

**Minutes of the Village Board Meeting
September 10, 2007 at 6:30 p.m.
Village Hall Board Room**

Call to Order

C. Felmer called the meeting to order at 6:30 p.m.

C. Felmer stated that the Board may convene into closed session pursuant to s. 19.85(1)(c), Wis. Stats.

Roll Call

B. McIntyre, D. Steffen, R. Ziemer, G. Speaker,
C. Hughes, K. Crouch, J. Widiger, R. Bredael & C. Felmer

Also (staff): J. Smith, B. Bartelt, C. Haltom, D. Wiese, M. Pigeon, J. O'Connor, J. Dagneau, D. Duffy and A. Helms

The Board recited the Pledge of Allegiance.

Approve Agenda

C. Hughes moved to approve the agenda. J. Widiger seconded. C. Hughes requested to move item #12f under communications. G. Speaker requested to move items 11a, b, and c after item #12f under communications. **The motion carried unanimously.**

Public Appearances

Marge Decoster of 2934 Glendale Avenue requested that the Board suspend the rules to allow citizen input on the agenda item regarding a roundabout at Glendale Avenue and Hillcrest Heights.

Ellery Gulbrand of 2591 Lavender Lane addressed the Board regarding roundabouts and stated that he liked roundabouts. He also commended Naked Foods for the work they did on the old Jubilee store.

Bob Stratazhar of 2949 Lineville Road addressed the Board regarding roundabouts. He presented a packet of information regarding roundabouts.

Larry Weix 1596 Meadowridge Court requested that the rules be suspended for item 12a (Park Acquisition in Wards 13 & 14).

Future Agenda Items

NONE

Communications

C. Hughes moved to approve the communications. J. Widiger seconded. **The motion carried unanimously.**

C. Hughes moved to reconsider the roundabout. J. Widiger seconded the motion. **The motion carried unanimously.**

New Business

Professional Benefits Administrator's Contract

C. Haltom reported on the existing contract with Professional Benefits Administrators. G. Speaker moved to approve the renewal of the contract. R. Ziemer seconded. A roll call vote was taken. **The motion carried unanimously.**

Old Business

#11a

Roundabout @

Hillcrest & Glendale C. Hughes moved to suspend the rules. G. Speaker seconded the motion. **The motion carried unanimously.**

Patty Mavis of 834 Hillcrest Heights addressed the Board regarding the roundabout. She asked that the Board to vote against the roundabout for the safety of the children.

Marge DeCoster of 2934 Glendale Avenue addressed the Board regarding the proposed roundabout. She stated that she did not have a problem with the roundabout but was concerned about a driveway emptying into the roundabout.

Jamie Mischka of 2940 Glendale Avenue addressed the Board regarding the proposed roundabout. He stated that a roundabout would be safer for pedestrian traffic than a traditional four-way stop.

Bob Stratazhar of 2949 Lineville Road addressed the Board regarding the proposed roundabout. He was concerned about the height of the plantings in the roundabout should be lower so that pedestrians can see oncoming traffic. He also stated that roundabouts were more fuel-efficient than a traditional four-way stop.

J. Widiger moved to return to regular business. D. Steffen seconded. **The motion carried unanimously.**

K. Crouch moved to install a roundabout at the intersection of Glendale and Hillcrest. D. Steffen seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 5 to 4 vote** with C. Hughes, G. Speaker, R. Bredael and C. Felmer dissenting.

#11b

**Purchase Property
@ 2940 Glendale**

R. Bredael moved to approve the purchase of the house in the amount of \$135,000. C. Hughes seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on an 8 to 1 vote** with G. Speaker dissenting.

#11c

**Listing Agreement w/
Century 21**

D. Steffen moved to approve the listing agreement with Century 21. K. Crouch seconded the motion. C. Felmer moved to suspend the rules. B. McIntyre seconded. **The motion carried unanimously.**

M. DeCoster of 2934 Glendale Avenue addressed the Board regarding the property at 2940 Glendale Avenue.

Jamie Mischka of 2940 Glendale Avenue addressed the Board regarding the safety of the driveway at 2940 Glendale Avenue.

B. McIntyre moved to return to regular business. J. Widiger seconded. **The motion carried unanimously.**

D. Steffen withdrew his motion. K. Crouch withdrew his second.

J. Widiger moved to table the item. R. Ziemer seconded. **The motion carried on an 8 to 1 vote** with G. Speaker dissenting.

Consent Agenda

C. Felmer requested that item 9(b)(i) be removed from the consent agenda.

R. Bredael moved to approve the consent agenda with the exception of 9b(i). J. Widiger seconded the motion. **The motion carried unanimously.**

9(b)(i)

**Deny Operator's
License**

G. Speaker moved to deny an operator's license for Christopher Baker. C. Hughes seconded. **The motion carried unanimously.**

The Following Items were Approved as Part of the Consent Agenda:

- a. Approve Village Board Minutes
 - i. August 27, 2007

- b. Approve Operator's Licenses
 - ii. Christine Olson
 - iii. Sharon Vandenplas
 - iv. Sara Magnuson
- c. Approve Applications for Temporary Class "B" Beer License:
 - i. Avenue Bar LLC, September 15, 2007, 1745 Velp Avenue
- d. Municipal Invoices
 - i. August 30, 2007 through September 6, 2007 utilizing check numbers 203188-203283 in the amount of \$149,833.17.

Village Official Reports

President Report C. Felmer reported on the Chief Executive Workshop that she attended in late August.

Administrator Report

J. Smith reported on the Fall 2007 Newsletter. He stated that the newsletter is projected to be mailed in late October.

J. Smith reported on the 2008 fiscal year budget

J. Smith reported on cellular antenna contracts with Cingular and U.S. Cellular. The Board directed J. Smith to execute the cellular antenna lease with Cingular.

J. Smith presented the August 2007 financial report.

Director of Public Works Report

B. Bartelt reported on speed limit signage on Old Hickory Trail. He stated that the Village will install a 25 m.p.h. speed limit sign on Old Hickory Trail near Pinecrest Road.

Old Business

#11d

Liquor License Applications

J. Smith reported on two liquor license applications.

K. Crouch moved to suspend the rules. D. Steffen seconded the motion. **The motion carried unanimously.**

Frank Marshall of 2560 Glendale Avenue (Josephine's Pizzeria) addressed the Board regarding the possibility of obtaining a liquor license.

Tim Brunette of 999 Riverview Drive (Sportsman's Club) addressed the Board regarding the possibility of obtaining a liquor license.

C. Hughes moved to return to regular order of business. K. Crouch seconded. **The motion carried unanimously.**

J. Widiger moved to deny the application from Steve Duvall due to previous criminal conviction. C. Hughes seconded. **The motion carried unanimously.**

C. Hughes moved to deny the application from Marshall enterprises so that the Village can explore other liquor license opportunities. R. Ziemer seconded. A roll call vote was taken. **The motion carried on a 6 to 3 vote** with K. Crouch, D. Steffen and R. Bredael dissenting.

J. Widiger moved to deny the liquor license application from Tim Brunette because he does not have a contractual interest in the property commonly known as the Sportsman's Club. D. Steffen seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

New Business

#12a

**Park Acquisition
in Wards 13 & 14**

R. Bredael moved to suspend the rules. D. Steffen seconded the motion. **The motion carried unanimously.**

Larry Weix of 1596 Meadowridge Court addressed the Board regarding parks in wards 13 & 14.

G. Speaker moved to return to regular order of business. J. Widiger seconded. **The motion carried unanimously.**

R. Bredael moved to purchase parkland in wards 13 & 14 for the lowest amount possible in the 2008 budget. C. Hughes seconded the motion. A roll call vote was taken. **The motion carried on an 8 to 1 vote** with C. Felmer dissenting.

#12b

**Meacham Family
Special Assessment**

J. Smith reported on a letter sent to the Meacham family regarding special assessments on Shawano Avenue. **No action was taken.**

#12c
MABAS
Resolution

J. O'Connor reported on the MABAS resolution. G. Speaker moved to approve **Resolution 2007-16, "Supporting the Brown County Fire Chiefs in Adopting the MABAS (Mutual Aid Box Alarm System) for Brown County."** C. Felmer seconded the motion. **The motion carried unanimously.**

#12d
Hunting in
Gordon Nauman
Conservancy

B. Bartelt reported on draft Ordinance 2007-30. R. Bredael moved to approve **ordinance 2007-30, Creating Section 9.02(3)(h) of the Village of Howard's Municipal Code relating to Firearm Discharge Exceptions.** G. Speaker seconded the motion. C. Felmer amended the motion to include hunting hours from sunrise to 9 a.m. and 3 p.m. to Sunset. **The amendment failed due to a lack of a second.** C. Hughes moved to amend the motion to close the park during archery season. C. Felmer seconded the motion. **The amendment failed on a 3 to 6 vote with** B. McIntyre, R. Bredael, J. Widiger, R. Ziemer, K. Crouch and D. Steffen dissenting. **The original motion carried on a 7 to 2 vote with** C. Hughes and C. Felmer dissenting.

#12e
HAZMAT
Agreement

G. Speaker moved to approve HAZMAT. R. Bredael seconded the motion. **The motion carried unanimously.**

#12g
Meadowbrook Park
Shelter Site Plan

R. Bredael moved to approve a site plan for the Meadowbrook Park Shelter. R. Ziemer seconded. The Board discussed the motion. A roll call vote was taken. **The motion carried unanimously.**

#12h
Soliciting Bids for
Meadowbrook Park
Shelter

J. Widiger moved to approve the solicitation of bids for construction of the Meadowbrook Park shelter. R. Bredael seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

#12i
Mission & Value
Statements

J. Smith reported on draft mission and value statements. C. Hughes moved to approve a mission statement that reads, **"The Village of Howard will provide its residents and businesses with quality services performed in a modern, courteous, cost-effective and**

efficient manner” and a value statement that reads, “**The Village of Howard will continually strive to provide transparent, accountable government with exceptional customer service in our inexhaustible effort to distinguish Howard as the most desired location to live, work, play and retire in northeast Wisconsin.**” D. Steffen seconded the motion. **The motion carried unanimously.**

**#12j
CDA Appointment
Process**

No action was taken on the confirmation process for the Community Development Authority.

CLOSED SESSION

G. Speaker moved to convene to closed session at 9:40. K. Crouch seconded the motion. A roll call vote was taken. **The motion carried unanimously.**

RETURN TO OPEN SESSION

J. Widiger moved to return to open session. G. Speaker seconded the motion. **The motion carried unanimously.**

**Extend Medical
Leave of Absence**

R. Bredael moved to extend the medical leave until October 27, 2007 for Laurie Wittig. J. Widiger seconded the motion. **The motion carried unanimously.**

ADJOURNMENT

Adjourn

C. Hughes moved to adjourn. R. Ziemer seconded. **The motion carried unanimously and the meeting was adjourned at 9:53 p.m.**

Respectfully Submitted,

Adam Helms
Assistant to Administrator