

**Minutes of the Village Board Meeting
July 28, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order

B. McIntyre called the meeting to order at 6:30 p.m.

Closed Session

B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(e).

Roll Call

D. Steffen, K. Crouch, J. Lemorande, J. Widiger, C. Hughes, D. Deppeler, R. Bredael, G. Speaker, & B. McIntyre

Also (staff): J. Smith, D. Wiese, C. Haltom, R. Bartelt, M. Pigeon, J. Dagneau, D. Duffy, and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

J. Widiger moved to approve the agenda. D. Deppeler seconded the motion. **The motion carried unanimously.**

Public

Appearances

B. McIntyre opened the public hearing.

There were no comments from the public.

B. McIntyre closed the public hearing.

**Future Agenda
Items**

K. Crouch requested that staff investigate the cost of issuing a \$50 gas card to each of the Village's volunteer firefighters.

Communications

G. Speaker moved to approve the communications. J. Lemorande seconded the motion. **The motion carried unanimously.**

Consent Agenda

K. Crouch moved to approve the consent agenda. C. Hughes seconded the motion. B. McIntyre requested to remove item 8h(iv). D. Steffen requested to remove item 8h(iii). K. Crouch requested to remove item 8e(ii). **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. July 14, 2008 Village Board Minutes
- b. Accept Plan Commission Minutes
 - i. July 21, 2008 Plan Commission Minutes

- c. Accept Joint Review Board Minutes
 - i. July 21, 2008 Joint Review Board Meeting Minutes

- d. Accept Go Green, Save Green Task Force Minutes
 - i. July 22, 2008 Go Green, Save Green Minutes

- e. Approve Operator's Licenses
 - i. Dawn Conklin, Green Bay
 - iii. Lisa Dalley, Green Bay
 - iv. Michelle Dessart, Oconto
 - v. Timothy Ives, Green Bay
 - vi. Daniel Noel, Green Bay
 - vii. Tami Polarek, Howard
 - viii. Wendy Tabalske, Green Bay
 - ix. Andra Berthold, Green Bay

- f. Municipal Invoices
 - i. July 11, 2008 to July 24, 2008

- g. Class "A" Beer & Liquor License
 - i. Application for a Class "A" Beer & Liquor License from Randy Zaidel for the Property Located at 1855 Velp Avenue (Velp Mobil Mart)

- h. Plan Commission Items
 - i. Approve Ordinance 2008- 22, "An Ordinance Amending Section 17.08(1)(b)2 of the Zoning Ordinance Relating to the Sale of Agricultural Products in the Rural Estate (R-5) Zoning District"

 - ii. Approve Ordinance 2008- 21, "An Ordinance Creating Section 17.22(7)(q) of the Zoning Ordinance Relating to the Display of Corporate Flags

 - v. Approve the Scheduling of a Public Hearing for an Amendment to the Village of Howard's Comprehensive Plan Relating to Highway Development

#8e(ii)

**Corea Operator's
License**

C. Hughes moved to deny. K. Crouch seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion failed on a 3 to 6 vote with J. Widiger, G. Speaker, B. McIntyre, D. Steffen, D. Deppeler, and R. Bredael dissenting.**

J. Widiger moved to table the item. D. Steffen seconded the motion. **The motion carried on an 8 to 1 vote with C. Hughes dissenting.**

#8h(iii)

St. John's CUP

R. Bredael moved to approve the CUP contingent upon the installation of landscaping to act as a visual barrier from the adjacent single-family homes as deemed appropriate by the Village Forester. B. McIntyre seconded the motion. A roll call vote was taken. **The motion carried on a 5 to 4 vote with C. Hughes, D. Steffen, D. Deppeler, and J. Widiger dissenting.**

#8h(iv)

Cramer Site Plan

D. Wiese reported on a proposed site plan from Brad Cramer. B. McIntyre moved to approve the site plan with the condition that it must be consistent with the B-1 zoning ordinance. R. Bredael seconded the motion. **The motion carried unanimously.**

Reports of Village Officials

**Administrator
Report**

Village of Howard Name Change

J. Smith reported on potentially changing the name of the Village of Howard to the Village of Duck Creek. J. Smith stated that an advisory referendum should be arranged for the name change. The preliminary cost estimates to change the name are in excess of \$300,000. The Board directed staff not to pursue the name change.

**Director of Public
Works Report**

Lakeview Drive Speed Limits

R. Bartelt reported on the speed limit on Lakeview Drive from Brookfield Avenue to Lineville Road. Lakeview Road is a county road and county approval would be required before changing the speed limit. The Board directed staff to petition the county to review the speed limit on Lakeview Drive.

Maywood Water Works Building Utility Bills

R. Bartelt reported on the utility bills at the Maywood Water Works Building. R. Bartelt stated that a portion of the facility is used for heated storage of pumps, hoses, generators, replacement parts. The current public works facility does not have available heated storage space for these items. The Board requested that staff provide specific alternatives addressing the heating costs at the Maywood buildings within 30 days.

Woodale Avenue Sidewalks

R. Bartelt reported on constructing sidewalks on Woodale Avenue. R. Bartelt stated that the project will be delayed one year due to property condemnation proceedings.

Director of Parks & Recreation Report

Meadowbrook Park Shelter Vandalism

M. Pigeon reported on vandalism that occurred at the Meadowbrook Park Shelter. M. Pigeon stated that were approximately \$3,000 in damages. All of the spray paint has been removed with the exception of one window.

Recreation Program Fees

M. Pigeon reported on participants and user fee structure for recreation programming.

OLD BUSINESS

#10a Duck Creek Softball Assoc. Temporary Beer License

M. Pigeon reported on an application from the Duck Creek Softball Association for a Class "B" temporary beer license. J. Widiger moved to approve the temporary class "B" beer license for the Duck Creek Softball Association on August 16, 2008 at Akzo Nobel Sports Complex. J. Lemorande seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 6 to 3 vote with G. Speaker, C. Hughes, and K. Crouch dissenting.**

NEW BUSINESS

#11a

Fox Converting Site Plan

D. Wiese reported on a proposed site plan from Fox Converting. C. Hughes moved to approve with the following conditions:

- All lighting comply with the Village Lighting Ordinance
- Revised plans be submitted showing a minimum rear yard setback of 17 feet
- Proposed off street parking spaces located within the front yard setback area shall not be used for employee parking

J. Widiger seconded the motion. The Board discussed the motion.

C. Hughes moved to suspend the rules. R. Bredael seconded the motion. **The motion carried unanimously.**

Dave Schleis of the Selmer Company addressed the Board regarding the proposed site plan.

J. Widiger moved to return to regular order of business. G. Speaker seconded the motion. **The motion carried unanimously.**

The Board voted on the original motion. **The motion carried unanimously.**

#11b

AM Investments Liquor License

C. Haltom reported on an application for a Class "B" combination beer and liquor license from AM Investments.

D. Deppeler moved to suspend the rules. D. Steffen seconded the motion. **The motion carried unanimously.**

Andy Samanski of 2595 Lost Dauphin Road addressed the Board regarding an application for a Class "B" Beer & Liquor license. The applicant is proposing to construct an Anduzzi's Sports Club on Lineville Road with an estimated value of \$2.5 million. Mr. Samanski submitted a referral letter from the Ashwaubenon Police Department.

J. Widiger moved to return to regular order of business. K. Crouch seconded the motion. **The motion carried unanimously.**

D. Steffen moved to approve the issuance of a Class “B” Beer & Liquor license to AM Investments contingent upon the minimum assessed value being \$1 million and that the project be completed by December of 2009. J. Widiger seconded the motion. **The motion carried on an 8 to 1 vote with C. Hughes dissenting.**

#11c

Meadowbrook

Security Cameras

M. Pigeon reported on security video cameras for the Meadowbrook Park Shelter. M. Pigeon stated that the Board tabled this item earlier in 2008. Staff is requesting that this item be tabled so staff can gather additional information regarding security camera logistics. D. Steffen moved to develop a plan for security cameras and motion sensitive lights for Meadowbrook Park Shelter and Akzo Nobel Sports Complex with a minimum of three item and park specific cost estimates. C. Hughes seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

Reconsider AM

Investments

Liquor License

B. McIntyre moved to reconsider the class B liquor license for AM Investments. C. Hughes seconded the motion. **The motion carried unanimously.**

D. Steffen moved to approve the license contingent upon a minimum building valuation of \$1 million and a building permit issuance date no later than December of 2009. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11d

Manitowoc Public

Utilities

Agreement

R. Bartelt reported on an agreement with Manitowoc Public Utilities for locator and first responder services. The agreement would allow Howard public works employees to provide these services rather than having employees drive up from Manitowoc. The costs to provide these services are passed on to Manitowoc Public Utilities. D. Steffen moved to approve the agreement. J. Lemorande seconded the motion. **The motion carried unanimously.**

#11e

Greater Green Bay

Branding Initiative

J. Smith reported on a request for financial commitment for the Greater Green Bay Branding Initiative. The initiative would cost the Village approximately \$5,300 on an annual basis. D. Steffen moved to decline a financial commitment to the Greater Green Bay Branding

Initiative. R. Bredael seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

#11f
Reschedule Sept.
8th Village Board
Meeting

J. Smith reported on potentially rescheduling the September 8, 2008 Village Board meeting. C. Hughes moved to deny. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried on a 6 to 3 vote with K. Crouch, D. Deppeler, and G. Speaker dissenting.**

#11g
Howard Veteran's
Memorial Ad-Hoc
Committee
Structure

Trustee Bredael reported on the proposed structure of the Ad Hoc Veteran's Memorial Committee. B. McIntyre appointed David Behrend, Harold Pfothenauer, Ron Bredael and Kelly Crouch. K. Crouch moved to approve the structure of the committee as follows: two Trustee representatives, two VFW members and two citizen members. R. Bredael seconded the motion. **The motion carried unanimously.**

#11f
Meadowbrook Park
Site Improvement
Change Order

M. Pigeon reported on a site improvement change order at Meadowbrook Park. R. Bredael moved to approve a change order in the amount of \$8,127.57 for site improvement at Meadowbrook Park. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried on an 8 to 1 vote with G. Speaker dissenting.**

CLOSED SESSION

G. Speaker moved to convene to closed session. J. Widiger seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:43 p.m.**

OPEN SESSION

G. Speaker moved to return to open session. J. Widiger seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

C. Hughes moved to adjourn. R. Bredael seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:55 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator