

**Minutes of the Village Board Meeting  
May 14, 2007 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

C. Felmer called the meeting to order at 6:30 p.m.

**Roll Call**

B. McIntyre, D. Steffen, K. Crouch, R. Ziemer, G. Speaker,  
C. Hughes, J. Widiger, R. Bredael, C. Felmer

Also(staff): J. Smith, B. Bartelt, C. Haltom, D. Wiese, J. O'Connor,  
Jim Dagneau, and D. Duffy (attorney)

**The Board recited the Pledge of Allegiance.**

**Approve Agenda**

A motion was made by K. Crouch and seconded by C. Hughes to approve the agenda **with a modification to place agenda items 11a, 11c, and 10b after future agenda items.**

Motion Carried Unanimously.

**Public Appearances**

Pat Jansen from DePere addressed the Village Board regarding the child protection ordinance. Benjamin Symes from Symbas addressed the Village Board regarding approval of a liquor license discussed later in the agenda

**Future Agenda Items**

Trustee McIntyre requested a future agenda item relating to parking Pinecrest Drive near Azko Nobel Athletic Complex. Trustee Speaker requested a future agenda item relating to the Village's ordinance regarding the height of grass before it must be cut. Trustee Widiger requested a future agenda item relating to removal of Kevan Kay from Plan Commissioner's due to his unwillingness to work cooperatively with the Village Board.

**(Item 11a)**

**New Business**

**Attorney Contract**

K. Crouch moved to give 180 days written notice to Village Attorney Dennis Duffy of the intent to modify or terminate his contract with the Village of Howard. G. Speaker seconded the motion.

The Board discussed the motion

After discussion, K. Crouch amended his motion by removing the word "terminate." C. Hughes seconded. A roll call vote was taken. **The motion carried on an 8-1 vote with C. Felmer dissenting.**

**(Item 11c)**  
**Ordinance 2007-21**

Trustee Widiger moved to approve **Ordinance 2007-21**,  
“Amending section 12.02(9) combination class B liquor and  
fermented malt beverage license quota.” R. Ziemer seconded. A  
roll call vote was taken.  
**The motion carried unanimously.**

**(Item 10b)**  
**Old Business**

**Child Protection Ordinance**

The Board discussed the direction and purpose of the ordinance  
C. Hughes moved to suspend the rules and hear from the audience.  
G. Speaker seconded.

Jed Newman from the Wisconsin Department of Corrections  
addressed the Board regarding the direction and purpose of the  
child protection ordinance. Mr. Newman submitted information to  
the board relating to the ordinance. Pat Jansen of DePere also  
addressed the Board regarding the direction and purpose of the  
ordinance.

G. Speaker moved to return to regular order of business. C.  
Hughes seconded the motion.

**The motion carried unanimously.**

K. Crouch made a motion to direct Attorney Duffy to prepare a  
child ordinance based upon the documentation presented by K.  
Crouch and D. Steffen. D. Steffen seconded the motion. A roll  
call vote was taken.

**The motion carried on a 6 to 3 vote with G. Speaker, R.  
Ziemer and C. Felmer dissenting.**

**Communications**  
**CBCWA**

C. Felmer briefly commented on the Central Brown County Water  
Authority. She stated that some communities could be receiving  
water as soon as May. She also stated that there will be a grand  
opening ceremony sometime in June and it will be held in the  
Village of Howard.

A motion was made by G. Speaker and seconded by R. Ziemer to  
approve the communications. **The motion carried unanimously.**

**Consent Agenda**

A motion was made by B. McIntyre and seconded by C. Hughes to  
approve the consent agenda.

K. Crouch requested that items 8(c) & 8(e) be removed for  
discussion.

**The motion carried unanimously.**

The following were approved as part of the consent agenda:

- A. Municipal Invoices totaling \$652,637.46, utilizing check numbers 202147 - 202320
- B. Village Board
  - i. Minutes from April 23, 2007 meeting.
- D. Village President Appoinmtents
  - i. **Room Tax Commissioner**, Tim Brunette – one year term ending April 2008
  - ii. **School Board Liason**, Burt McIntyre – one year term ending April 2008
  - iii. **Tree Board**, Don Rocheleau and Roger Nielsen – two year terms ending April 2009
  - iv. **Administrative Appeals**, Ron Bredael – two year term ending April 2009
  - v. **Plan Commission**, David Steffen and Roger Ziemer – one year terms ending April 2008

The following consent agenda items were pulled and discussed before taking the following action:

**Request for a temporary Class B liquor license from Ben Symes (Item 8c)**

D. Steffen moved and J. Widiger seconded the motion to approve a temporary Class B liquor license for Ben Symes effective June 8-10, 2007 at Memorial Park. **The motion carried unanimously.**

**Village Plan Commission Appointments (Consent item 8e(i))**

A motion was made by G. Speaker and seconded by R. Bredael to approve the appointments for item 8e(i). **The motion carried unanimously.**

**Reports of Village Officials**

**Village President Report**

C. Felmer reported on the Sexual Offender's Regional Meeting during the discussion of the Child Protection ordinance. She stated that the regional committee is hoping to have a draft ordinance created by June 6<sup>th</sup> to be reviewed at the June 13<sup>th</sup> meeting.

**Trustee Report**

K. Crouch reviewed the upcoming agenda, and the referendum project updates for the Howard-Suamico School District. He also thanked the board and the audience for allowing him to serve as the Howard-Suamico School Board Liason.

**Village Administrator/Clerk Report**

- i. Spring Newsletter J. Smith stated the costs to print by VanLanen Printing is \$1,990.03 plus \$466 for mailing.

- ii. WI League of Municipalities J. Smith reminded Board of a League meeting in Howard on May 17, 2007 at Rock Gardens.

#### **Director of Administrative Services**

- i. April Finance Report C. Haltom reviewed the financial report for April 2007 which included the General Fund and three of the Enterprise Funds. He also reported that a rate study is currently underway for the Water Utility and it is possible another rate increase will be the result of the study.
- ii. Liquor Licenses C. Haltom reported on the reservation of liquor licenses and a future agenda item will be added for reserving or establishing a Village quota.

#### **Old Business**

##### **Village Slogan**

J. Smith stated that this item will be placed on the agenda next month. No action was taken.

##### **Shawano Sidewalks**

J. Widiger moved to suspend the rules and hear from the audience. K. Crouch seconded the motion. **The motion carried unanimously.** Mike Hoppe addressed the board regarding the installation of sidewalks on the north side of Shawano Avenue. C. Hughes moved to return to regular business. D. Steffen seconded the motion. **The motion carried unanimously.**

C. Hughes moved to approve installing sidewalks on the north side of Shawano Avenue with 9-foot terraces and 5-foot wide concrete sidewalks. The sidewalks on the south side of Shawano Avenue will be installed at a later date. G. Speaker seconded the motion. A roll call vote was taken.

**The motion carried unanimously.**

#### **New Business**

##### **Village Board Mtg.**

B. McIntyre moved to move the May 28, 2007 Village Board meeting to June 4, 2007. G. Speaker seconded. **The motion carried unanimously.**

##### **Construction Wage Rates Resoluiton 2007-9**

R. Bredael moved to approve the **Resolution No. 2007-9** on construction wage rates. B. McIntyre seconded. **The motion carried unanimously.**

##### **Water Tower Painting**

C. Hughes moved to approve the bid of \$111,656 for Arrow Inc., to paint the water tower. R. Ziemer seconded. The Board discussed the motion.

C. Hughes moved to amend her motion to award the painting contract in the amount of \$111,656 withholding the duck logo until

the community branding is complete. R. Ziemer seconded. A roll call vote was taken.

**The motion carried on an 8 to 1 vote, with K. Crouch dissenting.**

**Driveway @ 3128  
Sunray Lane**

B. McIntyre moved to approve a 32 feet 10 inch driveway for 3128 Sunray Lane. J. Widiger seconded. **The motion carried unanimously.**

**Field Line Striper**

B. Bartelt reported on the capabilities and efficiencies of the field line striper. R. Bredael moved to purchase the demo field line striping unit for \$3,800. C. Hughes seconded. **The motion carried unanimously.**

**Weights & Measures  
Services Contract**

G. Speaker moved to approve a contract with the Department of Agriculture, Trade and Consumer Protection for weights & measures inspection services for the year July 1, 2007 through June 30, 2008 in the amount of \$6,800. B. McIntyre seconded.

The Board discussed the motion.

G. Speaker moved to withdraw his motion. B. McIntyre seconded. The motion carried unanimously.

C. Hughes moved to table the item. J. Widiger seconded. **The motion carried unanimously.**

**KRAM CSM**

J. Widiger moved to approve the CSM with Lot 1 required to hook-up to municipal utilities. R. Ziemer seconded the motion. The board discussed the motion. A roll call vote was taken.

**The motion carried on a 7 to 2 vote with K. Crouch and G. Speaker dissenting.**

**Zepnick Site Plan**

D. Steffen moved to suspend the rules and hear from the audience. J. Widiger seconded. **Motion carried unanimously.**

J. Zepnick addressed the board regarding the site plan.  
G. Speaker moved to return to regular business. C. Hughes seconded. **Motion carried unanimously.**

B. McIntyre moved to approve the site plan contingent upon the following staff recommendations being met:

1. Two handicapped parking stalls are provided.
2. Twelve trees and three shrubs are added to the site.

3. Three windows are added to the east elevation to break up the building.
4. Five additional coniferous trees are added to screen the loading area (overhead door.)
5. Parking is removed from the setback on the Brookfield Avenue side.
6. If trash/recycling is stored outside, an enclosure is constructed that is made of the same brick/block that is used for the building.
7. Lighting for the building and parking lot must be 90 degree cut off or recessed.
8. Utilities are provided by municipal sewer and water.

D. Steffen seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

#### **Interns**

G. Speaker moved to approve the hiring of one 40 hour per week intern and one 40 hour per week administrative intern. R. Bredael seconded the motion. The board discussed the motion and a roll call vote was taken. **The motion carried unanimously.**

#### **VH-1499 Sale**

B. McIntyre moved to approve the sale of parcel number VH-1499. D. Steffen seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

#### **Fire Dept. Operating Efficiencies**

J. Smith reported on the feasibility of studying the operating efficiencies between the Village of Howard and Village of Suamico Fire Departments. The Board discussed the potential of exploring the study. **No action was taken.**

#### **CLOSED SESSION**

J. Smith stated that there was no reason to go to closed session at this time.

#### **ADJOURNMENT**

##### **Adjourn**

G. Speaker moved to adjourn. C. Hughes seconded. The motion carried unanimously and the meeting was adjourned at 9:31 p.m.

Respectfully Submitted,

Adam Helms  
Assistant to Village Administrator