

**Minutes of the Village Board Meeting  
September 22, 2008 at 6:30 p.m.  
Village Hall Board Room**

**Call to Order** Village President Burt R. McIntyre called the meeting to order at 6:30 p.m.

**Closed Session** B. McIntyre stated that at the end of the meeting the Board may go into closed session pursuant to Wis. Stats. 19.85(1)(e).

**Roll Call** Burt R. McIntyre, Village President; Ron Bredael, Trustee Wards 1 & 2; James Widiger, Trustee Wards 3 & 4; Cathy Hughes, Trustee Wards 5 & 6; George Speaker, Trustee Wards 7 & 8; Jim Lemorande, Trustee Wards 9 & 10; Kelly Crouch, Trustee Wards 11 & 12; David Steffen, Trustee Wards 13 & 14.

Excused: Dan Deppeler, Trustee Wards 15 & 16

Also (staff): D. Wiese, R. Bartelt, C. Haltom, M. Pigeon, J. Dagneau, M. Hoff and A. Helms

**The Board recited the Pledge of Allegiance.**

**Approve Agenda** B. McIntyre stated that the Village Board may convene into closed session at the end of the meeting pursuant to Wis. Stats. 19.85(1)(e). B. McIntyre requested that item #11e (Ordinance 2008-23) be moved ahead of item #11a. R. Bredael moved to approve the agenda as amended. C. Hughes seconded the motion. **The motion carried unanimously.**

**Public  
Appearances**

B. McIntyre opened the public hearing.

Jerry Holz of 3073 Sunray Lane addressed the Board regarding several loud "explosions" late at night near his house on Saturday, September 20<sup>th</sup>. He requested the Village to look into the issue. C. Hughes stated that a church on Lineville Road had fireworks this past weekend.

Paul Redman of 1051 Pawn Drive addressed the Board regarding a stormwater retention pond located behind his house. He stated that the stormwater pond affects his property value and requested that the Village enclose the pond with a fence.

B. McIntyre closed the public hearing.

**Future Agenda  
Items**

K. Crouch requested that the Village Board discuss and take action on issuing \$50 gas cards to volunteer firefighters prior to the end of the fiscal year.

D. Steffen requested that staff prepare a report on the change order process.

**Communications**

G. Speaker moved to approve the communications. J. Widiger seconded the motion. **The motion carried unanimously.**

**Consent Agenda**

K. Crouch moved to approve. G. Speaker seconded the motion. K. Crouch requested to remove item 8a(ii), 8g(i), and 8i(ii). C. Hughes requested to remove item 8i(v). **The motion carried unanimously.**

**The Following Items were Approved as Part of the Consent Agenda:**

- a. Approve Village Board Minutes
  - i. September 11, 2008 Village Board Minutes
- b. Accept CDA Meeting Minutes
  - i. September 10, 2008 Minutes
- c. Accept Plan Commission Minutes
  - i. September 15, 2008 Plan Commission Minutes
- d. Accept Veterans' Memorial Ad-Hoc Committee Minutes
  - i. September 17, 2008 VMAC Minutes
- e. Municipal Invoices
  - i. September 10, 2008 to September 18, 2008 utilizing check # 206404-206493 in the amount of \$ 1,016,475.59.
- f. Approve Operator's Licenses
  - i. Amanda Arendt, Howard
  - ii. Anthony Locascio, Green Bay
  - iii. Tamy Reed, Pulaski
  - iv. Cheryl Leurquin, Howard
- g. Change Order
  - ii. Glendale Avenue Reconstruction Roadway Construction Project Change Order #1 Involving a \$111.18 Deduction

- h. Village President Appointments
  - i. Craig Searl, Small Business Partnership
  
- i. Plan Commission Items
  - i. Approve a Request for a Conditional Use Permit from David Williquette to Permit an Accessory Warehouse Building to be Used as a Self-Storage Warehouse at 1215 Russet Court, VH-269-4
  - iii. Approve a Site Plan For Chuck Woodke Of Walters Buildings Representing Robert Olsen For A 2802 Square Foot Building Addition At 2360 O'Connor Road, VH-160-11
  - iv. Approve a Site Plan From Tom Katers Of Raasch And Associates Representing The Comfort Suites And Conference Center For An Attached Garage And Outdoor Swimming Pool Addition At 1951 Bond Street, VH-614

**#8a(ii)**

**8/11/08 Minutes**

K. Crouch moved to amend the minutes by removing fiscal year 2009. B. McIntyre seconded the motion. K. Crouch withdrew his motion. B. McIntyre withdrew his second. K. Crouch moved to approve as submitted. D. Steffen seconded the motion. **The motion carried unanimously.**

J. Widiger stated that he did not second the motion to cancel the September 8<sup>th</sup> Board meeting. G. Speaker stated that he seconded the motion. G. Speaker moved to approve the minutes as amended. J. Lemorande seconded the motion. **The motion carried unanimously.**

**#8g(i)**

**Security Blvd.  
Pond Change  
Order #3**

R. Bartelt reported on a change order for the Security Boulevard Stormwater Pond Construction Project. He stated that the change order was necessary due to a rock vein that resulted in the pond not holding water. The rock vein was not detected in the soil boring samples. D. Steffen moved to approve the change order in the amount of a \$1,500 addition. J. Widiger seconded the motion. **The motion carried unanimously.**

**#8i(ii)**

**Karma Group  
PDD Amendment**

D. Steffen moved to approve a PDD amendment for the Karma Group to permit exterior signage on the building located at 487 Riverwood Drive. G. Speaker seconded the motion. **The motion carried on a 6 to 2 vote with K. Crouch and C. Hughes dissenting.**

**#8i(v)**

**Brookfield Business  
Park Preliminary  
Plat**

D. Wiese reported on a preliminary plat of the Brookfield Business Park. Staff is investigating road patterns with the developer within the plat. G. Speaker moved to approve the preliminary plat with the following conditions:

1. An internal road pattern is laid out for lots 1-4. The cost of providing services is investigated and then a decision made on the final plat if internal roads are constructed.
2. A regional stormwater area is developed.
3. A connection to Devon Street is considered as in condition #1.
4. All engineering requirements are met.
5. All assessments are paid in full
6. Brown County Planning approval.

J. Widiger seconded the motion. **The motion carried unanimously.**

**#9a(i-vii)**

**Administrator  
Reports**

J. Smith is at a professional conference this week and was not present at the meeting. D. Wiese fielded questions from the Board relating to the reports submitted by J. Smith prior to the meeting.

Village Newsletter

J. Widiger volunteered to write the cover article for the Village's Newsletter. The newsletter will be mailed to residents in early November.

**#9b(i)**

**Director of Admin.  
Services Report**

C. Haltom presented the August 2008 Financial Report.

**#9c(i)**

**Director of  
Community  
Development  
Report**

Plan Commission Newsletter/Communications

D. Wiese stated that Village Staff will mail/email a copy of the minutes from the Village Board meeting held the Monday after the Plan Commission meeting to inform the Plan Commission of any changes made by the Village Board to Plan Commission recommendations.

## **NEW BUSINESS**

### **#11e Ordinance 2008-23**

M. Hoff reported on draft ordinance 2008-23, "An ordinance amending section 9.10 of the Howard Municipal Code relating to the prohibition of animals running at large." J. Widiger moved to approve the ordinance as stated, "No person having in their possession or under their control any animal or fowl, shall allow the same to threaten to attack individuals who are passing or present on public/private walkways or property unless restrained by a solid fence sufficient to contain the animal or fowl." R. Bredael seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 6 to 2 vote with J. Lemorande and K. Crouch dissenting.**

### **#11a Barlament CSM**

D. Wiese reported on a proposed certified survey map from Michael Barlament for the property located on East Deerfield Avenue, VH-97. C. Hughes moved to approve with the following conditions:

1. All buildings are shown on lots 1 and 2.
2. Front setback lines are shown (30 Feet.)
3. A 12' utility easement is shown.

J. Lemorande seconded the motion. **The motion carried unanimously.**

### **#11b Redevelopment Plan Proposal From Ehlers**

D. Wiese reported on a proposal from Ehlers & Associates to create a redevelopment plan for the Village of Howard pursuant to Wis. Stats. 66.1333. D. Steffen moved to approve the proposal from Ehlers & Associates to create a redevelopment plan in an amount not to exceed \$13,750. J. Widiger seconded the motion. **The motion carried unanimously.**

### **#11c AT&T Lease Amendment**

A. Helms reported on a proposed lease amendment from AT&T for the use of the Cornell Road water tower for the placement of a cellular antenna. AT&T is proposing to reduce the base rent and amend the annual 5% escalator clause to 10% every five years. J. Lemorande moved to deny the lease amendment. C. Hughes seconded the motion. The Board discussed the motion. A roll call vote was taken. **The motion carried on a 5 to 3 vote with B. McIntyre, K. Crouch, and D. Steffen dissenting.**

**#11d**

**Letter to DNR  
Regarding Storm  
Water Mandates**

C. Hughes moved to endorse the letter to the DNR regarding storm water mandates. J. Lemorande seconded the motion. **The motion carried unanimously.**

**#11f**

**Juza-Oliver  
Playground  
Equipment**

M. Pigeon reported on playground equipment for Juza-Oliver Park. The total cost for the playground equipment with installation is projected to cost \$34,992. G. Speaker moved to approve the bid from Team Reil in the amount of \$34,992 for playground equipment and installation. D. Steffen seconded the motion. The Board discussed the motion. **The motion carried unanimously.**

**#11g**

**Wayne Williams  
Playground  
Equipment**

M. Pigeon reported on playground equipment for Wayne Williams Park. The proposed playground equipment with installation is projected to cost \$29,954. R. Bredael moved to approve the bid from Team Reil in the amount of \$29,954 for playground equipment and installation. D. Steffen seconded the motion. **The motion carried unanimously.**

**#11h**

**Resolution  
2008-34**

R. Bartelt reported on resolution **2008-34**, "Resolution approving the third amendment to the Central Brown County Water Authority Water Purchase and Sale contract." R. Bredael moved to approve **Resolution 2008-34**. C. Hughes seconded the motion. **The motion carried unanimously.**

**#11i**  
**Glendale Avenue  
Reconstruction  
Utility Project  
Change Order**

R. Bartelt reported on Glendale Avenue reconstruction utility construction project change order #2 in the involving a \$34,684.72 addition. R. Bartelt stated that the Village must construct an underground rock crib per the DNR permit process to assist in reducing suspended solids and controlling the water temperature in a nearby wetland and stream. G. Speaker moved to approve. B. McIntyre seconded the motion. **The motion carried unanimously.**

**#11j**  
**Village Green  
Pond Dredging  
Project Change  
Order**

R. Bartelt reported on the Village Green Golf Course Pond Dredging Construction Project change order #3 involving a \$17,147.33 addition. D. Steffen moved to approve the change order. J. Widiger seconded the motion. **The motion carried unanimously.**

**#11k**  
**Ordinance  
2008-24**

D. Wiese reported on ordinance 2008-24, "An ordinance amending section 2.01(2), special meetings of the Village Board." J. Widiger moved to table the item. K. Crouch seconded the motion. **The motion carried on a 6 to 2 vote with G. Speaker and J. Lemorande dissenting.**

**CLOSED SESSION**

G. Speaker moved to convene to closed session. R. Bredael seconded the motion. A roll call vote was taken. **The motion carried unanimously and the Board convened to closed session at 8:27 p.m.**

**RETURN TO OPEN SESSION**

C. Hughes moved to reconvene to open session. G. Speaker seconded the motion. **The motion carried unanimously.**

**#13a**  
**Refuse/Recycling  
Collection  
Contract**

G. Speaker moved to approve the contract proposal from Veolia for refuse and recycling collection services. J. Widiger seconded the motion. **The motion carried unanimously.**

**ADJOURNMENT**

C. Hughes moved to adjourn. G. Speaker seconded the motion. **The motion carried unanimously and the meeting was adjourned at 9:52 p.m.**

Respectfully Submitted,

*Adam Helms*

Adam Helms  
Assistant to Administrator