

**Minutes of the Village Board Meeting
August 11, 2008 at 6:30 p.m.
Village Hall Board Room**

Call to Order

B. McIntyre called the meeting to order at 6:30 p.m.

Closed Session

B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(e).

Roll Call

D. Steffen, K. Crouch, J. Lemorande, J. Widiger, C. Hughes, D. Deppeler, R. Bredael, G. Speaker, & B. McIntyre

Also (staff): J. Smith, D. Wiese, C. Haltom, R. Bartelt, J. O'Connor, A. Jandt, and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

C. Hughes moved to approve the agenda. J. Widiger seconded the motion. **The motion carried unanimously.**

Public

Appearances

B. McIntyre opened the public hearing.

Steve Bieda of Mau & Associates addressed the Board regarding the site plan review process in relation to an application for a planned development district.

B. McIntyre closed the public hearing.

Future Agenda

Items

D. Steffen requested that the Board review the Village of Howard's Site Plan Review process in comparison to other municipalities.

Communications

No communications.

Consent Agenda

G. Speaker moved to approve the consent agenda. D. Steffen seconded the motion. K. Crouch requested that item 8a(i) be removed for discussion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- b. Accept Plan Commission Minutes
 - i. August 5, 2008 Plan Commission Minutes

- c. Approve Operator's Licenses
 - i. Sharon Josephs, Howard
 - ii. Terrie Rosin, Howard
 - iii. Scott Bartell, Howard
 - iv. Dean Forrest, Howard
 - v. Molly Kinney, Green Bay
 - vi. Jacob Longrie, Howard
 - vii. Tracy Sabin, Green Bay
 - viii. Linda Van Pay, Green Bay

- d. Municipal Invoices
 - i. July 24, 2008 to August 7, 2008

- e. Village President Appointments
 - i. Don Adler, Sex Offender Residence Board
 - ii. Mike Barlament, Veteran's Memorial Ad-Hoc Committee
 - iii. Tim Meves, Board of Zoning Appeals (Three-Year Term)

- f. Change Order
 - i. Meadowbrook Pavilion General Construction Change Order #4: \$339.25 Addition and #5: \$1124.56 Addition
 - ii. Glendale Avenue Utility Construction Project Change Order #1 Involving a \$3,208.00 Addition
 - iii. Glen Kent Detention Ponds Shoreline Plantings Construction Project Change Order #2 Involving a \$2,000.00 Reduction.

- g. Temporary Class "B" Liquor License
 - i. Application from Steven Van Straten Representing Avenue Bar, LLC for a Temporary Class "B" Liquor License for an Outdoor Event on September 6, 2008 at 1745 Velp Avenue

#8a(i)
July 28, 2008
Village Board
Minutes

C. Hughes moved to approve the July 28, 2008 Village Board minutes.
J. Lemorande seconded the motion. **The motion carried unanimously.**

Reports of Village Officials

Administrator Report

Committee Stipends

J. Smith reported on stipends provided to volunteer committee members among municipalities across Brown County. The Village Board directed staff to prepare a draft ordinance for payment to volunteer committee members.

Director of Parks & Recreation Report

Golf Course Projects

J. Smith reported on the point of sale equipment that was purchased for the Village Green Golf Course. J. Piontek reported on the pond dredging project that was completed earlier this spring at the golf course.

Director of Admin. Services Report

C. Haltom presented the July 2008 financial report.

OLD BUSINESS - None

NEW BUSINESS

#11a TID #5

Jim Mann of Ehlers & Associates presented the project plan for TID #5. D. Steffen moved to approve **Resoultion 2008-29**, "A resolution creating, describing, and making certain findings and approving project plan for tax incremental district number five (5) Village of Howard, Wisconsin. J. Widiger seconded the motion. **The motion carried unanimously.**

#11b TID #6

James Mann of Ehlers & Associates presented the project plan for TID #6. D. Steffen moved to approve **2008-30**, "A resolution creating, describing, and making certain findings and approving project plan for tax incremental district number six (6) Village of Howard, Wisconsin. G. Speaker seconded the motion. **The motion carried on an 8 to 1 vote with C. Hughes dissenting.**

#11c

**Toonen Preliminary
PDD**

J. Smith reported on a request for approval of a preliminary planned development district (PDD) from Steve Bieda representing Toonen Properties, Inc for the construction of an apartment and business complex. J. Lemorande moved to approve the preliminary PDD with the following conditions:

- A stormwater management plan needs to be completed and reviewed by the Village of Howard Engineering Department.
- Sidewalk or an off-street trail needs to be provided to connect the buildings to the future public sidewalk system.
- Lighting must be recessed or 90 degree cutoff. Wall pack lighting shining outward is not allowed. They should be shielded
- Projects should offer variation among individual buildings but remain within a coordinated overall design.
- Two different types of housing should be provided in the development of larger parcels
- A road connection to the property to the west should be investigated for future access.

J. Widiger seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

#11d

**Cancel Sept. 8
Village Board
Meeting**

R. Bredael moved to cancel the September 8, 2008 Village Board meeting. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried on a 7 to 2 vote with J. Widiger and C. Hughes dissenting.**

#11e

**DOT Letter for
Quadrant
Development**

J. Smith reported on a letter that was drafted for submittal to the DOT on the Village's behalf requesting "right-in, right-out" turning movements for a proposed retail development at the southeast corner of the intersection of Shawano Avenue and Taylor Street. R. Bredael moved to approve. D. Deppeler seconded the motion. **The motion carried unanimously.**

#11f

**DOT Letter for
Woodman's
Development**

J. Smith reported on a letter that was drafted for submittal to the DOT on the Village's behalf endorsing the proposed Woodman's/DeAlar Properties development. R. Bredael moved to approve. G. Speaker seconded the motion. A roll call vote was taken. **The motion carried on an 8 to 0 vote with K. Crouch abstaining.**

#11g

**Historical Society
Lease Agreement**

J. Smith reported on a proposed lease agreement from the Howard Suamico Historical Society to lease the water works building located on Maywood Avenue. R. Bredael moved to approve contingent that improvements are made to the building within 24 months of occupancy, is improvements are not made within this time period the agreement for utility costs will be revisited. G. Speaker seconded the motion. The Board discussed the motion.

Russ Roland addressed the Board on behalf of the Howard Suamico Historical Society. He discussed the proposed terms of the lease agreement.

The Board voted on the original motion. **The motion carried unanimously.**

#11f

**Stordeur Special
Assessment Credit**

J. Smith reported on a request from Joan Stordeur for a special assessment credit. C. Hughes moved to approve an assessment credit to Joan Stordeur. B. McIntyre seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion failed on a 4 to 5 vote with G. Speaker, B. McIntyre, J. Lemorande, D. Steffen, and R. Bredael dissenting.**

#11g

Firefighter Stipend

K. Crouch reported on potentially providing a \$50 gas card to each volunteer firefighter in the Village of Howard's Fire Department. R. Bredael moved to approve the issuance of a \$50 gas card to each volunteer firefighter beginning in fiscal year 2009. J. Widiger seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

CLOSED SESSION

K. Crouch moved to convene to closed session. C. Hughes seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:16 p.m.**

OPEN SESSION

J. Widiger moved to return to open session. R. Bredael seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

C. Hughes moved to adjourn. R. Bredael seconded the motion. **The motion carried unanimously and the meeting was adjourned at 8:39 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator