

**Minutes of the Village Board Meeting
August 27, 2007 at 6:30 p.m.
Village Hall Board Room**

Call to Order

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(e) & 19.85(1)(g), Wis. Stats.

Roll Call

B. McIntyre, D. Steffen, R. Ziemer, G. Speaker,
C. Hughes, J. Widiger, R. Bredael & C. Felmer

Excused: K. Crouch

Also (staff): J. Smith, B. Bartelt, C. Haltom, D. Wiese, M. Pigeon, J. O'Connor, J. Dagneau, D. Duffy, A. Helms and Alex Henderson

The Board recited the Pledge of Allegiance.

Approve Agenda

R. Ziemer moved to approve the agenda. R. Bredael seconded the motion. **The motion carried unanimously.**

Resolution 2007-13

R. Bredael moved to approve resolution 2007-13, "Honoring Dennis Borley for His 21 Years of Service." J. Widiger seconded the motion. **The motion carried unanimously.**

C. Felmer presented the framed resolution and a gift to D. Borley recognizing his 21 years of service to the Village of Howard.

Public Appearances

Marge Decoster of 2934 Glendale Avenue requested that the Board suspend the rules to allow citizen input on the agenda item regarding a roundabout at Glendale Avenue and Hillcrest Heights.

Chris Gotter, a crossing guard at Glendale and Hillcrest addressed the Board regarding a proposed roundabout at Hillcrest Heights and Glendale Avenue.

Future Agenda Items

B. McIntyre submitted a petition from a resident relating to speeding on Old Hickory Terrace. B. McIntyre requested that this be added as a future agenda item.

Communications

C. Hughes moved to approve the communications. J. Widiger seconded. **The motion carried unanimously.**

Consent Agenda

C. Felmer removed item 9e(iii) from the Consent Agenda. G. Speaker requested that items 9e(i, ii, iii) be removed for discussion. J. Widiger requested that item 9f be removed for discussion. J. Widiger

moved to approve items 9a, 9b, 9c, and 9g. D. Steffen seconded the motion. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. August 13, 2007
 - ii. August 14, 2007
- b. Accept Plan Commission Minutes
 - i. July 16, 2007
- c. Approve Operator's Licenses
 - i. Sarah Cross
 - ii. Tiffany Tielens
 - iii. Brenda Gezella
 - iv. Otto Schmilins
 - v. William Steeno Jr.
 - vi. Katherine Theys
 - vii. Nicole Baker
 - viii. Eugene Dirkman
 - ix. Rebecca Steffek
 - x. Jeremy Sousa
 - xi. Lisa Schulze
 - xii. Karla Price
- g. Municipal Invoices
 - i. August 10, 2007 through August 29, 2007 utilizing check numbers 203084-203175 in the amount of \$502,823.11

Consent Agenda Discussion Items

Druckery Rezoning D. Wiese reported on the proposed rezoning. C. Hughes moved to approve the rezoning of parcel VH-1, located at 1813 Westline Road from R-5 to R-1. R. Ziemer seconded. **The motion carried unanimously.**

Jarosz CUP D. Wiese reported on the CUP request. J. Widiger moved to deny the CUP request to permit the keeping of two chickens at 1142 Rockwell Road. R. Ziemer seconded. **The motion carried unanimously.**

**Fisher PDD
Amendment**

G. Speaker moved to deny the PDD amendment. D. Steffen seconded. **The motion carried unanimously.**

**Community
Development
Appointments**

J. Widiger requested more information on the appointments. J. Widiger moved to table the appointments of Jim Morrison and Donna Hebel. D. Steffen seconded. **The motion carried unanimously.** J. Widiger moved to deny the appointment of Carlene Felmer to the CDA. C. Hughes seconded. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 5 to 3 vote with G. Speaker, R. Ziemer, and C. Felmer dissenting.**

Village Official Reports

President Report

C. Felmer reported on former Village of Ashwaubenon President, Norbert "Nubs" DeCleene

**Administrator
Report**

J. Smith reported on the Howard-Suamico-Pulaski Hockey Association's proposal for an indoor hockey facility in the Village of Howard. R. Bredael moved to suspend the rules. C. Hughes seconded. **The motion carried unanimously.**

A representative from the Howard-Suamico-Pulaski Hockey Association addressed the Board regarding a potential indoor hockey facility in Howard. J. Widiger moved to return to the regular order of business. G. Speaker seconded. **The motion carried unanimously.**

J. Smith reported on the Village's impact fee study. The consultant is updating the study based on the Village Board's Capital Improvement Plan.

J. Smith reported on the Village's recodification project. The recodification consultant is currently working to prepare a draft version of the recodified code of ordinances.

J. Smith reported on the most recent Velp Avenue reconstruction design from the Wisconsin Department of Transportation.

**Dir. of Admin.
Services Report**

C. Haltom reported on the number of election workers that will be needed for the 2008 election and primary.

**Administrative
Intern Report**

Alex Henderson reported on his summer internship experience with the Village of Howard.

Old Business

#11a

**U.S. Cellular
Lease Agreement**

D. Duffy and J. Smith reported on the proposed lease agreement with U.S. Cellular. J. Widiger moved to approve the agreement contingent upon site plan review prior to building permit issuance. G. Speaker seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried unanimously.**

#11b

**Meadowbrook
Park Shelter**

J. Smith reported on a proposed site location for a proposed park shelter at Meadowbrook Park. C. Hughes moved to suspend the rules. G. Speaker seconded the motion. **The motion carried unanimously.**

Ellery Gullbrand of 2591 Lavender Lane addressed the Board regarding potential site locations for a park shelter at Meadowbrook Park.

John Hermes of 2833 Brookview Drive addressed the Board regarding potential site locations for a proposed park shelter at Meadowbrook Park.

Larry Weix of 1596 Meadowbrook Court addressed the Board regarding potential site locations for a proposed park shelter at Meadowbrook Park and associated costs with each park shelter site location.

Donald Graybaum 2832 Brookview Drive addressed the Board regarding potential site locations for a proposed park shelter at Meadowbrook Park and associated costs with each park shelter site location.

Shirley Distache 2827 Meadowridge Lane addressed the Board regarding potential site locations for a proposed park shelter at Meadowbrook Park and subsequent parking lot designs.

Louanne Weix 1596 Meadowridge Court addressed the Board regarding safety of potential park locations near holding ponds.

D. Steffen moved to return to regular order of business. R. Bredael seconded the motion. **The motion carried unanimously.**

R. Bredael moved to approve site number four. G. Speaker seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

**#11c
Brown County
Bus Route**

J. Smith reported on a proposed bus route in the Village of Howard. C. Hughes moved to deny a proposed bus route in the Village of Howard. J. Widiger seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

**#11d
Glendale Avenue
Roundabout**

J. Smith reported on a proposed roundabout at the intersection of Glendale Avenue and Hillcrest Heights. G. Speaker moved to suspend the rules. J. Widiger seconded the motion. **The motion carried unanimously.**

Bob Adelbush 2339 Holland Road addressed the Board regarding the proposed roundabout. He had concerns about crossing pedestrians at the intersection with a roundabout.

Marge DeCoster of 2934 Glendale Avenue addressed the Board regarding a proposed roundabout at the intersection of Glendale Avenue and Hillcrest Heights.

Jamie Mischka of 2940 Glendale Avenue addressed the Board regarding a proposed roundabout at the intersection of Glendale Avenue and Hillcrest Heights relating to pedestrian traffic and safety.

R. Bredael moved to return to regular order of business. J. Widiger seconded the motion. **The motion carried unanimously.** J. Widiger moved to approve the intersection as a construction site for a roundabout at the intersection of Hillcrest Heights and Glendale Avenue. R. Ziemer seconded the motion. A roll call vote was taken. **The motion failed on a three to five vote with R. Bredael, J. Widiger, C. Hughes, G. Speaker and C. Felmer dissenting.**

**#11e
Purchase Property
At 2940 Glendale**

J. Widiger moved to table item 11e. C. Felmer seconded the motion. **The motion carried on an 8 to 1 vote with G. Speaker dissenting.**

#11d
Listing Agreement
w/ Century 21

J. Widiger moved to table item 11f. C. Felmer seconded the motion. **The motion carried on an 8 to 1 vote with G. Speaker dissenting.**

New Business

#12a
Resolution 2007-14

C. Haltom reported on the early recall of TIF number 2 promissory notes. D. Steffen moved to approve **Resolution 2007-14, "Early Call of Tax Incremental Financing General Obligation Debt Promissory Notes Issued November 1, 2001.** R. Ziemer seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

#12b
CSM 1813 Westline
Road

B. McIntyre moved to approve the CSM for the property located at 1813 Westline Road. C. Hughes seconded the motion. **The motion carried unanimously.**

#12c
Utility Rehab
Change Order

R. Bredael moved to approve the change order deduction in the amount of \$1677.86. J. Widiger seconded the motion. **The motion carried unanimously.**

#12d
Liquor License
Applications

C. Haltom reported on two liquor license applications. R. Bredael moved to suspend the rules. B. McIntyre seconded. **The motion carried unanimously.**

Steve Duvall addressed the Board regarding the issuance of a liquor license and the potential construction of a new establishment in the Village of Howard. C. Hughes moved to return to regular order of business. R. Ziemer seconded the motion. **The motion carried unanimously.**

C. Hughes moved to refer the issuance of the licenses back to Village Staff. J. Widiger seconded the motion. **The motion carried unanimously.**

#12e

Resolution 2007-15 J. Smith reported on resolution 2007-15 (insert resolution language). D. Steffen moved to approve **Resolution 2007-15, “Supporting Economic Development Practice Guidelines for Brown County Communities”**. C. Hughes seconded the motion. **The motion carried on an 8 to 1 vote with G. Speaker dissenting.**

#12f

**Family Services
Signage**

D. Wiese reported on proposed signage for the Family Services building. B. McIntyre moved to approve a sign for Family Services. J. Widiger seconded. **The motion carried unanimously.**

#12g

**3786 Evergreen
CSM**

D. Wiese reported on a proposed CSM for the property located at 3786 Evergreen Avenue. R. Ziemer moved to approve the CSM. D. Steffen seconded the motion. **The motion carried unanimously.**

CLOSED SESSION

C. Hughes moved and C. Felmer seconded the motion to go into closed session at 9:20

A roll call vote was taken. **The motion carried unanimously.**

RETURN TO OPEN SESSION

J. Widiger moved to return to open session. G. Speaker seconded the motion. **The motion carried unanimously.**

**Action on Closed
Session Items**

No action was taken on the items discussed in closed session

ADJOURNMENT

Adjourn

R. Ziemer moved to adjourn. C. Hughes seconded. **The motion carried unanimously and the meeting was adjourned at 9:45 p.m.**

Respectfully Submitted,

Adam Helms, Assistant to Administrator