

**Minutes of the Village Board Meeting
June 9, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order

B. McIntyre called the meeting to order at 6:30 p.m.

Closed Session

B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(c), (g), & (e).

Roll Call

D. Steffen, K. Crouch, J. Lemorande, J. Widiger, G. Speaker, R. Bredael, D. Deppler & B. McIntyre

Excused: C. Hughes

Also (staff): J. Smith, D. Duffy, C. Haltom, R. Bartelt, J. O'Connor, D. Wiese, M. Pigeon, J. Dagneau, and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

R. Bredael moved to approve the agenda. D. Steffen seconded the motion. **The motion carried unanimously.**

**Future Agenda
Items**

D. Steffen requested that staff present a progress report on the Howard-Suamico Fire Department functional consolidation at the first meeting in July.

R. Bredael requested that staff present a recommendation for the construction of a Veteran's Memorial at the next Village Board meeting.

Communications

B. McIntyre read a "Thank You" card from the Gene Gruber family.

J. Widiger moved to approve the communications. J. Lemorande seconded the motion. **The motion carried unanimously.**

Public Appearances

B. McIntyre opened the public hearing.

There were no comments from the public.

B. McIntyre closed the public hearing.

Consent Agenda

J. Widiger moved to approve. J. Lemorande seconded the motion. B. McIntyre requested to remove item 8e(iv) for discussion. K. Crouch requested to remove item 8a for discussion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- b. Accept Community Development Authority Minutes
 - i. May 28, 2008 CDA Minutes

- c. Approve Operator's Licenses
 - i. Nicole Allen, 1339 Flobengo Ln, Sobieski
 - ii. Nicole Benesn, 2038 Memorial Drive #2, Green Bay
 - iii. Tim Bolssen, W7707 Rocky Road, Shiocton
 - iv. Tammy Demro, W1349 Townline Rd, Krakow
 - v. Benjamin Engelbrecht, 1010 14th Ave, Green Bay
 - vi. Brian Healey, 1382 Buffalo Street, Green Bay
 - vii. Kelly Healey, 1382 Buffalo Street, Green Bay
 - viii. Douglas Jubert, 812 Dousman Street, Green Bay
 - ix. Aaron Jensen, 1562 Princeton Pl #3, Green Bay
 - x. Cassandra Koller, 105 S. Second Street, Bonduel
 - xi. Cindy Krumrei, 2345 Memorial Drive, Green Bay
 - xii. Brian Menacher, 136 Gwynn Street, Green Bay
 - xiii. Michelle Motiff, 505 S. Fisk St, Green Bay
 - xiv. Jennifer Rosenberg, 2677 Humboldt Road #11, Green Bay
 - xv. John Schwartz Jr., 144 Hillview Road, Marion, WI
 - xvi. Jacob Thomas, 500 N. Hatton Street, Green Bay
 - xvii. Bryan Watson, 1953 Scheuring Road #10, DePere
 - xviii. Patrick Thomas, 540 Locust Street, Appleton
 - xix. Ashley Johnson, 1460 Mighty Oak Trail, Green Bay
 - xx. Rebecca Blumreich, 1922 Lone Grove Ave, Green Bay
 - xxi. Robert Darrow, 1737 Velp Ave #6, Green Bay
 - xxii. Christopher Fairchild, 1529 Redstone Trail, Green Bay
 - xxiii. Kathryn Hamilton, 3677 Timber Trail, Suamico
 - xxiv. Kimberly King, 3722 N. Overland Road, Oneida
 - xxv. Dorothy Lewandowski, 2997 Devroy Lane, Green Bay
 - xxvi. Lou Magnuson, 514 Lacona Court, Green Bay
 - xxvii. Rochelle Morrison, 2644 Shade Tree Ln, Green Bay
 - xxviii. Kristine Nemec, 3046 Longview Lane, Suamico
 - xxix. Michael Nemec, 3046 Longview Lane, Suamico
 - xxx. Donald Pamperin, 2218 Barberry Lane, Green Bay
 - xxxi. Nichole Reinbandt, 2200 Nicolet Drive #2, Green Bay
 - xxxii. Christine Richer, 233 N. Broadway 3145, DePere
 - xxxiii. Ashley Richmond, 206 Sunset Circle, Pulaski
 - xxxiv. Jeanette Schwartz, 6768 Allen Road, Sobieski
 - xxxv. Manuel Torres, 3480 Chatsworth Drive, Green Bay
 - xxxvi. Laurie Whitburn, 906 Locust Ln, Green Bay
 - xxxvii. Karen Duval, 1683 Wedgewood, Green Bay
 - xxxviii. Rebecca Edgar, 832 William Charles Court, Green Bay
 - xxxix. Rachel Huxford (DeWitt), 3594 Lark Road, Green Bay
 - xl. Justin Jaeger, 1470 Redstone Trl., Green Bay
 - xli. Susan Tilque, 12310 Melody Drive, Green Bay

- d. Municipal Invoices
 - i. May 23, 2008 to June 5, 2008 utilizing checks #205346-205466 in the amount of \$274,958.12

- e. Village President Appointments
 - i. John Gilmet – Board of Appeals (3-Year Term)
 - ii. Charlie Higgs – Go Green, Save Green (Term To Be Determined)
 - iii. Frank Ingram – Go Green, Save Green (Term To Be Determined)
 - v. Dan Deppeler – Go Green, Save Green (Term of Office)
 - vi. School District Liaison – (Liaison Position To Be Discontinued)

- f. Liquor License Applications – Class “B” Beer & Liquor Licenses (7/1/08 – 6/30/09)
 - i. Rock Garden, 1951 Bond Street
Applicant – Bruce Wolf, 2929 Telemark Circle, Green Bay 54313
 - ii. Wine Time & Gourmet, 445 Cardinal Lane Ste 104
Applicant - Terrie Rosin, 2879 Crosshaven Ave, Green Bay 54313

- g. Temporary Class “B” Liquor Licenses
 - i. Northern Wisconsin Adult Soccer League, July 26-27 @ Akzo Nobel Sports Complex
 - ii. St. John’s the Baptist Parish, July 26-27 @ St. John’s Church

- h. Change Orders
 - i. Village Green Golf Course Pond Dredging Change Order #1, \$783.00 Addition
 - ii. Meadowbrook Park Shelter Change Order #3, \$2,906 Addition

- i. Resolution
 - i. Approve **Resolution 2008-26**, “Releasing Utility Easements Along a Portion of Westhill Drive”

#8a

5/28/08 Village Board Minutes

K. Crouch stated that he did not second the motion to deny the Cumulus Broadcasting event. A. Helms will investigate who made the second. K. Crouch moved to approve with the aforementioned amendment. G. Speaker seconded the motion. **The motion carried unanimously.**

#8e(iv)

John Tiedt – Go Green, Save Green Appointee

G. Speaker moved to approve the appointment of John Tiedt to the Go Green, Save Green task force. J. Widiger seconded the motion. **The motion carried unanimously.**

Reports of Village Officials

Administrative Services Report

C. Haltom reported on the May 2008 Financial Report. C. Haltom stated that expenses are high due to an increase in the cost of snow removal. C. Haltom also stated that revenues are \$27,000 above budgeted figures for recycling revenue.

Parks & Rec Report

M. Pigeon reported on the construction progress at the Meadowbrook Park Shelter. The project is projected to be completed by the end of June.

DPW Report

R. Bartelt reported on potentially switching to single-stream recycling in the Village of Howard. He will be investigating the feasibility of making the switch in the coming months and will give a presentation at budget time.

OLD BUSINESS

#10a

Doubles Bar CUP

D. Wiese reported on a conditional use permit application from Mike Doyle of Doubles Bar.

D. Steffen moved to suspend the rules. J. Widiger seconded the motion.
The motion carried unanimously.

Mike Shayne of 1857 Horseshoe Court in DePere addressed the Board regarding the conditional use permit application.

G. Speaker moved to return to regular order of business. J. Lemorande seconded the motion. **The motion carried unanimously.**

J. Widiger moved to approve with the following conditions contingent upon the owners bringing the stage into compliance within sixty days:

1. Outdoor storage is not permitted. All junked vehicles must be removed from the property.
2. Property must be in compliance with the Village's weed ordinance.
3. The applicant shall submit a written agreement with the adjacent property owner stating that the applicant may use his parking lot for additional parking.
4. All beverages in the beer garden must be served in plastic containers (bottles, cups, shot glasses, etc.), no glass serving containers shall be permitted in the beer garden.
5. The dumpster/recycling area shall be enclosed by privacy fencing.
6. The beer garden shall have an outdoor emergency egress with a staff/security person seated at the egress point.
7. In order to provide for adequate fire truck access; no parking shall be

- allowed between the bar and adjacent chiropractic building.
8. All outdoor activities shall comply with the Village of Howard's noise ordinances.
 9. All outdoor electrical wiring shall comply with the Village of Howard's building code
 10. Outdoor live acoustic music shall be permitted daily from May 1 - November 1.
 11. Outdoor amplified music shall be permitted once per week until 11 p.m. from May 1 - November 1.
 12. The beer garden shall be enclosed with temporary/permanent fencing at a minimum height of six (6) feet.
 13. All outdoor lighting shall comply with the Village of Howard's lighting ordinance
 14. This conditional use permit shall be effective until November 1, 2008
 15. Serving premises for liquor license shall be amended.
 16. A specific parking plan be drawn up that indicates the overall number of parking stalls on the entire site and adjacent properties that are going to be utilized.
 17. Total capacity for outdoor/indoor events shall be equal or less than the building capacity.

D. Steffen seconded the motion. The Board discussed the motion. **The motion carried on a 5 to 3 vote with G. Speaker, K. Crouch, and G. Speaker dissenting.**

NEW BUSINESS

#11a

Purchasing Laptops for Three Trustees

J. Smith reported on purchasing three laptops for three Trustees and producing Village Board staff reports electronically.

The Board identified that J. Widiger, D. Steffen, and B. McIntyre have personal laptops that they will use. Each of the aforementioned Trustees will receive \$100 worth of technical support and software upgrades.

D. Deppeler moved to approve the purchase of three laptops to be issued to D. Deppeler, K. Crouch, and J. Lemorande at a cost not to exceed \$700 per laptop. J. Widiger seconded the motion. **The motion carried unanimously**

#11b
Countertop
Specialists Site
Plan

D. Wiese reported on a proposed site plan from Countertop Specialists located on Lakeview Drive, parcel VH-1521.

G. Speaker moved to approve with the following recommendations:

- All lighting installed shall comply with the Village Lighting Code
- No signs be erected or displayed on the property until reviewed and approved by the Village Board.
- EFIS be applied to the mezzanine portion of the building.

K. Crouch seconded the motion.

R. Bredael moved to suspend the rules. J. Lemorande seconded the motion. **The motion carried unanimously.**

Brian Skeczorik of Port City Structures addressed the Board regarding the proposed site plan. He stated that putting masonry on the upper reaches of the building may not be feasible due to the lack of anchor points.

R. Bredael moved to return to regular order of business. D. Steffen seconded the motion. **The motion carried unanimously.**

The Board discussed the original motion. K. Crouch amended the motion to place EFIS on the mezzanine of the frontal façade of the building. G. Speaker agreed to the amendment. **The motion carried unanimously.**

#11c
Offer To Purchase
Property at 1440
Cornell Road

R. Bartelt reported on the offer to purchase the property located at 1440 Cornell Road.

R. Bredael moved to approve the offer to purchase with the amendments listed in addendum A. J. Lemorande seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11d
Ringsby Operator's
License

J. Smith reported on an application for an operator's license from Heidi Ringsby.

J. Lemorande moved to approve the operator's license for Heidi Ringsby. R. Bredael seconded the motion. **The motion carried unanimously.**

#11e

**Utility Rehab
Construction
Project Award**

R. Bartelt reported on the bids for the 2008 Utility Rehabilitation Construction project. J. Widiger moved to approve the contract to Kruczek Construction, Inc in the amount of \$535,000. D. Steffen seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

R. Bredael moved to convene to closed session. K. Crouch seconded the motion. **The motion carried unanimously and the Board convened into closed session at 7:46 p.m.**

OPEN SESSION

D. Steffen moved to return to open session. J. Lemorande seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

R. Bredael moved to adjourn. J. Lemorande seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:45 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator