

**Minutes of the Village Board Meeting  
August 13, 2007 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order**

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(e), Wis. Stats.

**Roll Call**

B. McIntyre, D. Steffen, K. Crouch, R. Ziemer, G. Speaker,  
C. Hughes, J. Widiger, R. Bredael & C. Felmer

Also (staff): J. Smith, B. Bartelt, C. Haltom, D. Wiese, M. Pigeon, J. O'Connor, J. Dagneau and M. Denor

**The Board recited the Pledge of Allegiance.**

**Approve Agenda**

G. Speaker moved to approve the agenda. J. Widiger seconded the motion. **The motion carried unanimously.**

**Public Appearances**

Jamie Mischka of 2940 Glendale Avenue addressed the Board regarding a proposed roundabout at the intersection at Hillcrest Heights and Cardinal Lane. Mr. Mischka stated that he was in favor of the roundabout because it would be safer for traffic and pedestrians.

Bob Adelbush, 2933 Holland Road addressed the Board regarding a proposed roundabout at Glendale and Hillcrest. Mr. Adelbush stated that he thinks that roundabouts are not safe for pedestrians, especially children.

Dan Thorpe of 335 Village Court (Driving Range) addressed the Board regarding his driving range and miniature golf course. He feels that the lights at his facility are within the parameters of the Village's existing light/electrical ordinance.

**Future Agenda Items** None

**Communications**

C. Hughes moved to approve the communications. G. Speaker seconded. **The motion carried unanimously.**

**Consent Agenda**

R. Ziemer moved to approve the consent agenda. D. Steffen seconded the motion. R. Bredael inquired about an invoice from the Green Bay Humane Society. C. Haltom stated that the charges were for stray animal pick-ups. **The motion carried unanimously.**

**The Following Items were Approved as Part of the Consent Agenda:**

- a. Approve Municipal Invoices
  - i. July 20, 2007 to August 9, 2007 utilizing Check #202898 – 203060
  
- b. Approve Village Board Minutes
  - i. April 17, 2007
  - ii. July 23, 2007
  - iii. August 6, 2007
  
- c. Approve Operator's Licenses
  - i. Drew Bonville
  - ii. Sara Dalton
  - iii. Shirley Hogan
  - iv. Susan Panure
  - v. Amy Beach
  
- d. Approve Applications for Temporary Class "B" Beer License:
  - i. Josephine's Pizza Catering, 2597 Glendale Ave, Aug. 27 from 5-9 p.m.

**Village Official Reports**

**President Report** C. Felmer reported on the sex offender's regional task force. C. Felmer stated that Hobart is the only community that has adopted a sex offender ordinance. C. Felmer also reported on a draft Gast ordinance that Allouez is considering. The task force endorsed the Village of Hobart's recently adopted ordinance. The task force will meet again on October 24 at 9:00 a.m. at the Village Hall in Ashwaubenon.

**Administrator Report**

J. Smith reported on the lights at the driving range at 335 Village Court. J. Smith stated that the driving range is currently in violation of the Village's light ordinance and that staff has been working with Mr. Thorpe and the neighbors to resolve the issue.

J. Smith reported on the upcoming League of Wisconsin Municipalities annual conference. J. Smith encouraged the Board to attend the conference.

J. Smith reported on a proposed Green Bay Transit bus route. He stated that staff will be riding a bus for the length of the proposed route within the next couple days.

J. Smith reported on a proposed service excellence policy. The policy will set guidelines for Village Staff on how to provide services to Village residents. J. Smith stated that staff will bring back a draft policy at an upcoming meeting.

J. Smith reported on the Velp Avenue reconstruction project. He stated that staff has not received an updated construction plan from the Wisconsin DOT.

**Dir. of Admin.  
Services Report**

C. Haltom presented the July 2007 financial report.

**Dir. of Public  
Works Report**

B. Bartelt reported on a traffic analysis at the intersection of Belle Plaine and Rockwell Roads. B. Bartelt stated that analysis indicated that there is not enough evidence to warrant a four-way stop at the intersection of Belle Plaine and Rockwell Roads.

**Municipal Judge  
Report**

G. Schreiber, Municipal Judge reported on the tax intercept (TRIP) program. He stated that the court has collected over \$12,000 through the TRIP program.

**Fire Chief Report**

J. O'Connor, Fire Chief reported on a grant from FEMA in the amount of \$72,000. Chief O'Connor stated that the Department in collaboration with other communities would use the grant to purchase turnout gear.

**Old Business**

**#11a**

**Solicitor's Ordinance**

J. Smith reported on the Direct Sellers and Solicitors ordinance. C. Hughes moved to adopt ordinance **2007-28, "An Ordinance Amending Section 12.06 of the Village of Howard's Municipal Code relating to "Regulation and Licensing of Direct Sellers and Soclicitors."** G. Speaker seconded the motion. **The motion carried unanimously.**

**#11b**

**Attorney Contract**

D. Steffen moved to approve the amended contract. J. Widiger seconded the motion. **The motion carried unanimously.**

**#11c  
Chronic Nuisance  
Ordinance**

J. Dagneau reported on the draft ordinance. C. Felmer moved to approve **Ordinance 2007-29, "An Ordinance Creating Section 10.081 in Chapter 10, "Public Nuisances" in the Village of Howard's Municipal Code relating to "Chronic Nuisance Premises."** R. Ziemer seconded the motion. **The motion carried unanimously.**

**#11d  
Budget Policies**

C. Haltom reported on the budget policies for fiscal year 2007. G. Speaker moved to approve the budget policies. C. Hughes seconded the motion. **The motion carried unanimously.**

**#11e  
Roundabout @  
Glendale And Hillcrest**

C. Felmer and G. Speaker stated that they canvassed the area of the proposed roundabout. D. Steffen moved to table the item. C. Hughes seconded. **The motion carried unanimously.**

**New Business**

**#12a  
Assessor's Contract**

G. Speaker moved to approve assessor's contract. R. Bredael seconded the motion. **The motion carried unanimously.**

**#12b  
Welcome & Business  
Opportunities Packet**

D. Steffen recommended providing the Welcome Packet to realtors in the area. C. Felmer moved to approve the "Welcome Packet" and "Business Opportunities Packet." C. Hughes seconded the motion. **The motion carried unanimously.**

**#12c  
DNR Land Use  
Agreement**

J. Widiger moved to approve land use agreement with DNR. B. McIntyre seconded. **The motion carried unanimously.**

**#12d  
Reschedule Oct. 8  
Board Meeting**

B. McIntyre moved to approve moving the October 8, 2007 Village Board meeting to October 1, 2007. G. Speaker seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried unanimously.**

#12e

**Kitchen Fresh Foods**

**Site Plan**

D. Wiese reported on a site plan for Kitchen Fresh foods. **No action was taken.**

#12f

**Key Engineering**

**Contract**

J. Smith reported on potentially hiring Key engineering to design a rail spur. R. Bredael moved to approve the contract in the amount of \$37,800. B. McIntyre seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on an 8 to 1 vote with D. Steffen dissenting.**

**CLOSED SESSION**

C. Hughes moved and R. Ziemer seconded the motion to go into closed session at 7:55 p.m. pursuant to s. 19.85(1)(e), *Wisconsin Statutes*, for “the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”, which will include discussions regarding bargaining discussions for the Howard Village Center project and various other lands located in the Village of Howard.

A roll call vote was taken. **The motion carried unanimously.**

**RETURN TO OPEN SESSION**

R. Bredael moved to return to open session. J. Widiger seconded the motion. **The motion carried unanimously.**

**Action on Closed**

**Session Items**

No action was taken on the items discussed in closed session

**ADJOURNMENT**

**Adjourn**

K. Crouch moved to adjourn. C. Hughes seconded. **The motion carried unanimously and the meeting was adjourned at 9:00 p.m.**

Respectfully Submitted,

Adam Helms, Assistant to Administrator