Agenda**

A motion was made by R. Ziemer and seconded by K. Crouch to approve the agenda.  
Motion Carried Unanimously.

**Public Appearances**

Pat Jansen of Ledgeview appeared on the sex offender ordinance.

**Future Agenda Items**

K. Crouch asked to discuss large construction trailers parking on streets overnight.

**Communications**

A motion was made by B. McIntyre and seconded by C. Hughes to approve the communications.  
Motion Carried Unanimously.

The following were approved as part of the communications:

- April 16, 2007 Plan Commission minutes
- April 16, 2007 Historical Preservation Commission minutes

**Consent Agenda**

A motion was made by C. Hughes and seconded by R. Ziemer to approve the consent agenda.

B. McIntyre asked to have item D(4) removed for discussion.

G. Speaker asked to have item D(3) removed for discussion.

Motion Carried Unanimously.

The following were approved as part of the consent agenda:

- A. Municipal Invoices totaling \$171,314.43, utilizing check numbers 202038-202126
- B. Village Board
  - i. Minutes from April 9, 2007 meeting.
- C. Ordinances
  - Ordinance 2007-16** “An Ordinance Repealing and Recreating Chapter 21 of the Howard Municipal Code (Floodplain and Shoreland Wetland Zoning Ordinance)”.
- D. Plan Commission Items
  - i. **Ordinance 2007-17** “Amending the Zoning Ordinance of the Village of Howard to allow Electrical, Heating and Air Conditioning Showrooms and Shops as permitted in the Business (B-1) Zoning District.
  - ii. **Ordinance 2007-18** “Rezoning Parcel VH-66-1 located at 4215 Milltown Road, Village of Howard, Brown County, Wisconsin from Rural Estate Residential (R-5) to Single-Family (R-1).
- E. Proclamations
  - i. Arbor Day Proclamation was made for April 24, 2007.

The following consent agenda items were pulled and discussed before taking the following action:

**Ordinance 2007-19 (Consent item D.iii.)**

A motion was made by B. McIntyre and seconded by C. Hughes to approve **Ordinance 2007-19** “Rezoning parcel VH-118-1 located at 1640 Brookfield Avenue, Village of Howard, Brown County, Wisconsin from Rural Estate Residential (R-5) to Industrial Park/Light Industrial (I-3)”.  
Roll Call Vote 7 for 2 against (G. Speaker, K. Crouch)  
Motion carried on a 7-2 vote.

**Planned Development District Amendment Parcel VH-461-2 (Consent item D.iv.)**

A motion was made by K. Crouch and seconded by G. Speaker to approve the Planned Development District (PDD) Amendment for Sue Van Den Elzen to allow the existing fence and add additional landscaping in front of the fence at 345 Cardinal Lane, VH-461-2.  
Motion Carried Unanimously.

**Reports of Village Officials**

**Village President Report**

C. Felmer reported on the Elected Officials meeting regarding the Sexual Offender sexual offender ordinance and announced that the next meeting will Ordinance be held on May 2<sup>nd</sup> at 10:00 a.m. the Village of Ashwaubenon Board Room.

**Trustee Report** K. Crouch reviewed the upcoming agenda, and the referendum project updates for the Howard-Suamico School District.

**Village Administrator/Clerk Report**

Liquor/Operator License J. Smith stated this item will be discussed at a later date when J. Dagneau is present.

Newsletter J. Smith stated that he is working on the spring newsletter and asked if he should handout brochures only to schools & libraries or mail out to every Howard resident. The newsletter will be 8 pages.

K. Crouch suggested that it be mailed to every Howard resident; otherwise, many residents would not receive the newsletter.

**Director of Administrative Services**

C. Haltom reviewed the financial report for March 2007 which included the General Fund and three of the Enterprise Funds. He also reported that a rate study is currently underway for the Water Utility and it is possible another rate increase will be the result of the study.

**Old Business**

Village Slogan J. Smith reported that Gary Arndt with Fox Valley Web Design (a Howard firm) has offered to assist with the Village Slogan for Community Branding purposes.

**New Business**

**“Pods”** Discussions occurred on storage “pods” located in lots in Howard. No action was taken by the board.

**Electric Vehicle Ordinance**

C. Hughes reported her understanding of state statutes on electric vehicles. No action was taken on this issue.

**Sex Offender Ordinance**

A motion was made by C. Felmer and seconded by J. Widiger to suspend the rules to hear from the audience.  
Motion Carried Unanimously.

K. Crouch went through a power point presentation on various issues/concerns on the sexual offender issue.

Jim Golembeski with the Bay Area Workforce, Jed Neuman, Correction Field Supervisor with the Department of Corrections and Tom Smith, Sex Offender Registration Specialist with the Department of Corrections, appeared and discussed issues related to sex offenders.

A motion was made by K. Crouch and seconded by J. Widiger to return to regular order of business.  
Motion Carried Unanimously.

A motion was made by K. Crouch and seconded D. Steffen to have C. Felmer take the proposals from D. Steffens & K. Crouches back to the regional group for discussion.  
Roll call vote was taken.  
Motion Carried Unanimously.

**Sidewalks on  
Shawano Ave.**

J. Smith discussed delaying the installation of sidewalks along Shawano Avenue for five (5) years.

A motion was made by C. Felmer and seconded by C. Hughes to suspend the rules.  
Motion Carried Unanimously.

Mike Hoppe, 793 Frederick Court, appeared and spoke in favor of the 5 year deferral of sidewalks installation.

A motion was made by C. Felmer and seconded by B. McIntrye to return to regular order of business.  
Motion Carried Unanimously.

A motion was made by J. Widiger and seconded by C. Hughes to delay the sidewalks installation for 5 years contingent upon Brown County funding 25% of the sidewalks costs in 5 years.

An amended motion was made by J. Widiger and seconded by C. Hughes to bring back this issue to the Board if the County will not fund 25% of costs in 5 years.

J. Widiger and C. Hughes withdraw their amendment.

Roll call vote was taken on original motion.  
Motion Carried Unanimously.

**Cycling Classic  
Race**

A motion was made by R. Bredael and seconded by J. Widiger to approve the International Cycling Classic Race in Howard on July 25, 2007 from 12:00p.m.to 8:00p.m. and that any additional police cost would be billed to Bellen and/or the ICC.

Roll call vote was taken.  
Motion Carried Unanimously.

A motion was made by K. Crouch and seconded by R. Bredael to amend the motion that there would be a commitment for 2 years provided the site is available.  
Roll call vote was taken.  
Motion Carried Unanimously.

**CIP Process  
Meetings**

A motion was made by B. McIntyre and seconded by R. Ziemer to hold Special Village Board meetings the first Monday of June through August starting at 5:30 until 8:30p.m. to discuss Capital Improvement Planning Process.  
Motion Carried Unanimously.

**Park Athletic  
Concerns**

A motion was made by R. Bredael and seconded by K. Crouch to approve the purchase of field closure signs.  
Roll call vote was taken.  
Motion Carried Unanimously.

**Creating Community  
Development  
Authority**

A motion was made by K. Crouch and seconded by J. Widiger to approve **Ordinance 2007-20** Creating a Community Development Authority (CDA).  
Roll call vote was taken.  
Motion Carried Unanimously.

**Special Assessment  
Policy Amendment**

A motion was made by J. Widiger and seconded by R. Ziemer to approve the Village Assessment Policy.  
Roll call vote was taken.  
Motion Carried Unanimously.

**Public Works  
4-10 Workdays**

A motion was made by K. Crouch and seconded by R. Bredael to approve the Public Works 4 x 10 workdays starting on Monday, May 14, 2007 and extended through Friday, September 21, 2007.  
Roll call vote was taken 8 for 1 against (C. Felmer)  
Motion Carried 8-1.

**Acquisition  
VH-159-4**

A motion was made by R. Bredael and seconded by C. Hughes to approve the acquiring of parcel VH-159-4 through donation.

**Closed Session**

J. Smith stated that there is no need to convene into closed session.

**Adjourn**

A motion was made by C. Hughes and seconded by R. Bredael to adjourn at 10:15 p.m.  
Motion Carried Unanimously.

Laurie Wittig  
Clerk/Typist