

Village Board
January 8, 2007 at 6:30 pm
Village Hall Board Room

- Call To Order** Call to order by President C. Felmer at 6:30 pm
- Roll Call** R. Bredael, J. Widiger, C. Hughes, G. Speaker, R. Ziemer, K. Crouch, L. Weix, B. McIntyre, C. Felmer
- Also: J. Smith, B. Bartelt, C. Haltom, D. Wiese, M. Pigeon
J. O'Connor, J. Dagneau, D. Duffy @ 7:18pm
- Approve Agenda** A motion was made by L. Weix and seconded by R. Ziemer to approve the agenda
Motion Carried Unanimously.
- Future Agenda Items:**
- Street lights** L. Weix stated that a street light is needed at the end of Maple Hills Drive and Belle Plane Road.
- Ditch along Cardinal Ln** G. Speaker-Horizon Development ditch is an unsafe condition at the Woodfield Village driveway along Cardinal Lane. C. Felmer stated that she has meet with Mr. Montgomery and has talked to staff regarding this issue and it is in the process of being looked at to see what can be done.
- Overnight Parking** L. Weix stated that businesses are having problems with cars parking overnight in their parking lots when they do not have permission.
- Public Appearances:** Jeff Ross, 2911 Poels Road, appeared to state that he is having trouble with the neighbors (teenagers) at 2916 Poels Road.
- Closed Session Announcement** C. Felmer announced at the close of the meeting, the Village Board will convene into closed session pursuant to Section 19/85(1)(e), Wisconsin Statutes for deliberating and/or negotiating the purchase of Village Real estate, developer agreements and leasing Village property where competitive and bargaining reasons require a closed session.
- Communications:** C. Felmer read a thank you letter from Paul and Tammy Dunnigan.

A motion was made by B. McIntyre and seconded by L. Weix to accept the communications including the thank you letter from the Dunnigan's.

Motion Carried Unanimously.

Consent Agenda: A motion was made by G. Speaker and seconded by L. Weix to approve the consent agenda
Motion Carried Unanimously

Reports of Village Officials:

Village President's Report:

Pipeline C. Felmer stated that the tunnel in Manitowoc is starting to be bored and the Fox River pipeline is currently being laid. It is looking like by the end of May for water to be turned on but, however, no guarantees.

The Howard-Suamico liaison report will be delayed.

Village Administrator's Report:

T.I.F. District J. Smith updated the Board on the Tax Increment Finance District #2 escrow report.

Village Center J. Smith gave a power point presentation regarding the trip taken to the Milwaukee Metro area regarding the Village Center.

A motion was made by R. Bredael and seconded by G. Speaker to suspend the rules to hear from the audience.

Motion Carried Unanimously.

Debra Prokop-5421 Glendale Avenue inquired about the financials and how the tax incremental district will affect the tax base and tax rate. C. Haltom stated the tax increment, approximately \$60 million, would be put back on the roll; the new tax base could be used to either lower taxes or generate more tax revenue without increasing the tax rate.

A motion was made by R. Bredael and seconded by C. Hughes to return to the regular order of business.

Motion Carried Unanimously.

J. Smith stated that he is still working on the community survey. Staff is working on questions for the survey and will bring it back for a vote.

Trustee Report:

School District
Update

Betty Zimdars, Business Manager for the Howard-Suamico School District, appeared before the Board and presented a power point presentation on the new elementary school, to be called Bay Harbor which should open by July, 2008.

D. Duffy joined the meeting at this time, 7:18 p.m.

Fire Chief Report:

NIMS

J. O'Connor, Fire Chief discussed NIMS compliance.

Old Business:

Ordinance 2007-1

Storm Water

Utility Credits

After some discussion, a motion was made by B. McIntyre and seconded by R. Bredael to approve Ordinance 2007-1 repealing and recreating Section 13.20(4)(g)4.d. of the Stormwater Utility Code of the Municipal Code of the Village of Howard relating to Credits as submitted.

A roll call vote was taken.

Eight for - one against (L. Weix)

Motion carried.

New Business:

Strategic Planning

A motion was made by K. Crouch and seconded by R. Bredael to move that the Village Board hold a strategic planning session on January 27, 2007 beginning at 12 p.m. and, items to be discussed are as follows:

1. General discussion (For possible future Ordinance changes) on the duties and responsibilities of the Village President and the Trustees.
2. Organization structure at Village Hall. (How the elected officials interact with staff, how the staff should receive direction from the elected officials).
3. Economic development issues regarding how the elected officials should be notified/incorporated into the process.
4. Elected officials should set clear goals/priorities for the Village Administrator. These goals/priorities will then become the foundation for future performance evaluations.
5. The Village Center Project. (Closed Session) Staff should present various scenarios and recommendations for the successful development of the Village Center.

The Village President should preside at this meeting; however, a facilitator should be present for items 1, 2, 3, and 4. The staff should recommend several facilitators and their cost; the Board should then choose a facilitator at the January 22, 2007 meeting.

Strategic Planning (continued)

In attendance should be: Village Board, Village Administrator, Director Level Staff, Facilitator, and the public.

Discussion was held regarding the motion.

K. Crouch withdrew his motion and R. Bredael withdrew his second.

A motion was made by C. Hughes and seconded by B. McIntyre to set the date for January 27th, 2007 from 12:00 p.m. until 5:00 p.m. Motion Carried Unanimously.

Suggestions were made to meet at the library or AMS. J. Smith will look into this.

J. Smith will contact Dan Thompson to see if he is available.

A motion was made by C. Felmer and seconded by L. Weix to authorize the Administrator to seek a facilitator not to exceed \$1,000. Motion Carried Unanimously.

The Board decided to get agenda items to the Administrator by January 17th for the strategic planning meeting agenda.

**Ordinance 2007-2
Administrator
Duties**

A motion was made by J. Widiger and seconded by R. Ziemer to approve Ordinance 2007-2. Motion Carried Unanimously.

Committee Appointments

Discussion was held regarding the weed commissioner. J. Smith stated that he is waiting for an email from the League and then will make ordinance amendments.

A motion was made by C. Hughes and seconded by G. Speaker to table until the next meeting. Motion Carried Unanimously.

Hiring Clerk/Typist

A motion was made by R. Bredael and seconded by J. Widiger to approve the recommendations of the Village Administrator regarding the replacement of clerk/typist position. Motion Carried Unanimously.

- Resolution 2007-1
Budget
Amendment** A motion was made by G. Speaker and seconded by B. McIntyre to approve Resolution 2007-1 authorizing amendment of budgeted funds for 2006.
Motion Carried Unanimously.
- Data Phones** J. Smith discussed the data phones.

A motion was made by B. McIntyre and seconded by L. Weix to table the data phones for executive directors and Village President until after the strategic planning meeting.
Motion Carried Unanimously.
- Attorney Review** A motion was made by K. Crouch and seconded by R. Bredael to have J. Smith prepare a review document to be brought forward at the next meeting regarding the annual evaluation for D. Duffy, attorney.
Motion Carried Unanimously.
- Ordinance 2007-3
Polling Locations** Discussion was held regarding Ordinance 2007-3.

A motion was made by C. Felmer and seconded by C. Hughes to approve what C. Haltom proposed in Ordinance 2007-3.
A roll call vote was taken. Two for (C. Felmer & R. Bredael)- seven against.
Motion failed.

A motion was made by K. Crouch and seconded by C. Hughes to approve the following voting locations:
Wards 1,2,3,4,11, & 12 - Community Church
Wards 5, 6, 7, 8, 9, &10 - Village Hall
Wards 13, 14, 15, 16 and 17 - Bay View Middle School
Motion Carried Unanimously
- Ordinance 2007-4
Sewer Utility Rates** A motion was made by J. Widiger and seconded by L. Weix to approve ordinance 2007-4.
Motion Carried Unanimously.
- Resolution 2007-2
Releasing Ingress/
Egress Craig
Meadows 2nd** A motion was made by J. Widiger and seconded by C. Hughes to approve Resolution 2007-02 releasing an ingress/egress easement subject to Engineering receiving the new easement.
Motion Carried Unanimously.
- Closed Session** A motion was made by L. Weix and seconded by B. McIntyre to convene into closed session at 9:35 pm after a five minute recess.
A roll call vote was taken
Motion Carried Unanimously

**Reconvene Into
Session**

A motion was made by G. Speaker and seconded by L. Weix to reconvene into open session.
Motion Carried Unanimously.

**Offer from
MAKARAN**

A motion was made by C. Hughes and seconded by L. Weix to direct staff to prepare a counter offer with usual conditions for \$35,000.
Motion Carried Unanimously.

Adjourn

A motion was made by L. Weix and seconded by C. Hughes to adjourn at 9:55. p.m.
Motion Carried Unanimously.

Laurie Wittig
Clerk/Typist