

**Minutes of the Village Board Meeting
June 23, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order B. McIntyre called the meeting to order at 6:30 p.m.

Closed Session B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(g), & (e).

Roll Call D. Steffen, K. Crouch, J. Lemorande, J. Widiger, C. Hughes, D. Deppeler & B. McIntyre

Excused: R. Bredael and G. Speaker

Also (staff): J. Smith, D. Duffy, A. Jandt and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda J. Widiger moved to approve the agenda. C. Hughes seconded the motion. **The motion carried unanimously.**

Public Appearances B. McIntyre opened the public hearing.

There were no comments from the public.

B. McIntyre closed the public hearing.

**Future Agenda
Items**

K. Crouch requested a report on fees for recreation programs by August.

K. Crouch requested a report on the effectiveness of a 500 hour traffic enforcement block purchased from Brown County.

K. Crouch requested a report on the cost to change the Village of Howard's name to Duck Creek and associated costs/financing for the name change.

Communications J. Widiger moved to approve the communications. K. Crouch seconded the motion. **The motion carried unanimously.**

Consent Agenda C. Hughes moved to approve the consent agenda. K. Crouch seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. June 9, 2008 Village Board Minutes
- b. Accept Plan Commission Minutes
 - i. June 16, 2008 Plan Commission Minutes
- c. Approve Operator's Licenses
 - i. James Bins, 6552 Tower Drive Road, Lena, WI
 - ii. Michelle Mayefske, 1978 Schanock Drive #7, Green Bay
 - iii. Michael Demeny, 2073 Riverview Drive, Green Bay
 - iv. Jean Gering, 1061 Helzen Street, Green Bay
 - v. Alice Faltynski, 1075 Melody Drive, Green Bay
 - vi. Joseph Faltynski, 1075 Melody Drive, Green Bay
 - vii. Charles Gille, 2933 Shade Tree Lane, Howard
 - viii. Natalie Jacobson, 1261 Hillcrest Heights, Howard
 - ix. Erin Krzewina, 1286 Crown Court #2, De Pere
 - x. Glenn Matzke, 1042 Village Green Court, Howard
 - xi. Lawrence Pamperin, 1824 Kennedy Court, Green Bay
 - xii. Shashikant Panchal, 911 Hardwood Avenue, Howard
 - xiii. Joel Piontek, 2812 Ichabod Lane, Howard
 - xiv. Lisa Rost, 1511 N Mennen Court, Green Bay
 - xv. Robert Smith, 2465 Hazelwood, Green Bay
 - xvi. Jennifer VandenElzen, 2119 Hilltop, Howard
 - xvii. Jacqueline West, 3123 Open Gate Trail, Howard
 - xviii. Jacquelyn Ziemer, 1117 Nier Court, Green Bay
 - xix. Molly DeCiecne, 306 Riverdale Drive, Howard
 - xx. Leon Grages, 1910 Harbor Lights Road, Howard
 - xxi. Dianne Ness, 2008 Memorial Drive Apt. 106, Howard
 - xxii. Mike May, 4939 Sampson Road, Abrams
 - xxiii. Ryan Longrie, 1014 Coggins Court, Howard
- d. Municipal Invoices
 - i. June 6, 2008 to June 19, 2008 utilizing check #'s 205484-205591 in the amount of \$483,770.91
- e. Village President Appointments
 - i. Bob Strazishar, Plan Commission (3-Year Term)
- f. Plan Commission Items
 - i. Approve a Request from Geoff Heezen to Rezone VH-218-1, VH-218-4, and VH-218-8 Located on Pinecrest Road from Rural Estate (R-5) to Single-Family Residential (R-1)
- g. Change Orders

- i. Review and Take Action on Shawano Avenue Utility Construction Project Change Order #2 Involving a \$ 4,600.00 Addition
 - ii. Review and Take Action on Village Green Golf Course Pond Dredging Construction Project Change Order #2 Involving a \$ 6,631.00 Addition
 - iii. Review and Take Action on the Security Boulevard Pond Construction Project Change Order #2 Involving a \$3,623.12 Addition
 - iv. Review and Take Action on the Woodfield Mixed Use Development Roadway Construction Project Change Order #5 Involving a \$ 375.00 Addition
- h. Class "B" Beer Licenses
- i. Michael Holton, Holton's Pizza Located at 3816 Velp Ave. Suite A
 - ii. Juan Maldonado, Taco Burrito Express Located at 2436 Glendale Ave (One Month Renewal)

Reports of Village Officials

President Report B. McIntyre reported on the Greater Green Bay Branding Initiative meeting he attended. He stated that the branding initiative is focusing on a regional brand as opposed to the stereotypical view of Green Bay (Packers, cheese, and brats).

B. McIntyre reported on a meeting he attended with the Howard-Suamico School District. The purpose of the meeting was to discuss intergovernmental cooperation and communication with the school district.

Administrator Report

J. Smith introduced the Village of Howard's administrative intern Allison Jandt. Allison will be assisting the Village Administrator and Assistant to Administrator through December.

J. Smith reported on the upcoming Go Green, Save Green meeting. The first meeting will be held June 24th at 6:30 p.m. at Village Hall.

J. Smith reported on a new wireless internet router that was installed at Village Hall. The old router will be moved to the Village Green Golf Course to provide wireless internet to golf course/restaurant patrons.

OLD BUSINESS

#10a

Ordinance 2008-13

Park Impact Fees J. Smith reported on Ordinance 2008-13, "Amending sections 3.085(5)(a), (f), and 3.08(6)(c) of the Howard Village Code of Ordinances relating to park impact fee. The amount of the fee shall be \$1,225.00 per single-family residential dwelling unit, and \$871.00 per multi-family residential unit.

J. Lemorande moved to approve **Ordinance 2008-13**. C. Hughes seconded the motion. **The motion carried unanimously.**

NEW BUSINESS

#11a

Taco Burrito Liquor License Application

J. Smith reported on a combination Class "B" Liquor License application from Taco Burrito Express. Taco Burrito Express currently has a Class "B" Beer License. They have also applied for the Class "B" Beer License.

J. Widiger moved to approve the Class "B" Beer license for Taco Burrito Express and deny the combination Class "B" Liquor License. K. Crouch seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11b

Bayland Buildings PDD Amendment

J. Smith reported on an application for a PDD amendment from Bayland Buildings to construct a 20' x 20' concrete patio slab and sidewalk at the building located at 487 Riverwood Lane.

C. Hughes moved to suspend the rules. D. Deppeler seconded the motion. **The motion carried unanimously.**

Mary Crouch of 2769 Riverwood Lane regarding the PDD amendment. She is concerned that the applicant's proposed site plan is different than what was approved by the Plan Commission. M. Crouch also requested that a "No Loitering" sign be placed at an exit located nearest Riveridge Lane.

C. Hughes moved to return to regular order of business. J. Lemorande seconded the motion. **The motion carried unanimously.**

C. Hughes moved to approve a PDD amendment to construct a 20' x 20' concrete patio on the north side of the building as far to the east as possible without affecting the bio-infiltration system and a sidewalk extending west from the parking lot across the patio to the rear of the building and from the northwestern corner of the building going south the rear exit door and that the occupants of the building attempt to be considerate of the fact that their office is in a residential neighborhood. K. Crouch seconded the motion. The Board discussed the motion. **The motion carried on a 5 to 2 vote with D. Steffen and D. Deppeler dissenting.**

#11c
Lapel Pins

J. Smith reported on possibly purchasing 500 lapel pins with the Village's logo. The cost to purchase 500 pins would be \$575. Additional pins will be available to the public at a cost of \$1.50 per pin. K. Crouch moved to approve the purchase of 500 lapel pins at a cost not to exceed \$575. D. Steffen seconded the motion. **The motion carried unanimously.**

#11d
Ordinance 2008-19
Child Protection
Ordinance

J. Smith and D. Steffen reported on Ordinance 2008-19, "An ordinance creating subchapter 11.13, Public Health & Welfare of the Municipal Code of the Village of Howard, Brown County, Wisconsin by creating a subchapter entitled Child Protection Ordinance" as drafted by Trustee Steffen and Trustee Crouch.

D. Steffen moved to approve **Ordinance 2008-19**, "An ordinance creating subchapter 11.13, Public Health & Welfare of the Municipal Code of the Village of Howard, Brown County, Wisconsin by creating a subchapter entitled Child Protection Ordinance" . J. Widiger seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

#11e
Union
Memorandum
Of Understanding

J. Smith reported on a memorandum of understanding submitted to the Teamster Local Union 662 regarding exempting certain part-time employees from the union. The memorandum of understanding has been agreed to and signed by the union representative.

D. Steffen moved to approve. K. Crouch seconded the motion. **The motion carried unanimously.**

#11f

**SLAMM Update
Contract Award**

J. Smith reported on a proposal from Mead & Hunt to update the Village's SLAMM model to comply with the DNR's revised storm water requirements. C. Hughes moved to approve with amendments submitted from Attorney Duffy. K. Crouch seconded the motion. **The motion carried unanimously.**

#11g

**SWPPP Contract
Award**

J. Smith reported on a proposal from GASAI to develop the Village's storm water pollution prevention plan to comply with the DNR's storm water requirements. D. Steffen moved to approve with amendments submitted by Attorney Duffy. D. Deppeler seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

C. Hughes moved to convene to closed session. D. Deppeler seconded the motion. **The motion carried unanimously and the Board convened into closed session at 7:28 p.m.**

OPEN SESSION

C. Hughes moved to return to open session. J. Lemorande seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

K. Crouch moved to adjourn. J. Lemorande seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:05 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator